

SHELTON SCHOOL DISTRICT NO. 309
REGULAR SCHOOL BOARD MEETING, APRIL 9, 2019
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The Shelton School District Board of Directors met in regular session at 6:00 p.m. on April 9, 2019 in the Oakland Bay Junior High Commons.

Board members present: Chairman Sandy Tarzwell, Vice-Chairman Sally Karr, Sally Brownfield, Dan Cooling and student board representative Kai Saito.

Staff members present: Superintendent Dr. Alex Apostle, Alison Nutt, Linda Arnold, Brenda Trogstad, Robert Herron, Bob Trondsen, Don Welander, Pam Farr, Karen DeWitt, Aaron Miller, Dean McCoy, Travis Smith, Stacey Anderson, Amber Hosford, Carri Fennel, Jenna Coots, Katie Diamond, Kristen Findley and Sherrie Hickam.

Others present: Jeff Feeney, Andreia Brown and Randy Lewis.

CALL TO ORDER

President Tarzwell called the meeting to order at 6:00 p.m. Kai Saito led the Pledge of Allegiance.

ADOPTION OF AGENDA

Dan Cooling made a motion to adopt the agenda as presented. Sally Karr seconded the motion and the motion passed 4-0.

REPORTS AND RECOGNITIONS

Dr. Apostle introduced Katie Diamond, the district's new Communications Specialist. Katie graduated from Washington State University with a Bachelors in Humanities and a Minor in Communications. She has served the last 4 years in various administrative assistant positions in the Central Kitsap School District. Board members welcomed Katie to the district.

4.01 – Monthly report on bond projects:

Jeff Feeney gave his monthly update on the bond projects.

PKG E:

- We are currently in the schematic and design development stage for the new Bordeaux gym. We are hoping to start construction this fall and have the gym completed by next summer.

PKG D:

- Jeff, Robert Herron, Jen Deyette and several coaches visited several different stadiums to see the different styles of turf field and we think we are ready to propose what type of turf we want for our fields. Football/soccer fields and baseball/softball fields have different types of turf specifically for their needs. Jeff is meeting with the coaches on April 15th.
- The goal is to have all projects in PKG D completed by the end of August 2020.
- We will have to work around all the different sports seasons.
- We hope to have a final budget by the end of April.

PKG C:

- PKG C is officially closed out with a significant savings.

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PKG B:

- Mt. View is progressing extremely well and should be finished in early August 2020.
- The project is 65% complete with a contingency balance of \$740,000.
- Jeff, Dr. Apostle, Robert Herron, Brenda Trostad, and the Mt. View administrators and secretaries were able to tour the building last week.

PKG A:

- After the workers strike and snow delays, we lost 6 to 8 weeks of schedule on the Shelton High School addition.
- Overtime has been authorized for four sub-contractors to work Saturdays and one sub-contractor to work 10-hour days which is working out very well. Overtime authorization is through May 1st and will cost in the \$75,000 range. However, this could grow to \$100,000 - \$125,000. We believe this is the best option for getting the school opened on time.
- The project is 55% complete with a contingency balance of \$611,000.

Between PKG B and PKG A we have a \$1.3 million contingency to finish these schools so Jeff feels we are in a very good position to complete both projects under budget. Jeff said the Shelton School District is in an extraordinarily good position due to the ability to work within budget and compromise. What we've done with \$65 million is phenomenal. He said we are going to deliver this community what we promised with the bond, and in addition what the state match is bringing to provide PKG D and PKD E.

4.02 – Status report on the new school vision for CHOICE:

Stacey Anderson, Amber Hosford, Carri Fennel and Jenna Coots gave a status report on the new school vision for CHOICE.

- A number of CHOICE staff recently had the opportunity to visit 3 schools in California who are implementing a program called New Tech.
- They were able to see how the program is embedded in the schools and were also able to meet with one of the founders of the New Tech Network.
- Teachers/students were participating/engaging on community issues with each group working on specific things. Students worked in groups of 4 typically.
- They believe the New Tech model will be a beacon for students that are wanting to deal with real world problems. They are looking for kids who are big thinkers and who have a global view of the world.
- Classroom management was top notch. The school climate was there, the mutual respect was there.
- Students are not graded just on their knowledge but also the ability to get things done and oral and written communication.
- We are looking for a location for the new school and what kind of partnership we can get with New Tech.
- We are looking at opening in the fall of 2020 with a small group of students. Students in grades 7 – 12 is the ultimate goal.

4.03 – Equity Program update:

Pam Farr reported that we have been very engaged working around Equity.

