

SHELTON SCHOOL DISTRICT NO. 309
REGULAR SCHOOL BOARD MEETING, AUGUST 13, 2019
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The Shelton School District Board of Directors met in regular session at 6:00 p.m. on August 13, 2019 in the Oakland Bay Junior High Commons.

Board members present: Chairman Sandy Tarzwell, Vice-Chairman Sally Karr, Sally Brownfield (arriving at 6:05 p.m.), Keri Davidson and Dan Cooling.

Staff members present: Superintendent Dr. Alex Apostle, Alison Nutt, Brenda Trogstad, Robert Herron, Maryann Marshall, Travis Smith, Linda Arnold, Brianne Barrett, Karen DeWitt, Jenny LaFrenier, Katie Diamond, Bob Trondsen, Dean McCoy and Trish McCoy.

Others present: Jeff Feeney, Gordon Weeks, Randy Lewis, Rachel Uberman and Marilyn Vogler, among others.

CALL TO ORDER

President Tarzwell called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance.

ADOPTION OF AGENDA

Sally Karr made a motion to adopt the agenda with the addition of a new Item 6.07 – proposed awarding of the bid for the new Bordeaux Elementary Gym. Dan Cooling seconded the motion and the motion passed 4-0.

REPORTS AND RECOGNITIONS

4.01 – Monthly report on bond projects:

Jeff Feeney from KMB Architects gave his monthly report on the bond projects.

PKG C:

- PKG C is officially done with the exception of the electronic locks on the doors in the vestibule at CHOICE.

PKG B:

- We did a walk through of Mt. View Elementary again today. PKG B is in great shape and basically 99% done. There are things such as trim work, ceiling tiles, corner guards, etc. still being worked on. The furniture has been delivered.

PKG A:

- Shelton High School is moving at leaps and bounds and is still on schedule for substantial completion +/- August 20th with the exception of the elevator. We are looking at the elevator permit around the 2nd week in September. The elevator will be built around the 1st of September but then L & I inspectors need to come out and sign off and then we will get certificates to occupy the building.

The updated bond budget has been posted and we are still projecting finishing under budget. Jeff said the district has done phenomenal work and has done something no other school district in the State of Washington has done with the work on all 7 of our schools as well as reconfiguration.

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Dr. Apostle thanked Jeff for his report and said there is no question this has been a team effort. Our kids deserve this and our community stepped up to the plate and will be very proud.

Item 4.02 – Report from HOPE Garden:

Rachel Uberman gave an update on HOPE Garden. She reported on what's been happening in the gardens and how they have spent the \$35,000 the district gave them to support their program last year.

The district's 2019-20 budget does not contain funds for the HOPE Garden program, but the board will continue to examine the program for possible funding. Board members and Dr. Apostle all agreed about the value of the program for kids and the importance of creating as many options and as many different ways to teach and support kids as possible.

CONSENT AGENDA

Keri Davidson made a motion to approve the consent agenda as presented. Sally Brownfield seconded the motion and the motion passed unanimously. The board:

- Approved minutes from the July 23, 2019 regular board meeting;
- Approved the personnel report (see Attachment #1);
- Approved General Fund Warrant Nos. 130148165 through 130148347 in the amount of \$743,361.15;
- Approved Associated Student Body Fund Warrant Nos. 130406373 through 130406378 in the amount of \$11,252.74;
- Approved Capital Projects Fund Warrant Nos. 130200372 through 130200385 in the amount of \$4,355,451.19; and
- Approved Payroll Warrant Nos. 130803001 through 130803009 and Nos. 130148348 through 130148390 in the total amount of \$5,021,063.38.

DISCUSSION AND ACTION ITEMS

6.01 – Review of the proposed 2019-20 district budget:

Brenda Trogstad gave an overview of the proposed 2019-20 district budget. Once approved, the budget will be posted on the district's website. Highlights include:

- The proposed 2019-20 General Fund budget continues to maintain a stable fiscal position.
- The budget supports the new grade reconfiguration, continues the School Resource Officers and Director of Security, maintains the mentor teacher program at each school, and expands the Health Science Academy at Shelton High School.
- The 2019-20 budget also allows the superintendent to reorganize the district administration to provide direct support to the schools.
- The budget includes salaries and benefits at 86.47% of the 2019-20 expenditures.
- The district will make the final payment on the Shelton High School HVAC loan on June 1, 2020. At that time, the district will no longer have any outstanding loans.
- The district continues to experience a reduction in the levy collection for 2019-20. The taxpayers passed a levy for \$7,330,000 in 2017. The district had to do a rollback in the 2019-20 budget in the amount of \$2,584,587 for the 2020 collection.
- Budgeted enrollment for 2019-20 is 4075 FTE. The district's 2018-19 enrollment finished 192.81 above the budgeted enrollment of 4075.

