

SHELTON SCHOOL DISTRICT NO. 309
REGULAR SCHOOL BOARD MEETING, JANUARY 8, 2019
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The Shelton School District Board of Directors met in regular session at 6:00 p.m. on January 8, 2019 in the Oakland Bay Junior High Commons.

Board members present: Chairman Sandy Tarzwell, Vice-Chairman Sally Karr, Sally Brownfield, Dan Cooling, Keri Davidson and student board representatives Jillian Abbe and Kai Saito.

Staff members present: Superintendent Dr. Alex Apostle, Alison Nutt, Linda Arnold, Brenda Trogstad, Karen DeWitt, Robert Herron, Bob Trondsen, Don Welander, Pam Farr, Jenny LaFrenier, Jennifer Deyette, Eric Barkman and Dave Miser.

Others present: Jeff Feeney and contracted staff Amanda Lowrance and Lisa O’Gorman.

CALL TO ORDER

President Tarzwell called the meeting to order at 6:00 p.m. Student representatives Jillian Abbe and Kai Saito led the Pledge of Allegiance.

ADOPTION OF AGENDA

Dan Cooling made a motion to adopt the agenda as presented. Keri Davidson seconded the motion and the motion passed unanimously.

REPORTS AND RECOGNITIONS

4.01 – Recognition of Amanda Lowrance and Lisa O’Gorman:

Board members recognized Occupational Therapist Amanda Lowrance and Speech and Language Pathologist Lisa O’Gorman. Jenny LaFrenier told board members that Amanda and Lisa are contracted employees with the district who went above and beyond in their efforts recently with a very difficult case with one of our students.

4.02 – Monthly report on bond projects:

Jeff Feeney gave his monthly update on the bond projects.

PKG C – Bordeaux Elementary, Evergreen Elementary, CHOICE, MCTC, Maintenance

- We are still waiting to receive the doors for the vestibule at CHOICE High School. This is the only work remaining for PKG C. This work is scheduled to be done by the end of March or early April.

PKG B - Mt. View Elementary, Early Learning Center, Olympic Middle School

- The Early Learning Center is done and opened after winter break. We are getting great reviews from teachers and parents.
- The new Mt. View school is moving along well but the site is waterlogged with all the recent rain. Framing of the gym walls is currently being done and most of the main building is framed. The roof deck is on but the roofing is not done. We are still on schedule to meet the goal of opening on time this fall.

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PKG A – Shelton High School and Oakland Bay Junior High:

- The new Shelton High School classroom building is moving along with 40% of the steel erected. The contractor believes we can still meet the deadline of completion +/- August 20, 2019.
- Building 100 is being occupied as fast as space becomes available. We are still working on the west side of the building for the counselors and athletics.
- Work on the auxiliary gym hasn't progressed much due to the rain.

Mt. View has expended \$150,000 in change orders. Shelton High School has expended roughly \$390,000 in change orders.

Phase 2 Work – Athletic Facilities/SUB HVAC Replacement/SHS Parking Lot/Bordeaux

- Interviews of 5 architectural firms are scheduled for January 15, 2019 at 4:00 p.m. in the Oakland Bay Junior High library. We want to be under contract with architects by January 20, 2019 with a plan to have the work completed by September 2020 with the exception of the Shelton High School parking lot with a goal of a September 2019 completion date.
- The work is divided into 2 packages. PKG D is the work at Shelton High School (parking lot reconstruction, SUB rooftop HVAC replacement and athletic facilities renovation). PKG E is the work at Bordeaux (new cafeteria or new gymnasium).

4.03 – Budget status report:

Brenda Trogstad gave the November 2018 budget status report and reviewed the balances in each of the funds. She did not receive the Treasurer's report in time to include the budget status report for December. On January 31st we will receive our funds for being above in enrollment.