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- We are beginning to look at all of our practices through the lens of Equity.
- We have completed IDI (Intercultural Development Inventory) administration with all district administrators.
- Completed individual IDI debrief sessions.
- Completed group IDI debrief.
- Monthly certificated administrator PLC's are focused around using the Marzano Instructional Framework as a frame for Equity.
- Continuing to build capacity of our administrators to ensure equitable experiences for all students.
- Continue to monitor disproportionality data:
 - Attendance
 - Discipline
 - GPA
 - Course Enrollment
- Working with OSSI from OSPI
 - Special Education/MTSS
 - ELL
 - Literacy
 - ALE
- We have relationships with the Skokomish and Squaxin Island Tribes
 - ESSA Meaningful Consultation/MOU's
 - Government to Government training schedule for all administrators in August
 - Increased student participation in events and activities
- Enhances opportunities for parent and family engagement
 - Reconfiguration transition activities
 - Kindergarten Round Up
 - Ready for Kindergarten / HEAT cooking classes
- Our district team continues to work collaboratively with the North Thurston School District to develop a comprehensive approach to equity in Shelton School District.
- Our next step is to develop a multi-year comprehensive Equity Plan that encompasses all aspects of our work around Equity.

4.04 – Reorganization of district administration to support schools:

Dr. Apostle shared a new administrative approach in support of our schools and our 2019-20 reconfiguration. He said he strongly believes in this new administrative structure based on his past experience working within this model as a principal, asst. superintendent and superintendent.

Effective with the 2019-20 school year, the district administration will be re-organized to support the reconfiguration of our schools to ensure appropriate oversight, stability, and continued instructional improvement. The administrative reconfiguration will save the district over \$200,000 by eliminating various administrative positions, while merging others. The administrative restructuring will be:

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- Two Executive Director positions responsible for instructional programs
 1. Executive Director of Instructional Programs, K-8
 2. Executive Director of Instructional Programs, 9-12
- One Executive Director of Student Support Services, PK-12 position that will support the district's vision by providing:
 1. A comprehensive Student Support system
 2. Oversight of the District's curriculum, instruction and assessment program
- Building Administration Structure:

BDX
 Principal
 Vice Principal

EVG
 Principal
 Vice Principal

MTV
 Principal
 Vice Principal

OMS
 Principal
 Vice Principal
*(Reduce by
 One FTE)*

OBJH
 Principal
 Vice Principal
*(Reduce by
 One FTE)*

CHOICE
 Principal
 Vice Principal

SHS
 Principal
 Vice Principal
 Vice Principal

Academy Support
 Associate Principal
 Vice Principal *(FTE
 from OBJH)*

CONSENT AGENDA

Sally Brownfield made a motion to approve the consent agenda. Sally Karr seconded the motion and the motion passed 4-0. The board:

- Approved minutes from the March 26, 2019 regular board meeting;
- Approved the personnel report (see Attachment #1);
- Approved General Fund Warrant Nos. 130147104 through 130147310 in the amount of \$683,923.36;
- Approved General Fund Warrant No. 130147311 in the amount of \$19,565.76;
- Approved General Fund Warrant No. 130147313 in the amount of \$15,619.20;
- Approved Associated Student Body Fund Warrant Nos. 130406149 through 130406188 in the amount of \$31,887.01;
- Approved Associated Student Body Fund Warrant Nos. 130406189 through 130406192 in the amount of \$1,575.58;
- Approved Associated Student Body Fund Warrant No. 130406193 in the amount of \$3,562.50;
- Approved Transportation Vehicle Fund Warrant No. 130900022 in the amount of \$60,498.46;
- Approved Private Purpose Trust Fund Warrant Nos. 130700070 through 130700071 in the amount of \$3,550.00;
- Approved Capital Projects Fund Warrant Nos. 130200312 through 130200320 in the amount of \$1,395,770.36;

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- Approved Capital Projects Fund Warrant No. 130200321 in the amount of \$2,144,037.82; and
- Approved Payroll Warrant Nos. 130802934 through 130802953 and Nos. 130147057 through 130147103 in the total amount of \$4,534,898.34.

SUPERINTENDENT'S REPORT

Dr. Apostle reported on his activities last week during Spring Break:

- On Tuesday he toured the new Mt. View Elementary thanks to Robert Herron and said it was a beautiful building.
- On Wednesday he had breakfast with Jeff Slakey from iFIBER One News who is a big supporter of our community and school district.
- Also on Wednesday he had a working lunch with Brenda Trogstad and Linda Arnold.
- He was able to take Thursday off and the District Office was closed on Friday.
- He is energized and ready to go for the rest of the school year.

