

SHELTON SCHOOL DISTRICT NO. 309
REGULAR SCHOOL BOARD MEETING, SEPTEMBER 25, 2018
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The Shelton School District Board of Directors met in regular session at 6:00 p.m. on September 25, 2018 in the Oakland Bay Junior High Commons.

Board members present: Vice-Chairman Sandy Tarzwell, Sally Brownfield (arriving at 6:08 p.m.) Sally Karr, Dan Cooling and student board representative Jillian Abbe.

Staff members present: Superintendent Dr. Alex Apostle, Alison Nutt, Linda Arnold, Brenda Trogstad, Pam Farr, Karen DeWitt, Sue Bettinger, Travis Smith, Bob Trondsen, Dave Miser, Tami Stoutnar, Lori Chappell, James Carnahan, Barbara Gomez, Emma Taylor, Keith Spencer, Annie Shaw, Nate Sartori, Sada Mortensen, Scotti Crump, Heather Kowalski, Dana Bone, Julie Politz, Jill Bourgault, Dean McCoy, Trish McCoy, Ron Goodale, Sheila Iversen, Sheryl Cannon-White, Ava Taylor-Sisk, Amber Hosford, Stacey Anderson and Ron Grinnell, among many others.

Others present: Gordon Weeks among many others.

CALL TO ORDER

Vice-Chairman Tarzwell called the meeting to order at 6:00 p.m. Karen DeWitt led the Pledge of Allegiance.

ADOPTION OF AGENDA

Dan Cooling made a motion to adopt the agenda as presented. Sally Karr seconded the motion and the motion passed 3-0.

COMMUNITY COMMENTS

CHOICE teacher Keith Spencer read a statement on behalf of the Educational Support Personnel regarding their need for higher living wages for their bargaining group. Annie Shaw, Nate Sartori, Scotti Crump, Sada Mortensen, Heather Kowalski, Dana Bone, Lori Chappell, James Carnahan, Julie Politz and Jill Bourgault all addressed the board regarding the jobs they love and do every day as paras and secretaries in the district and their need for higher living wages.

REPORTS AND RECOGNITIONS

4.01 – New school presentation:

CHOICE Principal Stacey Anderson and Asst. Principal Amber Hosford reported on their vision for a new school concept.

Their vision of the target student population:

- A small school (250-400 students) grades 7-12
- Learn best in a hands on environment – Project Based Learning
- Interdisciplinary learning
- Collaborative learners
- Mixed grade level classes 7-12
- Dedication to postsecondary education
- Willingness to work cooperatively with others
- Students from both within and outside SSD

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Their vision for facilities:

- Open concept classrooms that are capable of division into smaller spaces
- State of the art technology connected to the real world
- Sustainably built

Their vision for instruction:

- Staff members that are committed to turning Project Based Learning into what we are...not just what we do
- Staff members that are dedicated to creating rigorous learning that is challenging and real-world connected, meaningful and engaging
- Staff who are student-centered and focused on inquiry-based learning
- Strong emphasis that:
 - Engages students
 - Creates a culture of empowerment
 - Demonstrates outcomes that are aligned with the nine district goals
 - Utilizes technology that enables 21st century careers
 - Takes into account the best research on brain development
 - Develops soft skills for the real world
 - Is guided by standards based learning

Their vision for potential partnerships:

- Partnership with a learning network such as New Tech Network
- Educational entities such as Olympic College, The Evergreen State College, etc.
- Local community businesses such as Sierra Pacific, Habitat for Humanity, Green Diamond, Little Creek Casino, etc.
- Skokomish and Squaxin Tribal Nations
- Service clubs such as Altrusa and Rotary

Their timeline:

- Steering committee of CHOICE staff was formed in May 2018
 - Researching model schools and best instructional practices
 - Forming of the advisory committee and focus groups
 - Research of grants
 - Development of business and community partnerships
- Attendance to the New Tech Network National Conference in July 2018
- Fall of 2018:
 - Site visits to model schools and form partnerships
 - Focus groups
 - Portrait of a graduate, review of data, development of vision and focus for new school
- Winter 2018 – July 2019: School design
- August 2019 – August 2020: Build the facility
- August 2019 – August 2020: Implementation of the vision
- September 2020: Grand opening

