

SHELTON SCHOOL DISTRICT NO. 309
REGULAR SCHOOL BOARD MEETING, JULY 23, 2019
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The Shelton School District Board of Directors met in regular session at 6:00 p.m. on July 23, 2019 in the Oakland Bay Junior High Commons.

Board members present: Chairman Sandy Tarzwell, Vice-Chairman Sally Karr, Sally Brownfield, Keri Davidson and Dan Cooling.

Staff members present: Superintendent Dr. Alex Apostle, Alison Nutt, Brenda Trogstad, Robert Herron, Maryann Marshall, Travis Smith and Brianne Barrett.

Others present: Gordon Weeks, Randy Lewis, Kyle Cronk, Eric Onisko and Cheryl Williams.

CALL TO ORDER

President Tarzwell called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance.

ADOPTION OF AGENDA

Sally Karr made a motion to adopt the agenda with the following revision:

- Move agenda Item 6.01 – proposed awarding of the bid for the Bordeaux Elementary Gym from Discussion and Action Items to a new Item 4.03 under Reports and Recognitions.

Sally Brownfield seconded the motion and the motion passed unanimously.

COMMUNITY COMMENTS

Cheryl Williams asked that if the gate to the entrance of Oakland Bay Junior High from Wallace Kneeland Blvd. was going to be locked that the district put signage up to alert visitors they need to enter from Shelton Springs Rd.

REPORTS AND RECOGNITIONS

4.01 – YMCA update:

Kyle Cronk from the South Sound YMCA said he was excited to announce the partnership between the Shelton School District and the South Sound YMCA to support students before and after school. A Memorandum of Agreement will soon be presented for the board's consideration for before and after school tutoring/childcare for grades K-5 that will operate out of the Bordeaux and Mt. View Elementary Schools and for youth sports. Evergreen Elementary is not included because they have the 21st Century Grant. Kyle said this will be a long-term partnership which will take some time to build. Childcare programs specifically need volume to create those connections, friendships and relationships. The YMCA is working as fast as they can to get licensed before the start of school.

Board members were also excited about the partnership and the positive activities for students and families.

4.02 – New signage for the Shelton High School minidome and auxiliary gym:

Robert Herron reported that as we are starting to visualize more what Shelton High School will look like in the fall we also realized that some of our old signage looks tired and does not really fit with the new campus. Robert showed several examples of possible new signage for the minidome and the new auxiliary gym.

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Board members discussed the various logos and also the possibility of naming the auxiliary gym something different. The board's direction was that they liked the lettering/logos Robert displayed but were not necessarily fond of the name "auxiliary gym". Board members thanked Robert for his work.

4.03 – Proposed awarding of the bid for the new Bordeaux Elementary Gym:

Robert Herron explained that the original plan was to award the bid for the new Bordeaux Elementary Gym at tonight's board meeting but at the bid opening we ended up with three exact tie bids. After consulting with our attorney it was determined the best course of action for fairness was to rebid the job. We can rebid without hurting the ending timeline of the project. The new bid opening date will be two weeks from the date the request for bids is posted.

CONSENT AGENDA

Sally Brownfield made a motion to approve the consent agenda as presented. Keri Davidson seconded the motion and the motion passed unanimously. The board:

- Approved minutes from the July 9, 2019 board study session;
- Approved minutes from the July 9, 2019 regular board meeting;
- Approved out-of-state travel to Washington, D.C. on July 29-31, 2019 for Cynthia Radtke, Rose Marie Gray and Arlene Sandifer to attend the Newcomers in Your School: Cultural Connections and Instructional Strategies training;
- Approved the personnel report (see Attachment #1);
- Approved General Fund Warrant Nos. 130148142 through 130148164 in the amount of \$219,094.49;
- Approved Associated Student Body Fund Warrant Nos. 130406365 through 130406366 in the amount of \$658.48; and
- Approved Associated Student Body Fund Warrant Nos. 130406367 through 130406372 in the amount of \$13,272.08.

DISCUSSION AND ACTION ITEMS

6.02 – Proposed awarding of the bid for the Olympic Middle School chiller:

Robert Herron referenced the letter of recommendation from Erickson-McGovern Architects and the bid tab sheet for the chiller replacement at Olympic Middle School. Three responsive bids were received and it is the recommendation that the contract be awarded to Northwest Thermal Hydronics, the responsible low bidder, with a base bid of \$179,500.00. We will be paying this through this year's Maintenance & Operations budget and don't have to dip into our cash reserves.

