

SHELTON SCHOOL DISTRICT NO. 309
REGULAR SCHOOL BOARD MEETING, AUGUST 28, 2018
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The Shelton School District Board of Directors met in regular session at 6:00 p.m. on August 28, 2018 in the Oakland Bay Junior High Commons.

Board members present: Chairman Keri Davidson, Vice-Chairman Sandy Tarzwell, Sally Karr and Dan Cooling.

Staff members present: Superintendent Dr. Alex Apostle, Alison Nutt, Brenda Trogstad, Linda Arnold, Travis Smith, Sheila Iversen, Pam Farr, Karen DeWitt, Sue Bettinger, Don Welanders, Robert Herron, Bob Trondsen, and Ricardo del Bosque.

Others present: Gordon Weeks and Debra del Bosque.

CALL TO ORDER

Chairman Davidson called the meeting to order at 6:00 p.m. Dan Cooling led the Pledge of Allegiance.

ADOPTION OF AGENDA

Sally Karr made a motion to adopt the agenda as presented. Dan Cooling seconded the motion and the motion passed 4-0.

PUBLIC HEARING ON THE 2018-2019 DISTRICT BUDGET

At 6.02 p.m. Chairman Davidson opened the public hearing on the 2018-2019 district budget. Hearing no public comment the hearing was then closed at 6.02 p.m.

REPORTS AND RECOGNITIONS

5.01 – Recognition of Ricardo del Bosque:

Board members and Dr. Apostle recognized Ricardo del Bosque, the district's Bilingual Family & Student Support Supervisor, for his efforts in organizing the Back to School Festival for students in need which was held on August 11, 2018 at the Mason Transit Center. Many agencies donated and supported this free event that benefited the entire community. 900 backpacks were given out, 96 vaccinations given, 60 haircuts, 60 dental appointments and 400 hot dogs, among other services. Dr. Apostle and Ricardo have talked about doing an event like this for some time, but it was Ricardo who made it a reality and made it happen. We are now talking about doing a similar event again this year during the holiday season as well as next August.

5.02 – Budget status report for July 2018:

Brenda Trogstad gave the July 2018 budget status report and reviewed the balances for each fund. She will be closing the financial statements for 2017-18 soon so the next budget status report the board will see will be in November. Since school is starting early at the end of August this year many things are coming out of this current year's General Fund budget, but that will all even out in the end so nothing to worry about. We will receive a depreciation payment in our Transportation Vehicle Fund this Friday and we have another new bus on order.

Dr. Apostle commented that he and Brenda have been spending a lot of time looking down the road on budget issues and where the state is on these issues. We are scrutinizing the budget very carefully as it relates to 3 and 4 years down the road and are taking action to preserve our cash

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balance. We are going to be very careful in our plan and will be involving board members as it relates to programming and staffing for next year and after.

Sandy Tarzwell commended our budget staff for having such a complete and updated budget year after year. Chairman Davidson agreed and said it is not lost on the board how critical this is.

CONSENT AGENDA

Dan Cooling commented on the out-of-state travel request to the FFA National Convention in October and what an honor it is to have Taylor Guile, one of our Shelton School High students, receive her American FFA degree at the conference with is given out to less than 1% of all 640,000 plus FFA students in the country. Dan would like to invite Taylor and the other FFA students traveling to a board meeting upon their return.

Dan Cooling made a motion to approve the consent agenda and Sally Karr seconded the motion. The motion passed 4-0. The board:

- Approved minutes from the August 14, 2018 study session;
- Approved minutes from the August 14, 2018 regular board meeting;
- Approved minutes from the August 21, 2018 board retreat;
- Approved overnight travel to Puyallup, WA on September 11-15, 2018 for Oakland Bay and Shelton High School FFA students to attend the State FFA Exhibition;
- Approved overnight travel to Brookland, WA on September 29-30, 2018 for Oakland Bay and Shelton High School FFA students to attend District III FFA Leadership Camp;
- Approved out-of-state travel to Indianapolis, IN on October 20-28, 2018 for Oakland Bay and Shelton High School FFA students to attend the National FFA Convention;
- Approved the personnel report (see Attachment #1);
- Approved General Fund Warrant No. 130145151 in the amount of \$282.63;
- Approved General Fund Warrant Nos. 130145152 through 130145169 in the amount of \$106,802.35;
- Approved General Fund Warrant No. 130145170 in the amount of \$1,374.56;
- Approved Associated Student Body Fund Warrant Nos. 130405826 through 130405831 in the amount of \$6,536.72; and
- Associated Student Body Fund Warrant Nos. 130405832 through 130405833 in the amount of \$599.75.

DISCUSSION AND ACTION ITEMS

6.01 – Proposed Resolution No. 18-07:

Proposed Resolution No. 18-07 adopts the 2018-2019 district budget. Brenda Trogstad explained a new piece of legislation added this year requiring districts to provide four-year budget and enrollment projections, although Brenda said she is not required to submit these four-year projections. Another new piece in the Resolution is the board needs to approve the transfer of apportionment from the General Fund to the Debt Service Fund for non-voted debt.

Sally Karr asked Brenda if these four-year projections were more or less what she thought she would be seeing and Brenda said yes.

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Sandy Tarzwell made a motion to approve Resolution No. 18-07 adopting the 2018-2019 district budget. Dan Cooling seconded the motion and the motion passed 4-0.

6.02 – Proposed Resolution No. 18-08:

Proposed Resolution No. 18-08 delegates authority to the Washington Interscholastic Activities Association for the 2018-2019 school year. This is a routine Resolution school districts must file each year with the WIAA. Sandy Tarzwell made a motion to adopt Resolution No. 18-08. Sally Karr seconded the motion and the motion passed 4-0.

7.03 – Proposed Policies in Batch #3 of the policy update:

The proposed revisions to the policies/procedures in Batch #3 of the policy update were presented for a second reading and approval. These policies include:

- Policy 3110 – Qualifications of Admission
- Policy/Procedures 3116 – Students in Out-of-Home Care (new policy to consider)
- Policy/Procedures 3120 – Enrollment and Attendance Records
- Policy/Procedures 3122 – Excused and Unexcused Absences
- Policy/Procedures 3124 – Removal/Release of Student During School Hours
- Policy 3126 – Child Custody
- Policy 3130 – District Attendance Areas and Non-Resident Student Transfers
- Policy 3140 – Student Residency

Sally Karr commented that language in Policy 3130 is duplicated in Policy 3140. This will be corrected. Sally Karr moved, seconded by Sandy Tarzwell, to approve the Batch #3 policy updates. The motion passed 4-0.

SUPERINTENDENT'S REPORT

Dr. Apostle reported on the following:

- School starts tomorrow. He thanked Robert Herron and Sue Bettinger for their efforts to have everything ready to go tomorrow. There may be a few little things to take care of but everyone did a great job and he asked Robert and Sue to thank their staff for all their work.
- It was nice to see our new teachers yesterday at the New Teacher Orientation. Several board members were able to attend. He thanked Linda Arnold for doing a great job in organizing the event.
- In his travels throughout the district he has talked with many staff members and everyone is excited to get the school year started and excited to be in Shelton. You could also see this at the All Staff Celebration this morning.
- He is looking forward to a fantastic school year. Next year at this time we will be very proud of everyone's achievements.
- This Friday night is the dedication of Jack Stark Field at Highclimber Stadium which is a very important event.

BOARD MEMBER COMMENTS

Dan Cooling:

- He had the privilege of going to the Oakland Bay Junior High open house last week with his daughter. He was impressed with everything he saw. The job that everyone is doing is affecting our students in a positive way and the kids are excited.

Sally Karr:

- Sally commented that we are starting off on such a high note from the New Teacher Orientation yesterday to the All Staff Celebration today. It is fabulous that we have such an energetic group.
- She said it is hard to believe we are just one year away from reconfiguration.
- And she thanked Dr. Apostle for his leadership.