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- The budget provides resources to support the district vision:
 - 100% graduation by 2022
- The mission to fulfill the district vision will be based on the following goals:
 - Improve overall academic achievement for all students
 - Increase school quality and student success indicators
 - Ensure every staff member is a 21st century educator
 - Promote equity in all aspects of the Shelton School District
- The budget provides resources to continue promoting student achievement and quality instruction to improve the graduation rate.
- The budget requires all categorical and grant programs to live within their allocation, with the exception of special education. The district continues to subsidize the special education program with levy and basic education dollars. The state funds at 13.5% and we are projecting that the district will be at 14.8% for 2019-20.
- This budget is projecting to end with a 7.24% fund balance. The goal is 9% per Board Policy 6022.

There will be a public hearing on the proposed budget at the August 27, 2019 regular board meeting, followed by official board approval.

6.02 – Proposed revised Policy/Procedures 3200 – Student Conduct and Discipline:

Brianne Barrett presented proposed revisions to Policy/Procedures 3200 – Student Conduct and Discipline for a second reading. There was a question at the last meeting regarding parent involvement not being evident in the policy as it is in the procedures. Brianne said that we opted not to make any additional changes to the policy from what our attorney and WSSDA recommends. Sally Brownfield had some additional questions on the policy. It was decided that Brianne will research Sally's questions further with our attorney and Policy/Procedures 3200 would be brought back to the August 27th meeting for a third reading.

6.03 – Proposed revised Policy/Procedures 3224 – Student Dress:

Brianne Barrett also presented proposed revisions to Policy/Procedures 3224 – Student Dress for a second reading. Keri Davidson commented that there is a lot of reference to student dress choice being in consultation with parents. Some students don't reside with their parents and that seems inconsistent from "parent/guardians". There are several places in the policy that reference this. Brianne said she will make the change to "parent/guardians" in the documents.

Keri Davidson made a motion to approve Policy/Procedures 3224 with the above corrections. Sally Karr seconded the motion and the motion passed 5-0.

6.04 – Proposed surplus of two double classroom portable units:

Robert Herron requested the surplus of two double classroom portable units from the old Mt. View Elementary School, as anticipated through the bond projects. These two units are in poor condition, have no identified re-purpose in the district and basically have no value. They are currently being stored behind Olympic Middle School.

Sally Brownfield made a motion to declare the two portable units as surplus. Keri Davidson seconded the motion and the motion passed unanimously.

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6.05 – Proposed awarding of the 2019-20 dairy bid:

Brenda Trogstad recommended awarding the 2019-20 dairy bid to Dairy Fresh Farms, the low bidder. Keri Davidson made a motion to award the dairy bid to Dairy Fresh Farms and Sally Karr seconded the motion. The motion passed unanimously.

6.06 – Proposed awarding of the 2019-20 fuel bid:

Brenda Trogstad recommended awarding the 2019-20 fuel bid to Associated Petroleum, the low bidder. Sally Karr moved to award the 2019-20 fuel bid to Associated Petroleum and Sally Brownfield seconded the motion. The motion passed unanimously.

6.07 – Proposed awarding of the bid for the new Bordeaux Elementary Gym:

Robert Herron reported that we received 4 qualified bids on the re-bid for the new Bordeaux Elementary Gym. We ended up with a base bid lower than initially bid. It is the recommendation of Ray Mow from Erickson McGovern Architects that the bid be awarded to Schwiesow Construction from Centralia, WA, the responsible low bidder. Schwiesow is the contractor for the construction of new Mt. View Elementary School.

Keri Davidson made a motion to award the bid for the construction of the new Bordeaux Elementary Gym to Schwiesow Construction. Sally Brownfield seconded the motion and the motion passed unanimously.

SUPERINTENDENT'S REPORT

Dr. Apostle reported on the following:

- He has spent a lot of time visiting schools and is very proud of what he sees. People are working very hard to prepare our schools for the start of the school year.
- He toured the new Mt. View Elementary today with Jeff Feeney and Brenda Trogstad.
- Last Thursday and Friday was the administrative retreat. Thursday's retreat featured guest speaker Gordon James, Education Director for the Squaxin Tribe, who gave an excellent view of Native American culture and history and informed the team about some of the trials and tribulations that Native American children have gone through and still experience. On Friday we discussed numerous issues and specifically the district's vision. We have a huge responsibility to make sure we provide a first class educational program and high school diploma.
- Today we had a great reconfiguration meeting. He complimented Sally Karr who has never missed a meeting and said he appreciates her representing the school board on the committee.