Keri Davidson made a motion to award the bid for the Olympic Middle School chiller replacement to Northwest Thermal Hydronics. Sally Karr seconded the motion and the motion passed unanimously.

6.03 – Proposed revised Policy/Procedures 3200 – Student Conduct and Discipline:

Brianne Barrett presented proposed revisions to Policy/Procedures 3200 – Student Conduct and Discipline for a first reading. Pam Farr had previously updated the board on the changes to student discipline laws which come into effect this year. Last October a Discipline Committee

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was formed to start working on getting all the paperwork aligned with the new changes so we are ready to go this fall.

Sally Brownfield was concerned about having the policy and procedures match and said the policy talks about students specifically and does not mention parents and/or guardians. Dr. Apostle assured board members that as we move forward with discipline parameters there is no question parents/guardians will be involved early on in any discipline issue. The parent piece is very important and we will be monitoring very closely.

Chairman Tarzwell asked if we will be using all means of parent communication possible since we hear of situations where parents say they did not know about discipline issues. Brianne said yes.

Dan Cooling mentioned that some districts are using alternative ways to help with discipline and anxiety such as meditation and yoga classes to help with mindfulness and helping the whole student.

Dr. Apostle commented that yesterday he met with representatives from the University of Washington that have a project they want to involve our school district in that has a lot to do with mental health and stability of our students and at no cost to the district. They are very excited to work with us. We will update the board as to what that all means in the near future.

6.04 – Proposed revised Policy/Procedures 3224 – Student Dress:

Brianne Barrett said as we were cross referencing policies with Policy/Procedures 3200 this policy came up which requires a few minor changes. Dr. Apostle commented that student dress has been a sensitive issue for many years and is something we need to monitor and be very clear about the expectations and standards with our students and parents. Sally Brownfield asked if we have standards about our expectations and Dr. Apostle said yes.

SUPERINTENDENT'S REPORT

Dr. Apostle reported on the following:

- He, along with Brianne Barrett and Travis Smith, met with representatives from the University of Washington on ways we can support our students regarding mental health. The program is called Forefront Suicide Prevention in Schools through the University of Washington School of Social Work. He has asked Brianne to put together a committee to work with the U of W and then present to the school board in late August or early September.
- We are losing a great administrator, Shelton High School Asst. Principal Ed Stewart, who has resigned to take a job in the private sector and will be greatly missed.
- The Administrative Retreat is August 8-9, 2019. August 8th will be held at the Skokomish Community Center where Gordon James will present his "Government to Government" training and how sovereign nations work with a public school system. Board members are welcome to attend. August 9th will be held at PUD 3 and will focus on the vision/mission of the district and on School Improvement Plans.
- He is happy to report that the bond projects are on schedule and everything is moving forward. He toured the district again today.

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- Each year our fleet of school buses are inspected by the Washington State Patrol. This year we received a 100% rating and is the first time in 23 years all three districts in the Mason County Transportation Coop had a 100% record with inspections.
- The district's 2019-20 budget has passed all edits with ESD 113 and has moved on to OSPI for their review. The first review of the proposed budget will be at the August 13th board meeting with official approval at the August 27th meeting.
- As of July 23, 2019 he is happy to report that things are moving forward and he is looking forward to a great 2019-20 school year.

BOARD MEMBER COMMENTS

Dan Cooling:

- Dan said he was excited about the potential University of Washington Forefront Suicide Prevention program. Many kids and adults are dealing with a lot of challenges and he hopes we can give them the tools they need.
- He is also excited that school will be starting soon and knows the kids are excited, especially the 9th grade class.
- He also thinks the YMCA before and after school program will be life changing for many families.
- He thanked the staff for all they do for our students and community.

Keri Davidson:

- Keri drove around the district today looking at the bond projects.
- She attended a Board of Health meeting this afternoon where she is a board member. The board passed a resolution regarding August being Overdose Awareness Month and discussed ways to get that information out to the community. Keri suggested they contact Katie Diamond, the district's Communication Specialist.
- Keri was also happy to hear Kyle Cronk's report this evening on the YMCA program.
- And her family recently celebrated her daughter's 10th birthday.