Sandy Tarzwell:

- Sandy agreed with her fellow board members comments and thanked all the staff and wished everyone a good week.
- She said it was a lot of fun at the All Staff Celebration today to watch the friendly competition growing among the buildings.
- She is looking forward to working with our new student school board representatives next month and throughout the year.

Keri Davidson:

- Keri's two daughters are also excited for the start of school. It is a special time because this will be their last year at Mt. View with the reconfiguration next year. It is surreal to think they will be graduating from Shelton High School, the same high school she graduated from.
- She said she loves the fact that we have teachers who are not from here as well as teachers who are and have decided to come back and teach in Shelton.
- She commented on the energy in the room this morning at the All Staff Celebration and can tell this will be a year of change and there are going to be challenges but there is an attitude of doing it together. She feels very lucky to be a part of this.

ADJOURN

At 6:55 p.m. Sandy Tarzwell made a motion to adjourn the meeting. Sally Karr seconded the motion and the motion passed 4-0.


Chairman, Board of Directors


Secretary to the Board

**Shelton School District #309
Personnel Action Requested for
Board Meeting of August 28, 2018**

Employment with the District will be on a conditional basis pending completion of a State and National background clearance, with the fee to be paid by the applicant, as well as a clearance based upon the "Washington State Sexual Misconduct Disclosure Release" forms and proper certification.

CERTIFICATED

New Hires / Rehires

Shawn Ames – School Counselor; Shelton High School. Beginning August 29, 2018. This fills the position vacated by Rhiannon Barrow.

Kelly Bingham – Speech Language Pathologist (.5 FTE); Special Services. Beginning August 29, 2018, previously unfilled from 2017-18.

Samuel Luedtke – CTE Construction Teacher (.5 FTE); CHOICE High School. Beginning August 29, 2018, this fills the position vacated by Scott Kattenbraker.

Patrice Marie – Teacher (ELL); Mt. View Elementary. Beginning August 29, 2018, this is a new position due to an increase in student population.

Supplemental Contracts

Deena Alley – Marzano Instructional Framework Trainer. For the 2018-19 school year.

Sharon Hobson – GEAR UP Coordinator; CHOICE High School. For the 2018-19 school year.

Building Leaders for the 2018-19 school year, by building:

Suzanne Chavez; Bordeaux Elementary

Mary Clift; Bordeaux Elementary

Jessica Dedman; Bordeaux Elementary

Diane Graham; Bordeaux Elementary

Jonathan Hill; Bordeaux Elementary

Heather Malpass; Bordeaux Elementary

Lora Rhoades; Bordeaux Elementary

Allison Shattuck; Bordeaux Elementary

Lourdes Flores-Skydancer; Evergreen Elementary

Ingrid Gilart; Evergreen Elementary

Naomi Long; Evergreen Elementary

Courtney Morgan; Evergreen Elementary

Mary Kay Myers; Evergreen Elementary

Lorie Sloane; Evergreen Elementary

Meredith Trejo; Evergreen Elementary
Aide Villalobos; Evergreen Elementary

Robin Gagnon; Mt. View Elementary
Lisa Keefe; Mt. View Elementary
Allison Nelson; Mt. View Elementary
Joyce Norwood; Mt. View Elementary
Candy Ranney; Mt. View Elementary
Tara Smith; Mt. View Elementary
Alyssa Trogstad; Mt. View Elementary
Cindy Vernon; Mt. View Elementary

Vickie Bloomfield; Olympic Middle School
Michael Burlette; Olympic Middle School
Trevor Cahoon; Olympic Middle School
Lisa Olin; Olympic Middle School
Matt Parnell; Olympic Middle School
Linda Reimen; Olympic Middle School

Stacey Adams; Oakland Bay Jr. High
Bryan Gregg; Oakland Bay Jr. High
Dean McCoy; Oakland Bay Jr. High
Michaela McCoy; Oakland Bay Jr. High
Dave Niehl; Oakland Bay Jr. High
Kristey Perigo; Oakland Bay Jr. High
Laura Sims; Oakland Bay Jr. High
Pamelia Valentine; Oakland Bay Jr. High
Erin Wilkinson; Oakland Bay Jr. High

