

SHELTON SCHOOL DISTRICT NO. 309
REGULAR SCHOOL BOARD MEETING, OCTOBER 9, 2018
PAGE 1

The Shelton School District Board of Directors met in regular session at 6:00 p.m. on October 9, 2018 in the Oakland Bay Junior High Commons.

Board members present: President Keri Davidson, Vice-Chairman Sandy Tarzwell, Sally Brownfield, Sally Karr, Dan Cooling and student board representatives Jillian Abbe and Kai Saito.

Staff members present: Superintendent Dr. Alex Apostle, Alison Nutt, Linda Arnold, Brenda Trogstad, Pam Farr, Karen DeWitt, Robert Herron, Christian Carey, Jennifer Deyette, Sue Bray, Kris Schmidt, Eric Barkman, Jan Tyas, Dan Milnes, Jane'L McFarland, Sue Bettinger, Travis Smith, Tami Stoutnar, James Carnahan, Nate Sartori, Scotti Crump, Heather Kowalski, Dean McCoy, Trish McCoy and Sheila Iversen, among many others.

Others present: Gordon Weeks, Jeff Fenney, Andreia Brown, Sheryal Balding, Brad Mortensen and Laurie Schley, among many others.

CALL TO ORDER

President Davidson called the meeting to order at 6:00 p.m. Dean McCoy led the Pledge of Allegiance.

ADOPTION OF AGENDA

Sally Karr made a motion to adopt the agenda as presented. Sally Brownfield seconded the motion and the motion passed unanimously.

COMMUNITY COMMENTS

- Sheryal Balding commented on the proposals from Panda Express and AutoZone to purchase school district property along Wallace Kneeland Blvd. and said there are other properties and empty buildings in the community they could purchase for their businesses. She urged the board not to consider selling district property because it is more valuable for student use than any monetary value.
- District employees Jan Tyas, Nate Sartori, Dan Milnes, Heather Kowalski and James Carnahan and community members Brad Mortensen and Laurie Schley spoke regarding fair living wages for the ESP and SCAMP bargaining groups.

REPORTS AND RECOGNITIONS

4.01 – Monthly report on bond projects:

Jeff Feeney gave the monthly report on the bond projects.

PKG C – Bordeaux Elementary, Evergreen Elementary, CHOICE, MCTC, Maintenance

- PKG C is effectively 99% complete. There is one issue we are working to resolve at CHOICE in the next few days and then we can start closing PKG C out.

PKG B: - Mt. View Elementary, Early Learning Center, Olympic Middle School

- The ELC has been completed gutted and will be a new renovated building. Preschoolers will be in portables until December when they can move into the new facility.

SHELTON SCHOOL DISTRICT NO. 309
REGULAR SCHOOL BOARD MEETING, OCTOBER 9, 2018
PAGE 2

- The Olympic Middle School roofing project has been moving slowly but hope to be done soon.
- The new Mt. View Elementary is progressing extremely well. They are starting to form parts of the roof. They expect to pour the slab for the auditorium and gym in the next week or so. Once that is done we will start seeing walls go up on that part of the building.

PKG A – Shelton High School and Oakland Bay Junior High:

- The work at Oakland Bay is not scheduled to start until next summer.
- At Shelton High School the auxiliary gym slab was poured today and walls will be going up. The auxiliary gym is moving at a very good pace although the strike stopped work for almost a month so it is going to cost about a 2 month delay according to the schedule. We are working with the contractor and think we can have it done by the 3rd week in August 2019.
- There have been many issues with the minidome project, but the only thing missing now is the mondo flooring which is expected to begin later this week with a November 1st date for the minidome to be back in service.
- The locker rooms in the pool area are complete and look great.
- Building 100 is close to being complete very soon.
- Foundations for the new addition are dug and formed and will be poured in the next two weeks. The first slab is expected to be poured by the end of October. Once that is done we will really see things start happening. The only concern is getting the elevator installed in the new addition in time. We can't move furniture, etc. if the elevator is not done.

As far as the budget for the entire bond, Jeff believes we are in line with the work we are doing and believes we will finish under budget if things stay on track.

The bond is generating state matching funds which are available to use only for capital projects and educational facilities. A study was conducted to see how we could improve our athletic facilities with matching funds. A wish list was put together based on interviews with our coaches, Athletic Director, etc. which includes wrestling/weight room expansion, visitors grand stands at stadium, new track, turf football/soccer fields, turf baseball/softball fields, new field lighting, pool modifications, concession and restroom improvements at stadium, parking lot improvements and a new gym at Bordeaux Elementary. The original bond committee will be brought back together to look at the priorities since there will not be funds to do everything.