BOARD MEMBER COMMENTS

Dan Cooling:

- Dan has been extremely busy with work.
- His daughter is excited to be entering the 9th grade at Shelton High School. She is on the Dance Team and Dan gave kudos to Sara Jenkins, the Dance Team coach.

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Keri Davidson:

- Keri said she was impressed with how far the district has come in the last four years in relation to the bond and is excited to show the community. She hopes we can hold on to that for a moment and be truly appreciative when all projects are completed.

Sally Brownfield:

- Sally is looking forward to getting a look inside of our new buildings.
- She attended an Arts Committee meeting yesterday for artwork in the new Shelton High School addition and said the committee is making steady progress.
- She was in Spokane for a Head Start regional meeting and a WSSDA board member retreat. A lot of the WSSDA retreat focused on all forms of equity.
- This Friday Squaxin is graduating 15 preschoolers who will be coming to Shelton for kindergarten in the fall.
- This Thursday she will be teaching teenagers how to make blackberry jam.

Sally Karr:

- Sally attended the administrative retreat for a few hours on Friday. The team was very focused and did a fabulous job. She also heard very enthusiastic comments regarding Thursday's retreat with Gordon James.
- She attended the reconfiguration meeting this morning.

Sandy Tarzwell:

- Sandy will be helping with the back to school jamboree this week.
- There is a board retreat scheduled next week and she has been working on the agenda.

EXECUTIVE SESSION

At 8:27 p.m. Chairman Tarzwell announced that the board would take a 5 minute recess and would then enter into executive session for approximately 15 minutes for bargaining with possible action.

ACTION TAKEN AS A RESULT OF EXECUTIVE SESSION

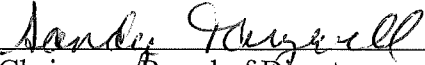
The board returned to regular session at 8:53 p.m.

Keri Davidson made a motion to approve the 2019-2021 bargained agreement with the Shelton Education Association. Sally Brownfield seconded the motion and the motion passed unanimously.

ADJOURN

Chairman Tarzwell declared the meeting adjourned at 8:53 p.m.


Secretary to the Board


Chairman, Board of Directors

Shelton School District #309
Personnel Action Requested for
Board Meeting of August 13, 2019

Employment with the District will be on a conditional basis pending completion of a State and National background clearance, with the fee to be paid by the applicant, as well as a clearance based upon the “Washington State Sexual Misconduct Disclosure Release” forms and proper certification.

CERTIFICATED

New Hires / Rehires

Ryan Chute – Teacher (Math); CHOICE High School. Beginning with the 2019-20 school year. This fills the position vacated by Paul Barber.

Susan Gralinski – Teacher (Special Ed. DD); Bordeaux Elementary. Beginning with the 2019-20 school year. This fills the position vacated by Tina Lakenes.

Lori McCracken – Teacher (Special Ed. DD); Olympic Middle School. Beginning with the 2019-20 school year. This fills the position vacated by Michael Marstrom.

Patricia Merino – Teacher (1st Grade Spanish Curr.); Evergreen Elementary. Beginning with the 2019-20 school year. This fills the position vacated by Olivia Duran.

Out of Endorsement

Ken Arndt – Shelton High School. Math

Leaves of Absence

Naomi Long – Teacher; Evergreen Elementary. Leave requested for the 2019-20 school year, per letter dated July 31, 2019.

Change in Assignment

Kenn Clark – Teacher (Physical Education); Olympic Middle School. Moving from Evergreen Elementary, beginning with the 2019-20 school year. This fills the position vacated by Gary Nelson.

Resignations / Retirements

Mary Middleton – Substitute Teacher; District. Resignation will be effective immediately, per letter dated August 2, 2019.

CLASSIFIED

New Hires / Rehires

Shantel Bartell – Secretary Level I; CHOICE High School. Beginning September 16, 2019. This fills the position vacated by Jennafer Coots.

Meghan Hackler – Para Educator/Para Tech (5 hours cont., 3 hours temp.); CHOICE High School. Beginning September 16, 2019.

Resignations / Retirements

Miranda Faircloth – Secretary Level III (Dist. Sub Services/Facilities Scheduler), Shelton High School. Resignation is effective immediately, per letter dated July 24, 2019.

Alan Geier – Mechanic; MCTC. Retirement will be effective August 31, 2019. Per letter dated June 24, 2019.

Erika Sandoval – Para Educator; Evergreen Elementary. Resignation is effective immediately per letter dated August 6, 2019.