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Questions to be addressed:

- Facilities: Where will we be located and how do we fund creation of an innovative 21st century sustainably built facility?
- Staffing: How do we ensure that all staff are properly trained and ready to implement Project Based Learning? How many staff will we need for the students we wish to serve?
- Curriculum, technology and assessment: How do we create a learning environment that engages our students and provides the opportunity to solve real world problems?

Dan Cooling and Sally Brownfield commented in support of their vision and the work they are doing. Dr. Apostle commented that this vision is an indication people want to do the best for our students and we will do our best to make this vision a reality.

CONSENT AGENDA

Sally Karr made a motion to approve the consent agenda. Dan Cooling seconded the motion and the motion passed 4-0. The board:

- Approved minutes from the September 11, 2018 regular board meeting;
- Approved overnight travel to Panhandle 4-H Camp on September 28-30, 2018 for Shelton High School NJROTC cadets to attend NJROTC Orientation;
- Approved overnight travel to Spokane, WA on October 12-13, 2018 for Wendy Boles and two students to present at the North American Association of Environmental Education;
- Approved out-of-state travel to Boise, ID on October 14-16, 2018 for CHOICE staff to attend the GEAR UP West Conference;
- Approved the personnel report (see Attachment #1);
- Approved General Fund Warrant Nos. 130145380 through 130145405 in the amount of \$299,888.55;
- Approved General Fund Warrant Nos. 130145406 through 130145415 in the amount of \$33,524.03;
- Approved Associated Student Body Fund Warrant No. 130405849 in the amount of \$282.10;
- Approved Associated Student Body Fund Warrant Nos. 130405850 through 130405859 in the amount of \$10,569.32; and
- Approved Capital Projects Fund Warrant Nos. 130200192 through 130200193 in the amount of \$30,841.44.

DISCUSSION AND ACTION ITEMS

6.01 – Second reading of revised policies in Batch #4 of the policy review:

The following revised and optional new policies in Batch #4 of the policy review were on the agenda for a second reading and recommended approval:

- Policy/Procedures 3412 – Automated External Defibrillators (optional new policy)
- Policy/Procedures 3413 – Student Immunizations and Life Threatening Health Conditions
- Policy/Procedures 3416 – Medication at School
- Policy/Procedures 3417 – Catheterization
- Policy/Procedures 3418 – Response to Student Injury or Illness

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- Policy/Procedures 3419 – Self-Administration of Asthma and Anaphylaxis Medications
- Policy/Procedures 3420 – Anaphylaxis Prevention and Response
- Policy/Procedures 3422 – Concussion and Head Injuries in Youth Sports
- Policy/Procedures 3432 – Emergencies
- Policy 6022 – Minimum Fund Balance

Dan Cooling made a motion to approve all the policies/procedures listed in Batch #4 of the policy review. Sally Karr seconded the motion and the motion passed 4-0.

SUPERINTENDENT'S REPORT

Dr. Apostle reported that:

- Our student athletes and coaches will be recognized at Community Pride Night tomorrow at 6:00 p.m. at Jack Stark Field.
- Everyone is invited to attend the launching of the Health Science Academy at 7:00 p.m. on October 11th in the Shelton High School Performing Arts Center.
- He has been attending the Friday night football games and could not be more proud of our student athletes and coaches. They are a young team and are learning how to deal with adversity, to be strong, to follow through and to be the best they can be.
- He attended the Rotary New Teacher Reception last Thursday and it was a great event.
- Another effort we are putting forth is dealing with the issue of equity. He met again last week with Pam Farr, Travis Smith and Dr. David Whitfield who is an expert on this topic. He will keep the board informed of their work.

COMMUNITY COMMENTS

Barbara Gomez and Ava Taylor also spoke about the need for a living wage for the paras.