CONSENT AGENDA

Sally Brownfield made a motion to approve the consent agenda. Sally Karr seconded the motion and the motion passed unanimously. The board:

- Approved minutes from the December 11, 2018 regular board meeting;
- Approved overnight travel to Seattle, WA on February 22-23, 2019 for the Shelton High School Knowledge Bowl team to compete in the Orca Bowl;
- Approved overnight travel to Mount Vernon, WA on March 1-3, 2019 for the Shelton High School Robotics team to compete in their first competition;
- Approved overnight travel to Yakima, WA on March 14-16, 2019 for the Shelton High School Robotics team to compete in their second competition;
- Approved out-of-state travel to Chicago, IL on March 15-18, 2019 for Eric Barkman to attend the ASCD Empower National Conference;
- Approved the School Improvement Plans for Bordeaux Elementary, Evergreen Elementary, Mt. View Elementary, Olympic Middle School, Oakland Bay Junior High, CHOICE Middle and High School and Shelton High School;
- Approved the personnel report (see Attachment #1);
- Approved the cancellation of ASB Fund Warrant No. 130405281;
- Approved General Fund Warrant No. 130146266 in the amount of \$277.18 ;
- Approved General Fund Warrant No. 130146267 in the amount of \$48,556.74 ;

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- Approved General Fund Warrant Nos. 130146268 through 130146292 in the amount of \$67,488.12;
- Approved General Fund Warrant Nos. 130146293 through 130146470 in the amount of \$798,380.46;
- Approved Associated Student Body Fund Warrant Nos. 130405999 through 130406005 in the amount of \$10,735.70;
- Approved Associated Student Body Fund Warrant Nos. 130406006 through 130406008 in the amount of \$661.71;
- Approved Associated Student Body Fund Warrant Nos. 130406009 through 130406014 in the amount of \$3,163.69;
- Approved Associated Student Body Fund Warrant Nos. 130406015 through 130406017 in the amount of \$96.26;
- Approved Associated Student Body Fund Warrant Nos. 130406018 through 130406020 in the amount of \$7,905.18;
- Approved Associated Student Body Fund Warrant Nos. 130406021 through 130406043 in the amount of \$13,641.02;
- Approved Capital Projects Fund Warrant Nos. 130200251 through 130200254 in the amount of \$5,543.95;
- Approved Capital Projects Fund Warrant Nos. 130200255 through 130200269 in the amount of \$3,104,512.89; and
- Approved Payroll Warrant Nos. 130802890 through 130802904 and Nos. 130146471 through 130146513 in the total amount of \$4,710,203.20.

DISCUSSION AND ACTION ITEMS

6.01 – Proposed salary schedule for the position of Ready! For Kindergarten Facilitator:

Travis Smith presented the proposed salary schedule for the Ready! For Kindergarten Facilitator positions. The positions are being filled with both certificated and classified employees (5 English and 5 Spanish speaking) and will be doing specialized training for our parents. They will work between 12 to 15 hours per year but will also attend trainings. We had over 80 parents for our first session with 14 more received yesterday.

Keri Davidson made a motion to approve the 2018-2019 salary schedule for the Ready! For Kindergarten Facilitators. Sally Karr seconded the motion and the motion passed unanimously.

SUPERINTENDENT'S REPORT

Dr. Apostle reported on the following:

- He toured the new Early Learning Center today and said it was beautiful. He thanked Robert Herron and his crew for their work in preparing the building for the staff and students to occupy after winter break.
- This morning he attended a 2019 legislative send-off at Alderbrook. He was invited as a board member of the Economic Development Council. Representatives Dan Griffey and Drew MacEwan and Senator Tim Sheldon spoke about the upcoming legislative session. They mentioned our school district in relation to Graduation Matters Shelton and work in the trades.
- He has been spending a lot of time visiting the construction sites.

BOARD MEMBER COMMENTS

Kai Saito:

- The CHOICE leadership team has planned out all their events for the rest of the school year.
- The CHOICE Winter Celebration was very successful. The community responded very well and were very appreciative. A lot of clothing was given away and everyone had a good time.

Jillian Abbe:

- This Friday Shelton High School will have a guest speaker at the school named Tom Cody from Top 20 Training. He will speak to both students and teachers. Jillian was one of the students who attended the Renaissance Conference this past year and he was a speaker. His focus is on changing your mind set and being more positive. One of the goals this year at Shelton High School is to focus on resilience with the student body.

Dan Cooling:

- Dan got a chance to attend a recent wrestling match. He said there were really good matches and was well attended.