Brian Ducker; Shelton High School
Antje Fortier; Shelton High School
Reva Fowler; Shelton High School
Ruth Keener; Shelton High School
Lorna Martinson; Shelton High School (co with C. Youngquist)
Paul Nakhla; Shelton High School (co with S. Wirzbicki)
Dayna Stigall; Shelton High School
Tami Stoutnar; Shelton High School
Janet Toney; Shelton High School
Susie Wirzbicki; Shelton High School (co with P. Nakhla)
Chad Youngquist; Shelton High School (co with L. Martinson)

Luanne Bigbear; CHOICE High School
Carri Fennel; CHOICE High School
Ron Grinnell; CHOICE High School
Chris Salisbury; CHOICE High School

Resignations / Retirements

Vanessa Bejarano – Teacher (1st Grade); Evergreen Elementary. Resignation is effective August 8, 2018, per letter received August 14, 2018.

CLASSIFIED

New Hires / Rehires

Ashley Austin-Hughes – Para Educator; Mt. View Elementary. This is a temporary position for the 2018-19 school year, beginning August 29, 2018.

Kelly Bingham – Coach (Head Volleyball); Shelton High School. Beginning August 20, 2018, for the 2018-19 school year. This fills the position vacated by Tiffany Alvarado.

Kandi Chance – Para Educator (DD); Oakland Bay Jr. High. Beginning August 29, 2018, this fills the position vacated by Andrew Schaumburg.

Robert Henderson – Substitute Bus Driver; MCTC. Beginning August 21, 2018, to be used as needed in the District.

Stacy Hernandez – Para Educator (DD); Oakland Bay Jr. High. This is a new temporary position beginning August 29, 2018. Position is for 1:1 student need.

William Hutchinson – Para Tech (Bilingual Education); Shelton High School. Beginning August 29, 2018, this fills the position vacated by Betty Uriostegui.

Lynde Icalia – Para Educator (EBD); Bordeaux Elementary. This is a temporary position beginning August 29, 2018, for the 2018-19 school year. (Leave Replacement for Christina Dale).

Karena Jamerson – Para Educator; Bordeaux Elementary. This is a temporary position beginning August 29, 2018, for the 2018-19 school year. (Kindergarten Para Ed. Staff to relieve additional duties).

Tamie Kanicky – Secretary Level III; MCTC. Beginning August 14, 2018, this fills the position vacated by Holly Tucker.

Wendy Lankelis – Para Tech (Bilingual Services); Bordeaux Elementary. Beginning August 29, 2018, this fills the position vacated by Jessica Lucero.

Robyn May – Para Educator; Bordeaux Elementary. This is a temporary position beginning August 29, 2018, for the 2018-19 school year. (Kindergarten Para Ed. Staff to relieve additional duties).

Anne Riener – Para Educator (LAP); Bordeaux Elementary. Beginning August 29, 2018, this fills the position vacated by Annette Puckett.

John Ringos – Substitute Bus Driver; MCTC. Beginning August 21, 2018, to be used as needed in the District.

Melissa Thomas (McCormack) – Para Tech (Solution Center); Oakland Bay Jr. High. Beginning August 29, 2018, this fills the position vacated by Sherrill Pustek.

Maria Vazquez-Soto – Para Tech (Bilingual Services); Oakland Bay Jr. High. Beginning August 29, 2018, this fills the position vacated by Imelda Acosta.

Michelle York – SHS Building Leadership (ESP); Shelton High School. Beginning August 29, 2018, for the 2018-19 school year.

Resignations / Retirements

Jenae Eastman – Para Educator (DD); Evergreen Elementary. Resignation is effective August 15, 2018, per letter dated August 15, 2018.

Gabriela Garcia – Para Educator; Evergreen Elementary. Resignation is effective immediately, per letter dated August 20, 2018.