BOARD MEMBER COMMENTS

Sally Brownfield:

- Sally thanked Dan Cooling for attending the WSSDA Legislative Assembly on her behalf.
- She sits on many boards and one that she really enjoys is the Pacific Education Institute who works closely with the school district. She attended a recent PEI board meeting and Shelton is always referenced very positively.
- She has been working with OSPI to provide space at the Squaxin Island Museum for an upcoming training for district staff as part of the STI curriculum scheduled for October 9th.
- She has been in the Poulsbo area the last few days with tribal leadership and state leadership on how they can work together with state agencies.
- This Friday there will be a meet and greet at CHOICE with OSPI's new Director of Native Education.
- She will be traveling to an Environment Education Conference with an Evergreen Elementary teacher in October so will miss the October 11th HSA Kickoff.

Sally Karr:

- Since the last board meeting Sally has attended a reconfiguration meeting and said it is exciting to see where we are and that we are still in good shape.

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- She is traveling to Moses Lake for a meeting so will miss the Community Pride Night but hopes to be back in time for Thursday's Open Community Forum.

Dan Cooling:

- Dan thanked the paraeducators and secretaries in the audience for everything they do for our students and to see the passion they have for our youth.
- He attended the WSSDA Legislative Assembly on Sally Brownfield's behalf. It was a very interesting conference to experience.
- OysterFest is next weekend and they are always looking for volunteers.

Jillian Abbe:

- Jillian said Shelton High School has a lot of really dedicated athletes, not just football but across the board that are working really hard. She has seen an increase of student participation in the student section as football games this year and a Pep Club has started up again this year putting out more support for our sports.
- They are preparing for Homecoming and for alternatives if the gym is not completed in time. She hopes they have a good turnout for the dance and game.
- She also thanked all the support staff and knows how much they do for the students at Shelton High School and across the board throughout the district.

Sandy Tarzwell:

- Sandy commented that recently the South Mason Youth Soccer Club needed some space to hold some practices and games and expressed to Sandy their appreciation of our facilities staff for their assistance.
- She told a story of a hospital janitor who when asked what he did at the hospital he said we save lives and that no matter what your job is everyone works together as a team. She thanked our district employees for the work they do no matter what their position.

EXECUTIVE SESSION

At 7:17 p.m. Vice-Chairman Tarzwell announced the board would take a 5-minute recess and would then enter into executive session for 30-minutes for an update on negotiations.

The board returned to regular session at 7:50 p.m. No action was taken as a result of executive session.

ADJOURN

At 8:30 p.m. Vice-Chairman Tarzwell declared the meeting adjourned.


Secretary to the Board


Chairman, Board of Directors

**Shelton School District #309
Personnel Action Requested for
Board Meeting of September 25, 2018**

Employment with the District will be on a conditional basis pending completion of a State and National background clearance, with the fee to be paid by the applicant, as well as a clearance based upon the "Washington State Sexual Misconduct Disclosure Release" forms and proper certification.

CERTIFICATED

New Hires / Rehires

Manal Doughly – Substitute Teacher; District. Beginning September 7, 2018, to be used as needed in the District.

Helena Ferreira-Valandra – Teacher (Spanish); Oakland Bay Jr High. Beginning September 20, 2018. This fills the position vacated by Heather Roossien.

Christie Floyd – Substitute Teacher; District. Beginning September 7, 2018, to be used as needed in the District.

Lauren Mitchell – Emergency Substitute Teacher; District. Beginning September 19, 2018, to be used as needed in the District.

Jennifer Sadler – Emergency Substitute Teacher; District. Beginning September 14, 2018, to be used as needed in the District.

Sherrin Sundstrom – Substitute Teacher; District. Beginning September 10, 2018, to be used as needed in the District.

Jannelle Weythman – Emergency Substitute Teacher, District. Beginning September 14, 2018, to be used as needed in the District.

Supplemental Contracts

Linda Ferguson – Preschool Building Leader; Special Services. 2018-19 school year.