COMMUNITY COMMENTS

Sherrie Hickam, a pre-school teacher in the Early Learning Center, asked where the ELC fits into the new district re-organization. Dr. Apostle commented that we still need to figure out how that will work in terms of administrator job descriptions, but assured Sherrie that the ELC staff is very important and they will be supported.

BOARD MEMBER COMMENTS

Kai Saito:

- Kai announced that the Shelton Innovators Spring Picnic fundraiser has been cancelled.
- The deadline to get pictures for the CHOICE yearbook is coming up and it has been difficult to get pictures of students.

Dan Cooling:

- Dan has been very busy with work.
- Dance Team tryouts have consumed much of his life for a few weeks.
- He is looking forward to all the upcoming events such as high school graduations, Senior Awards Night, etc.
- And he said he appreciates everyone in the district for all they do and is looking forward to the organized chaos coming in September.

Sally Brownfield:

- Last weekend Sally attended the Really Big Shoe benefit concert that benefits homeless students.
- Last week the Washington State Indian Education Association Conference was held at the Little Creek Resort and was well attended.
- She is working on setting a date for the MOU signing with the Squaxin Island Tribal Council.
- She will be volunteering at a PEI event at Arcadia Point which the Squaxin Island Natural Resources Department is engaged in.
- The Squaxin Tribe received a 5 year grant for Early Head Start.

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- Sally commented that change can be difficult but we don't see people in the district viewing these changes as threats.

Sally Karr:

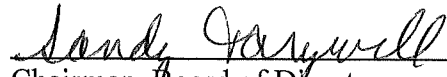
- Sally agreed with Sally Brownfield's comments and the positive nature of how things in the district are moving forward.
- She has heard many positive comments on the great job the schools have done with the transition plans. This shows all the hard work the principals and staff have put into the process.
- She testified today before the Senate Ways and Means Committee on a CTE bill for ALE programs and hopefully it will pass today.

Sandy Tarzwell:

- Sandy thanked Sally Brownfield for attending the Really Big Shoe benefit concert. Sandy was unable to attend this year.
- She enjoyed attending the NJROTC Change of Command.
- She agreed with Jeff Feeney's comments about how big the new school buildings look at this stage of their construction.
- Sandy and Sally Karr are meeting on Friday to go over the Shelton High School scholarship notebooks to select students to interview for the board's Drake Scholarship Award.
- This is National Volunteer Week and she thanked everyone for volunteering in the community.

ADJOURN

At 7:33 p.m. Sally Karr made a motion to adjourn the meeting. Dan Cooling seconded the motion and the motion passed unanimously.


Chairman, Board of Directors


Secretary to the Board

Shelton School District #309
Personnel Action Requested for
Board Meeting of April 9, 2019

ATTACHMENT #1

Employment with the District will be on a conditional basis pending completion of a State and National background clearance, with the fee to be paid by the applicant, as well as a clearance based upon the “Washington State Sexual Misconduct Disclosure Release” forms and proper certification.

CERTIFICATED

New Hires / Rehires

Richard Dary – Teacher (Special Ed.); Oakland Bay Jr. High. Beginning September 16, 2019, with the 2019-20 school year. This fills the position vacated by Stephanie Howard.

Jessica Dean – Teacher (CTE Health); Shelton High School. Beginning September 16, 2019, with the 2019-20 school year. This position is resulting from reconfiguration.

Kaila Johnson – Teacher (Special Education); Shelton High School. Beginning September 16, 2019, with the 2019-20 school year. This position is resulting from reconfiguration.

Supplemental Contracts

3rd Trimester Mentors/Mentees

Acosta, Imelda – Mentee; Evergreen Elementary
Aisenberg, Jennifer – Mentor; Evergreen Elementary
Bishop, Martinique – Mentee; Evergreen Elementary
Flores-Skydancer, Lourdes – Mentor; Evergreen Elementary
Giraldo, Bibi – Mentee; Evergreen Elementary
Korver, Jeanne – Mentor; Evergreen Elementary
Mullen, Jennifer – Mentee; Evergreen Elementary
Myers, Mary Kay – Mentor; Evergreen Elementary
Price, Allison – Mentee; Evergreen Elementary
Schroeder, Gayla – Mentor; Evergreen Elementary
Waldrop, Claudia – Mentee; Evergreen Elementary

Allenton, Crystal – Mentee; Mt. View Elementary
Atkinson, Delaney – Mentee; Mt. View Elementary
Barnes, Kelsey (EVG) – Mentor; Mt. View Elementary
Forbes, Sue – Mentee; Mt. View Elementary
Keeffe, Lisa – Mentor; Mt. View Elementary
Martinell, Arica – Mentee; Mt. View Elementary
Sadler, Jennifer – Mentee; Mt. View Elementary
Suhre, Rebecca – Mentor; Mt. View Elementary
Thompson, Elizabeth – Mentee; Mt. View Elementary