4.02 – Instructional Program Review update:

Pam Farr gave an update on the work of the Instructional Program Review committee. The purpose of the review is to:

- Clarify what teachers will teach and students will learn at each grade level
- Overview of grade level expectations in all content areas
- Organize by grade bands: PK to grade 4, grades 5-6, grades 7-8, and grades 9-12
- Create electronic documents targeted for teachers with links to more detailed information
- Create user friendly documents designed to communicate grade level expectations to parents

SHELTON SCHOOL DISTRICT NO. 309
REGULAR SCHOOL BOARD MEETING, OCTOBER 9, 2018
PAGE 3

The intent is to have everything ready to go in the fall of 2019. Dr. Apostle commented that this has been a huge effort but he believes it's going to make a big difference. It is an ongoing process and will be constantly reviewed and improved very year. Professional development is also a critical component.

Sally Brownfield asked with everything becoming more specific how much, if any, leeway will our professional educators have in creativity and individualization of curriculum for any group of students. Pam Farr responded that we need a foundation that all students have access to but we also know that teachers have varying styles so our recommendation is we need to focus on the standards but in terms of the use of instructional materials the recommendation is a 70% base with 30% leeway. We've spent \$1.3 million in the last few years in curriculum adoptions in our core content areas but one thing teachers always look for are ways to differentiate.

4.03 – Reconfiguration update:

Robert Herron gave an update on reconfiguration. All summer activities went as planned and staff worked very hard and did a great job. Phase 1 of reconfiguration is now complete with just a few items left in PKG C. We are now starting Phase 2. The Early Learning Center is due to be completed by winter break. We are starting to coordinate building moves for next year. When school is out on June 7th we will immediately begin moving staff. Items going into new school buildings will be stored over the summer and we will start moving those after Labor Day. The goal is to handle items just once during the moving process. Robert thanked everyone for their help and said it has been an enormous effort.

Sally Karr commented that there are literally millions of moving parts in this reconfiguration process and Robert, Pam and the building administrators have been doing a fantastic job.

CONSENT AGENDA

Dan Cooling made a motion to approve the consent agenda. Sally Karr seconded the motion and the motion passed 5-0. The board:

- Approved minutes from the September 25, 2018 regular board meeting;
- Approved minutes from the September 28, 2018 special board meeting;
- Approved overnight travel to Heritage University, Eastern Washington University and Gonzaga University on October 15-16, 2018 for Shelton High School students to tour college campuses;
- Approved overnight travel to Western Washington University on October 22-24, 2018 for CHOICE and Shelton High School students to attend the 2018 Future Native Teachers Initiative Teacher Camp;
- Approved the personnel report (see Attachment #1);
- Approved General Fund Warrant No. 130145416 in the amount of \$1,655.13;
- Approved General Fund Warrant Nos. 130145460 through 130145601 in the amount of \$797,675.64;
- Approved General Fund Warrant Nos. 130145602 through 130145702 in the amount of \$592,021.26;
- Approved General Fund Warrant Nos. 130145703 through 130145704 in the amount of \$838.38;

SHELTON SCHOOL DISTRICT NO. 309
REGULAR SCHOOL BOARD MEETING, OCTOBER 9, 2018
PAGE 4

- Approved Associated Student Body Fund Warrant Nos. 130405860 through 130405861 in the amount of \$2,453.16;
- Approved Associated Student Body Fund Warrant Nos. 130405862 through 130405864 in the amount of \$12,810.61;
- Approved Associated Student Body Fund Warrant Nos. 130405865 through 130405891 in the amount of \$16,691.57;
- Approved Associated Student Body Fund Warrant No. 130405892 in the amount of \$250.00;
- Approved Capital Projects Fund Warrant Nos. 130200194 through 130200206 in the amount of \$1,280,295.93;
- Approved Capital Projects Fund Warrant Nos. 130200207 through 130200210 in the amount of \$74,942.72;
- Approved Private Purpose Trust Fund Warrant No. 130700068 in the amount of \$500.00; and
- Approved Payroll Warrant Nos. 130802846 through 130802859; Nos. 130145376 through 130145379; and Nos. 130145417 through 130145459 in the total amount of \$4,240,311.81.