Luanne Bigbear – Advocate Teacher; CHOICE High School

Trevor Cahoon – Advocate Teacher; Olympic Middle School

April Caron – Advocate Teacher; Evergreen Elementary

Antje Fortier – Advocate Teacher; Shelton High School

Diane Graham – Advocate Teacher; Bordeaux Elementary

Allison Nelson – Advocate Teacher; Mt. View Elementary

Kristy Perigo – Advocate Teacher; Oakland Bay Jr. High

Mentor/Mentee Teachers, 2018-19 1st Trimester

Kelsey Barnes – Mentor; Mt. View Elementary
Janet Dagle – Mentor; Mt. View Elementary
Michelle Guzman – Mentor; Mt. View Elementary
Lisa Keefe – Mentor; Mt. View Elementary
Cindy Vernon – Mentor; Mt. View Elementary
Doug Watkins – Mentor; Mt. View Elementary
Crystal Allenton – Mentee; Mt. View Elementary
Delaney Atkinson – Mentee; Mt. View Elementary
Tim Hall – Mentee; Mt. View Elementary
Molly Landgraf – Mentee; Mt. View Elementary
Arica Martinell – Mentee; Mt. View Elementary
Michele Waters – Mentee; Mt. View Elementary

Brent Conklin – Mentor; Oakland Bay Jr. High
Madison Crow – Mentor; Oakland Bay Jr. High
Kathy James – Mentor; Oakland Bay Jr. High
Dean McCoy – Mentor; Oakland Bay Jr. High
Shannon Murphree – Mentor; Oakland Bay Jr. High
Toni Ochoa Pierson – Mentor; Oakland Bay Jr. High
John Perry – Mentor; Oakland Bay Jr. High
Laura Sims – Mentor; Oakland Bay Jr. High
Pamelia Valentine – Mentor; Oakland Bay Jr. High
Drew Bigelow – Mentee; Oakland Bay Jr. High
Ted Cohn – Mentee; Oakland Bay Jr. High
Jayme Donnelly – Mentee; Oakland Bay Jr. High
Darcy Eliason – Mentee; Oakland Bay Jr. High
Tami Engstrom – Mentee; Oakland Bay Jr. High
Marie Gardner – Mentee; Oakland Bay Jr. High
Colleen Kost – Mentee; Oakland Bay Jr. High
Colin McGrane – Mentee; Oakland Bay Jr. High
Doug Sells – Mentee; Oakland Bay Jr. High
Katie Shrum – Mentee; Oakland Bay Jr. High
Eric Stokely – Mentee; Oakland Bay Jr. High

Christen Carey – Mentor; Shelton High School
Brian Faire – Mentor; Shelton High School
Reva Fowler – Mentor; Shelton High School
Ron Goodale – Mentor; Shelton High School
Matt Gordon – Mentor; Shelton High School
Brian Prante – Mentor; Shelton High School
Janet Toney – Mentor; Shelton High School
Michael Beyer – Mentee; Shelton High School
Kyle Cofield – Mentee; Shelton High School
Darrell Hood – Mentee; Shelton High School
Monika Kuligowski – Mentee; Shelton High School
Emily Phillips – Mentee; Shelton High School
Nate Slosson – Mentee; Shelton High School
Tony Thompson – Mentee; Shelton High School

Health Science Academy Team; Shelton High School

Kyle Cofield
Aimee DeVaughn
Antje Fortier
Sarah Jacobs
Josh Munro
Tony Thompson
Christie Zakem

CLASSIFIED

New Hires / Rehires

Karen Bingham – Home Tutor; Special Services. Beginning September 5, 2018, to be used as needed.

Sam Caffey – Game Theory Club Advisor; Shelton High School. For the 2018-19 school year.

January Canfield – Bus Driver; MCTC. Beginning September 10, 2018. This fills the position vacated by David Myhres.

Jodie Chapin – Para Educator (Special Services); Evergreen Elementary. Beginning September 19, 2018. This fills the position vacated by Gabriela Garcia.