Keri Davidson:

- Keri welcomed everyone to the new year.
- She attend Olympic Middle School parent night which was very informative and very well attended.
- She also read a recent article regarding a former Olympic Middle School student who did an internship at Boeing and will be working at Boeing. Our students are doing amazing things.

Sally Brownfield:

- Sally spent most of the winter break studying and reading up on nature based learning. She met a woman from the University of Fairbanks who sent Sally her research study. She read a study on how one school increased their recess time and the outcome was that the students were more focused and engaged in academics.

Sally Karr:

- Sally wished everyone a Happy New Year and said she is impressed over and over again on what our staff does and what's happening in our schools.


Sandy Tarzwell:

- Sandy commented that she was looking at the board agenda from one year ago tonight and we were getting the plans approved for PKG C.
- She is impressed with all we've done in the past year in technology.
- She said she also chuckled when she came across an article from 1949 in the "old news" section of the Shelton Journal which said dial phones were anticipated in Shelton.

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ADJOURN

At 6:30 p.m. Dan Cooling made a motion to adjourn the meeting. The motion was seconded by Sally Brownfield and the motion passed unanimously.



Chairman, Board of Directors



Secretary to the Board

Shelton School District #309
Personnel Action Requested for
Board Meeting of January 8, 2019

Employment with the District will be on a conditional basis pending completion of a State and National background clearance, with the fee to be paid by the applicant, as well as a clearance based upon the "Washington State Sexual Misconduct Disclosure Release" forms and proper certification.

CERTIFICATED

New Hires / Rehires

Christina Dale – Emergency Substitute Teacher; District. Beginning January 3, 2019, to be used as needed in the District.

Sue Forbes – Teacher (Preschool); Mt. View. This is a new position based on increase of numbers, beginning January 3, 2019.

Molly Gregory – Emergency Substitute Teacher; District. Beginning December 11, 2018, to be used as needed in the District.

Lindsey Jackson – Emergency Substitute Teacher; District. Beginning December 19, 2018, to be used as needed in the District.

Sarah Lawson – Substitute Teacher; District. Beginning January 3, 2019, to be used as needed in the District.

Cecil Roy – Long Term Substitute Teacher; Evergreen Elementary. Beginning December 3, 2018, for the remainder of the school year. Leave replacement for Sarah Whittington.

Jennifer Sadler – Teacher (Special Ed. EBD); Mt. View Elementary. Beginning December 7, 2018, this fills the position vacated by Susan Stokes.

Meredith Wetherell – Teacher (Special Ed. Autism/Behavior); Evergreen Elementary. This is a new position due to student need, beginning January 3, 2019.

Supplemental Contracts

2nd Trimester Mentors/Mentees

Michael Beyer – SHS Mentee

Christen Carey – SHS Mentor

Robin Clarey – SHS Mentee

Kyle Cofield – SHS Mentee

Brian Faire – SHS Mentor

Reva Fowler – SHS Mentor

Ron Goodale – SHS Mentor
Matt Gordon – SHS Mentor
Darrell Hood – SHS Mentee
Monika Kuligowski – SHS Mentee
Emily Phillips – SHS Mentee
Brian Prante – SHS Mentor
Nate Slosson – SHS Mentee
Dayna Stigall – SHS Mentor
Anthony Thompson – SHS Mentee
Janet Toney – SHS Mentor
Vicky Bloomfield – OMS Mentor
Chris Ferguson – OMS Mentee
Paige Gangewer – OMS Mentee
Michael Marstrom – OMS Mentor
Justin Poland – OMS Mentor
LeAnne Rodeback – OMS Mentee
Nick Sanders – OMS Mentee
Sharon White – OMS Mentor
Madison Crow – OBJH Mentor
Jayne Donnelly – OBJH Mentee
Helena Ferreira – OBJH Mentee
Marie Gardner – OBJH Mentee
Kathy James – OBJH Mentor
Colleen Kost – OBJH Mentee
Nina Sallis – OBJH Mentor
Katie Shrum – OBJH Mentee
Laura Sims – OBJH Mentor
Jennifer Aisenburg – EVG Mentor
Mary Kay Myers – EVG Mentor
Gayla Schroeder – EVG Mentor
Lourdes Flores-Skydancer – EVG Mentor
Jeanne Korver – EVG Mentor
Imelda Acosta – EVG Mentee
Martinique Bishop – EVG Mentee
Allison Price – EVG Mentee
Jennifer Mullen – EVG Mentee
Claudia Waldrop – EVG Mentee
Sandra (Bibi) Giraldo – EVG Mentee

Bree West – Teacher; Bordeaux Elementary. Afterschool Coordinator, beginning December 3, 2018, through April 2019.