DISCUSSION AND ACTION ITEMS

6.01 – Utilization of district property for Panda Express and AutoZone:

Chairman Davidson said it was her understanding that our school district and school board are not interested in looking any further into the proposals from Panda Express and AutoZone to purchase school district property along Wallace Kneeland Blvd. on Oakland Bay Junior High property for their businesses. Sandy Tarzwell was in agreement and commented that those fields get a lot of use and the district does not have spare land to sell. Sally Brownfield commented that there is ample commercial property available in Shelton and does not feel it would be appropriate to have those businesses right next to the school. Dan Cooling was also in agreement and said driving past the Oakland Bay field gives you energy and excitement when you see the kids playing sports, etc. Dr. Apostle commended the school board for making the right decision of not selling school district property to Panda Express and AutoZone.

SUPERINTENDENT'S REPORT

Dr. Apostle reported on the following:

- He worked at OysterFest on Saturday at the oyster shucking venue. It was a lot of fun and there was a good crowd.
- Most of his time recently has been spent with budget, staffing, reconfiguration and the bond.
- He has started pre-conference evaluation meetings with principals and cabinet.
- This Thursday, October 11th at 7:00 p.m. is the Health Science Academy Kick-Off.

COMMUNITY COMMENTS

District employee Jane'L McFarland also spoke about fair living wages for the ESP bargaining group.

BOARD MEMBER COMMENTS

Kai Saito:

- Kai introduced himself as the new student school board representative from CHOICE High School. He is a junior at CHOICE and also a Running Start student at South Puget Sound Community College and wants to be on the board to represent his school.

Jillian Abbe:

- Jillian said Shelton High School is heading into Homecoming Week next week. Because the minidome will still be closed the Homecoming Assembly will be done by video and shown in CSI and Advisory classes and the Homecoming Dance will be held in the SUB.
- She is excited the minidome will reopen soon.
- She worked at OysterFest supporting the Shelton High School Choir.

Dan Cooling:

- Dan watched the Dance Team perform a Halloween routine on YouTube.
- He also worked at OysterFest and noticed how many of our students were involved working in booths. It was great to see them so involved in a cause that goes so far beyond themselves. All the money goes right back into the community.
- He started a new job in youth development working with students.

Sally Karr:

- Sally was at a swim meet this weekend so missed OysterFest.
- She will be attending the reconfiguration meeting next week.
- She is looking forward to the Health Science Academy Kick-Off which will also give the community a chance to see everything that's happening at Shelton High School.

Sally Brownfield:

- The Bordeaux Elementary Junior Achievement program recently did a hands on activity where 4th grade students actually got to run a hot dog stand, in partnership with Deano's Hot Dog Stand in Shelton. KING 5 did a news story on the event. It was a great application of their math skills.
- Today she went to the Hands On Children's Museum for an All Kids Can Learn Science Celebration. There were a number of students from different districts. We had teams from Bordeaux Elementary and Oakland Bay Junior High at the event. She was impressed by the students' ability to explain and have adult conversations and express what they are learning in the classroom and what their extended learning was teaching them.
- This morning she was at STI training at the Squaxin Island Museum but was a little disappointed only 3 district staff members attended.
- OysterFest is a great opportunity to teach service learning and make great community connections.
- She is disappointed she will miss the Health Science Academy Kick-Off but will be in Spokane for the Environment Educational Conference.

SHELTON SCHOOL DISTRICT NO. 309
REGULAR SCHOOL BOARD MEETING, OCTOBER 9, 2018
PAGE 6

Sandy Tarzwell:

- Sandy also went to the Bordeaux JA activity at Deano's Hot Dog Stand and commented how alert and attentive the students were to have this experience out of the classroom.
- She had signed up to attend the Science event today at the Hands On Children's Museum but had to cancel at the last minute.
- She thanked the staff and advisors that worked with our students at OysterFest to get these booths and activities organized, set up, torn down, etc.
- There was very little public at the last Open Community Forum so she watched a volleyball game when it was over.

Keri Davidson:

- Keri was traveling for work so missed the last board meeting.
- She missed OysterFest due to her husband's minor surgery but it gave her a chance to spend time with her family.
- One of her daughters went to PUD 3 on a field trip and said she appreciates how local businesses take part in these type of activities. Even though it was not far away field trips are always fun for kids.
- Our next school board meeting will be held on Monday, October 22nd so that board members can attend the YMCA Kick-Off event on Tuesday, October 23rd.
- She is excited for Homecoming and the Jack Stark reception before the football game.
- Mt. View is having an auction fundraiser this year that she will be attending on Saturday, November 10th.
- To see our first Academy being the Health Science Academy is exciting because she works in the health care field and also grew up in a family who worked in the health field.

EXECUTIVE SESSION

At 7:37 p.m. Chairman Davidson announced that the board would take a 5-minute recess and would then enter executive session for approximately 20 minutes to: 1) review employee qualifications and pay scale; and 2) review the proposed bargained agreements with the Teamster bus drivers and vehicle maintenance employees. Both items with possible action to follow.