Dolphin Devaney – Para Educator; Oakland Bay Jr. High. This is a temporary position beginning September 17, 2018. Position is for classroom and supervision support.

Rebecca Fraley – Para Educator (Special Services); Mt. View Elementary. This is a new position for Resource Room, beginning September 20, 2018.

Gabriela Garcia – Home Tutor; Special Services. Beginning September 5, 2018, to be used as needed.

Kati Gregory – 6-7th Grade Volleyball Coach; Olympic Middle School. Beginning September 10, 2018, for the 2018-19 school year. This fills the position vacated by Trevor Cahoon.

Kristin Hansen – Para Educator (DD); Evergreen Elementary. This is a temporary position beginning September 24, 2018, for student need, for the 2018-19 school year. This fills the position vacated by Jenae Eastman.

Joel Harper – Substitute Bus Driver; MCTC. Beginning September 10, 2018, to be used as needed.

Kaytlyn Hawley – Para Tech (Braille Transcriber); Special Services. This is a temporary position due to student need, beginning September 19, 2018. For the 2018-19 school year.

Renae Henson – Para Educator (DD); Mt. View Elementary. This is a temporary position for transitional kindergarten, beginning September 6, 2018, for the 2018-19 school year.

Brian Howell – Substitute Para Educator; District. Beginning September 14, 2018, to be used as needed.

Jessica Huckaby –Para Tech (Health Room Aide); Shelton High School. This is a temporary position, beginning September 17, 2018. Position needed until a Certified Nurse can be hired.

Allea Jeffers – Food Service Worker I; Food Services. Beginning September 19, 2018, this fills the position vacated by Kristina Doherty.

John Lester – Para Educator (DD); Evergreen Elementary. This is a temporary position beginning September 20, 2018, and ends if student(s) disenroll. Position is 1:1 with 2 students.

Stephanie Mason - Para Educator (Special Services); Evergreen Elementary. Beginning October 8, 2018, this fills the position vacated by Wendy Lakelis.

Steven MacKendrick – Bus Driver; MCTC. Beginning September 10, 2018, this fills the position previously held by Jose' Delgado.

Nina Sallis – 8th Grade Volleyball Coach; Oakland Bay Jr. High. Beginning September 10, 2018, for the 2018-19 school year. This fills the position vacated by Leanne Gunter.

Louise Schmidt – Substitute Custodian; Maintenance. Beginning September 14, 2018, to be used as needed in the District.

Jenny Scott – Substitute Custodian; Maintenance. Beginning September 13, 2018, to be used as needed in the District.

Jessica Thomas – Substitute Custodian; Maintenance. Beginning September 13, 2018, to be used as needed in the District.

Linda Tinsman – Home Tutor; Special Services. Beginning September 5, 2018, to be used as needed.

Jessica Trondsen – Para Educator (Bilingual); Olympic Middle School. Beginning September 19, 2018, this fills the position vacated by Robin May.

Michele Waters – Girl's Asst. Volleyball Coach; Shelton High School. Beginning September 7, 2018, this fills the position vacated by Nina Sallis.

Cindy Wheeler – Bus Driver; MCTC. Beginning September 10, 2018, this fills the position vacated by Stacie Giraldes.

Resignations / Retirements

Trevor Cahoon – Volleyball Coach; Olympic Middle School. Resignation is effective immediately, per letter dated September 4, 2018.

Eric Forsythe – Para Educator; CHOICE High School. Resignation is effective immediately, per letter dated August 24, 2018.

Jennifer Kuhns – Para Educator; CHOICE High School. Resignation is effective immediately, per letter dated September 6, 2018.

Haley Manson – Volleyball Coach; Olympic Middle School. Resignation is effective immediately, per letter dated September 4, 2018.

Candace Mullen – Para Educator (DD); Evergreen Elementary. Resignation is effective September 27, 2018, per letter dated September 12, 2018.

Michael Valett – Volleyball Coach; Olympic Middle School. Resignation is effective immediately, per letter dated September 4, 2018.