Sally Brownfield:

- In Sally's Squaxin Island community they have a summer program for their youth from 5 to 12 years. One of the things they did a couple of years ago is that they took on the logo of "I Matter". There is a high suicide rate in her community.
- On July 13th she attended her 50th Shelton High School class reunion at the Shelton Yacht Club. Looking at the board of those who have passed on from her class makes her very concerned about how many people are passing at a young age. She thinks there are more people who have passed on in her son's class of 1995 than her own class of 1969.
- She was in Marysville last week. Yesterday she was in Seattle at a meeting on early learning and head start. In early learning there is a quality grading for any early learning program that receives state dollars. The Squaxin Child Development Center was graded recently (from birth to 5 years) and they received a 4.79 rating out of a possible 5 which was very exciting.
- She will be in Spokane on August 9-11 at a WSSDA retreat.
- Sally also said she is excited on how well everyone has worked together on our construction projects and is very excited for our kids.

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Sally Karr:


- Sally also thanked the staff for their work.
- Since the last board meeting she attended an education conference in Washington, D.C. focusing on alternative learning. In the State of Washington we are doing pretty well in a lot of areas.

Sandy Tarzwell:

- Sandy agreed with her fellow board member's comments.
- She is pleased what is happening in terms of overdose awareness.
- She congratulated Sally Brownfield on her 50th class reunion and the accomplishments of the Squaxin Child Development Center.

ADJOURN

At 7:21 p.m. Keri Davidson made a motion to adjourn the meeting. Sally Brownfield seconded the motion and the motion passed unanimously.



Chairman, Board of Directors



Secretary to the Board

Shelton School District #309
Personnel Action Requested for
Board Meeting of July 23, 2019

ATTACHMENT #1

Employment with the District will be on a conditional basis pending completion of a State and National background clearance, with the fee to be paid by the applicant, as well as a clearance based upon the "Washington State Sexual Misconduct Disclosure Release" forms and proper certification.

ADMINISTRATIVE

New Hires / Rehires

Alex Brownsmith – Asst. Principal; Mt. View Elementary. Beginning July 1, 2018, this fills the position vacated by Hannah Hoff.

Resignations / Retirements

Ed Stewart – Asst. Principal; Shelton High School. Resignation is effective June 30, 2019, per letter dated July 15, 2019.

CERTIFICATED

New Hires / Rehires

Shannon Bowen – Summer School Teacher (Grades 9-12). Beginning July 8, 2019, for the 2018-19 summer school session.

Barbie Cox – Teacher (Reading Interventionist); Oakland Bay Jr. High. Beginning with the 2019-20 school year. This is a newly funded LAP Position. *Out of endorsement – Reading; has English/Language Arts.*

Madelene Cundall – Teacher (Reading); Olympic Middle School. Beginning with the 2019-20 school year. This fills the position vacated by Cynthia Radtke.

Laura Holland – School Counselor; Evergreen Elementary. Beginning with the 2019-20 school year. This fills the position vacated by Mabel Thackeray.

Jeni Houghton – Teacher (1st Grade); Evergreen Elementary. Beginning with the 2019-20 school year. This fills the position vacated by Mary Wagner.

Sarah Lacy – Teacher (Kindergarten); Mt. View Elementary. Beginning with the 2019-20 school year. This fills the FTE vacated by Jody Oblizalo.

Patricia LeBlanc – Teacher (3rd Grade); Bordeaux Elementary. Beginning with the 2019-20 school year. This fills the FTE vacated by JoAnna Bielec.

Michael Marstrom – ESY Teacher; Special Services. Beginning July 8, 2019, for the 2018-19 ESY Session.

Christina Patrick – Summer School Teacher (Grades 9-12). Beginning July 8, 2019, for the 2018-19 summer school session.

Crystal Pooler – School Nurse; SHS, OBJH and OMS. Beginning with the 2019-20 school year. This fills the position vacated by Anita Madea (not filled for the 2018-19 school year).

Leaves of Absence

Lourdes Flores-Skydancer – Teacher; Olympic Middle School. Leave requested for the 2019-20 school year, to return for the 2020-21 school year, per letter dated July 9, 2019.