The board returned to regular session at 8:06 p.m.

ACTION TAKEN AS A RESULT OF EXECUTIVE SESSION

Sally Brownfield made a motion to hire Kristen Fendley as the Family/Parent Engagement Coordinator. Sandy Tarzwell seconded the motion and the motion passed unanimously.

Sally Karr made a motion to approve the salary schedule for the Family/Parent Engagement Coordinator position. Sally Brownfield seconded the motion and the motion passed unanimously.

Sandy Tarzwell made a motion to approve the bargained agreement with the Teamster bus drivers. Dan Cooling seconded the motion and the motion passed unanimously.

SHELTON SCHOOL DISTRICT NO. 309
REGULAR SCHOOL BOARD MEETING, OCTOBER 9, 2018
PAGE 7

Dan Cooling made a motion to approve the bargained agreement with Teamster vehicle maintenance employees. Sally Brownfield seconded the motion and the motion passed unanimously.

ADJOURN

Chairman Davidson declared the meeting adjourned at 8:21 p.m.



Secretary to the Board



Chairman, Board of Directors

**Shelton School District #309
Personnel Action Requested for
Board Meeting of October 9, 2018**

Employment with the District will be on a conditional basis pending completion of a State and National background clearance, with the fee to be paid by the applicant, as well as a clearance based upon the "Washington State Sexual Misconduct Disclosure Release" forms and proper certification.

ADMINISTRATIVE

New Hires / Rehires

Carey Murray – Principal; Olympic Middle School. Beginning October 8, 2018. This fills the position vacated by Steve Torres.

Maryann Marshall – Principal; Bordeaux Elementary. Beginning October 8, 2018. This fills the position vacated by Carey Murray.

Resignations / Retirements

Steve Torres – Principal; Olympic Middle School. Resignation is effective September 28, 2018, per letter received September 28, 2018.

CERTIFICATED

New Hires / Rehires

Cynthia Radtke – Teacher; Evergreen Elementary. Beginning September 27, 2018. This fills the position vacated by Jennifer Aisenberg.

Terry Gregersen – Substitute Teacher; District. Beginning October 3, 2018, to be used as needed in the District.

Trish Aust – Substitute Teacher; District. Beginning Sept. 20, 2018, to be used as needed in the District.

Andrea Hegg – Substitute Teacher; District. Beginning Oct. 2, 2018, to be used as needed in the District.

CLASSIFIED

New Hires / Rehires

Gerardo Olguin – Para Educator, Bilingual (LAP); Shelton High School. This is a temporary position beginning October 2, 2018.

Wendy Smith – Para Educator, (LAP); Olympic Middle School. This position begins October 2, 2018. This fills the position vacated by Jacob Haldeman.

Amy Crippen – Para Educator, (DD); Evergreen Elementary. This position begins October 15, 2018. This fills the position vacated by Stephanie Mason.

Kristina Doherty – Para Educator, (DD); Mt. View Elementary. This is a temporary position beginning September 21, 2018. This fills the position vacated by LeAnne Rodeback.

Nathan Chapman – Para Educator, (Bilingual); Olympic Middle School. This is a temporary position and begins October 1, 2018. This fills the position vacated by Stephanie Chow.

Wendy Smith – Sub Para Educator; District. Beginning September 24, 2018, to be used as needed.

Grayson Atkinson – Sub Para Educator; District. Beginning September 25, 2018, to be used as needed.

Holly Holcomb – Sub Para Educator; District. Beginning September 25, 2018, to be used as needed.

Dennis Tyas – Substitute Bus Driver; MCTC. Beginning October 4, 2018, to be used as needed.

Lauri Hurst – Substitute Bus Driver; MCTC. Beginning September 21, 2018, to be used as needed.

Peggy Carter – Sub Food Services; Food Services. Beginning October 1, 2018, to be used as needed.

Resignations / Retirements

John Anderson – Disc Golf Coach; Shelton High School. Resignation is effective October 5, 2018, per letter received October 4, 2018.

Colby Anderson – Wrestling Coach; OBJH. Resignation is effective September 26, 2018, per letter dated September 26, 2018.

Karen Pursey – Substitute Para Educator and Substitute Secretary; District. Resignation is effective September 24, 2018, per letter dated September 24, 2018.

Stephanie Mason – Para Educator (DD); Evergreen Elementary. Resignation is effective September 18, 2018, per letter dated September 18, 2018.

January Canfield – Bus Driver; MCTC. Resignation is effective September 21, 2018, per letter received September 26, 2018.