Turcotte, Allison (BDX) – Mentor; Mt. View Elementary
Vernon, Cindy – Mentor; Mt. View Elementary

Vicky Bloomfield – Mentor; Olympic Middle School
Ferguson, Chris – Mentee; Olympic Middle School
Gangewer, Paige – Mentee; Olympic Middle School
Heetderks, Daniel – Mentee; Olympic Middle School
Marstrom, Michael – Mentor; Olympic Middle School
Morgan, Steve – Mentor; Olympic Middle School
Poland, Justin – Mentor; Olympic Middle School
Rodeback, LeAnne – Mentee; Olympic Middle School
Sanders, Nick – Mentee; Olympic Middle School
White, Sharon – Mentor; Olympic Middle School

Donnelly, Jayme – Mentee; Oakland Bay Jr. High
Ferreira, Helena – Mentee; Oakland Bay Jr. High
Gardner, Marie – Mentee; Oakland Bay Jr. High
James, Kathy – Mentor; Oakland Bay Jr. High
Kost, Colleen – Mentee; Oakland Bay Jr. High
Sallis, Nina – Mentor; Oakland Bay Jr. High
Shrum, Katie – Mentee; Oakland Bay Jr. High
Sims, Laura – Mentor; Oakland Bay Jr. High

Beyer, Michael – Mentee; Shelton High School
Carey, Christen – Mentor; Shelton High School
Cofield, Kyle – Mentee; Shelton High School
Faire, Brian – Mentor; Shelton High School
Fowler, Reva – Mentor; Shelton High School
Goodale, Ron – Mentor; Shelton High School
Gordon, Matt – Mentor; Shelton High School
Hood, Darrell – Mentee; Shelton High School
Kuligowski, Monika – Mentee; Shelton High School
Phillips, Emily – Mentee; Shelton High School
Prante, Brian – Mentor; Shelton High School
Slosson, Nate – Mentee; Shelton High School
Thompson, Anthony – Mentee; Shelton High School
Toney, Janet – Mentor; Shelton High School

Leaves of Absence

Katie Hill – Teacher (3rd Grade); Bordeaux Elementary. Leave requested to begin approximately May 7, 2019, for the remainder of the 2018-19 school year; then continuing through the 2019-20 school year, to return for the 2020-21 school year. Per letter dated March 21, 2019.

Resignations / Retirements

Stephanie Ayres – Teacher (1st Grade); Bordeaux Elementary. Resignation is effective at the end of the 2018-19 school year, per letter received March 28, 2019.

Molly Landgraf – Teacher (5th Grade); Mt. View Elementary. Resignation is effective at the end of the 2018-19 school year, per letter dated March 26, 2019.

Arica Martinell – Teacher (Title I); Mt. View Elementary. Resignation is effective at the end of the 2018-19 school year, per letter dated March 25, 2019.

CLASSIFIED

New Hires / Rehires

Tre Fisher – Para Educator (Special Services); Olympic Middle School. Beginning March 25, 2019, this is a new, temporary position due to increased student need, for the remainder of the 2018-19 school year.

Alisa Lennox – Advisor; Native American Club; Shelton High School. Beginning April 8, 2019, for the remainder of the 2018-19 school year. This fills the position vacated by Erica Corbin.

Jennifer Lingle – Secretary, Level III; MCTC. Beginning March 26, 2019, this fills the position vacated by Tamie Kanicky.

Jason Smith – Head Coach (Girl's Soccer); Shelton High School. Beginning August 26, 2019, for the 2019-20 school year. This fills the position vacated by Luther Lewis.

Jessica Sokolowski – Para Educator (Special Services); Mt. View Elementary. Beginning March 25, 2019, this fills the position vacated by Tina Blackman.

Chris Walton – Maintenance Foreman; Maintenance. Beginning March 27, 2019, this fills the position vacated by Curtis Simmons.

Leaves of Absence

Alan Geier – Mechanic; MCTC. Leave request from approx.. April 19, 2019, through approx. June 14, 2019. Per letter dated March 27, 2019.

Resignations / Retirements

Tracey Burnfield – Payroll Asst.; Business Office. Resignation will be effective per letter dated March 26, 2019.

Zachary Kester – Advisor (Drumline); Shelton High School. Resignation was effective March 22, 2019, per letter received March 25, 2019.