Lauren Mitchell – Teacher; Evergreen Elementary. Leave request from September 16, 2019, through approximately October 14, 2019. Per letter dated July 15, 2019.

Change in Assignment

Tina Lakenes – Teacher (Preschool); Mt. View Elementary. Moving from Life Skills Special Ed at BDX, beginning with the 2019-20 school year. This fills the position vacated by Lilly Serhan.

Resignations / Retirements

Olivia Duran – Teacher (1st Grade Spanish Curr.); Evergreen Elementary. Resignation is effective immediately, per letter dated June 25, 2019.

Michael Marstrom – Teacher (Special Education); Olympic Middle School. Resignation is effective immediately, per letter dated July 12, 2019.

Nina Sallis – Teacher (ELL); Oakland Bay Jr. High. Resignation is effective immediately, per letter dated June 28, 2019.

Mabel Thackeray – School Counselor; Evergreen Elementary. Resignation is effective immediately, per letter dated June 21, 2019.

Elizabeth Thompson – Teacher (Special Education ELC); Mt. View Elementary. Resignation is effective immediately, per letter dated June 28, 2019.

CLASSIFIED

New Hires / Rehires

Shanda Arnold – ESY Para Educator; Special Services. Beginning July 8, 2019, for the 2018-19 ESY Session.

Karen Bingham – Summer School Para Educator; Middle Level. Beginning July 8, 2019, for the 2018-19 summer school session.

Sara Brown – Summer School Para Educator; Secondary. Beginning July 8, 2019, for the 2018-19 summer school session.

Brittany Cooper – ESY Para Educator; Special Services. Beginning July 8, 2019, for the 2018-19 ESY Session.

Dolphin Devaney – ESY Para Educator; Special Services. Beginning July 8, 2019, for the 2018-19 ESY Session.

Alexanna Fischer – Pool WSI Aid; Shelton High School Pool. Beginning July 25, 2019.

Maria Garcia – Summer School Para Educator; Secondary. Beginning July 8, 2019, for the 2018-19 summer school session.

Tiffany Goldsby – Summer School Para Educator; Elementary. Beginning July 8, 2019, for the 2018-19 summer school session.

Meghan Hackler – Para Ed/Para Tech; CHOICE High School. Beginning September 12, 2019. This is a new position to provide truancy coordination and high absenteeism w/students.

Jessica Huckaby – Para Tech (Health Room Aide); Shelton High School. This is a temporary position beginning September 16, 2019, for the 2019-20 school year.

Jenn Johnson – Secretary Level I (Receptionist); Shelton High School. Beginning August 19, 2019, this fills the position vacated by Miranda Faircloth.

Morgan Leach – Pool WSI Aid; Shelton High School Pool. Beginning July 25, 2019.

Jennifer Martin – ESY Para Educator; Special Services. Beginning July 8, 2019, for the 2018-19 ESY Session.

Kathleen Otto – Para Educator (Early Learning); Mt. View Elementary. This is a temporary position beginning September 16, 2019, for the 2019-20 school year.

Nicole Plummer – Summer School Para Educator; Secondary. Beginning July 8, 2019, for the 2018-19 summer school session.

Mark Prince – ESY Para Educator; Special Services. Beginning July 8, 2019, for the 2018-19 ESY Session.

Anna Shaw – Summer School Para Educator; Secondary. Beginning July 8, 2019, for the 2018-19 summer school session.

Wendy Smith – Summer School Para Educator; Secondary. Beginning July 8, 2019, for the 2018-19 summer school session.

Nichole Snyder – Para Educator (Early Learning); Mt. View Elementary. This is a temporary position beginning September 16, 2019, for the 2019-20 school year.

Margaret Spikes – ESY Para Educator; Special Services. Beginning July 8, 2019, for the 2018-19 ESY Session.

Margaret Spikes – Para Educator (Early Learning); Mt. View Elementary. This is a temporary position beginning September 16, 2019, for the 2019-20 school year.

Sarah Westerfield – ESY Para Educator; Special Services. Beginning July 8, 2019, for the 2018-19 ESY Session.

Termination (Probationary Period)

George Witham – Maintenance Crafts (Plumber); Maintenance. Termination is effective July 3, 2019.