Leaves of Absence

Brianna Mullins – Teacher (Kindergarten); Mt. View Elementary. Leave request to begin approximately February 4, 2019, through approximately May 23, 2019. Per letter dated December 13, 2018.

Kateri Neal – Teacher (Preschool); Mt. View Elementary. Leave request from January 10, 2019, through approximately April 24, 2019. Per letter dated December 19, 2018.

Sarah Whittington – Teacher (4th Grade); Evergreen Elementary. Leave extension request for the remainder of the 2018-19 school year. Per letter dated December 6, 2018.

Resignations / Retirements

David Miser – Auditorium Operations Engineer/Teacher; Shelton High School. Retirement will be effective August 30, 2019. Per letter dated December 14, 2018.

Ksenia Niva –Teacher (3rd Grade Spanish Curriculum); Evergreen Elementary. Resignation is effective January 4, 2019. Per letter dated December 17, 2018.

CLASSIFIED

New Hires / Rehires

Stephanie Chow – Substitute Para Educator; District. Beginning December 5, 2018, to be used as needed in the District.

Tracy Cota – Substitute Para Educator, Secretary, and Temporary Para Tech (MCJDC Transitions Coordinator); CHOICE High School. Beginning January 3, 2019, this is a temporary position due to student need.

Franklin Dean – 8th Grade Boys Basketball Co-Coach; Oakland Bay Jr. High. Beginning November 12, 2018. This fills the position vacated by Don Taylor.

Katelynn Evans – Substitute Para Educator; District. Beginning December 12, 2018, to be used as needed in the District.

Angela Frazier – Substitute Para Educator; District. Beginning January 3, 2019, to be used as needed in the District.

Ron Goodale – Head Boys Golf Coach; Shelton High School. Beginning February 25, 2019. This fills the position vacated by Mark Jensen.

Kathryn Nelson – Food Service Worker I; Food Services. Beginning January 7, 2019. This fills the position vacated by Betty Langstraat.

Kathleen Otto – Para Educator (Early Learning); Mt. View Elementary. This is a new, temporary position due to increase of students, beginning January 3, 2019.

Andrea Pennington – Para Educator (LAP); Evergreen Elementary. This is a new position that will be supporting WIN Groups, beginning December 10, 2018.

Diana Probert – Substitute Para Educator; District. Beginning December 18, 2018, to be used as needed in the District.

Claudia (Georgina) Reyes Corrales – Para Educator (Spec. Ed. Preschool, Bilingual); Mt. View Elementary. Beginning December 3, 2018, this fills the position vacated by Maria Vazquez Soto.

Jenny Scott – Para Educator; Shelton High School. This is a new, temporary position for 1:1 student support, beginning January 3, 2019.

Nichole Snyder – Para Educator (Early Learning); Mt. View Elementary. This is a new, temporary position due to increase number of students, beginning January 3, 2019.

Resignations / Retirements

Steven Bailey – Substitute Bus Driver; MCTC. Resignation is effective December 31, 2018, per letter dated December 18, 2018.

Mark Jensen – Head Boys Golf Coach; Shelton High School. Resignation is effective immediately, per letter dated December 11, 2018.

Steve Morgan – OBJH/OMS Track Coach. Resignation is effective immediately, per letter received December 10, 2018.

Panos Rontos – Para Educator; Shelton High School. Resignation was effective December 17, 2018, per letter received December 18, 2018.

Benjamin Savage – Tech Support Coordinator II; Technology Dept. Resignation was effective immediately, December 10, 2018, per letter dated December 10, 2018.

