

**SHELTON SCHOOL DISTRICT NO. 309**  
**REGULAR SCHOOL BOARD MEETING, MAY 28, 2019**  
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The Shelton School District Board of Directors met in regular session at 6:00 p.m. on May 28, 2019 in the Oakland Bay Junior High Commons.

Board members present: Chairman Sandy Tarzwell, Vice-Chairman Sally Karr, Sally Brownfield (arriving at 6:05 p.m.), Keri Davidson and Dan Cooling.

Staff members present: Superintendent Dr. Alex Apostle, Alison Nutt, Linda Arnold, Brenda Trogstad, Don Welander, Pam Farr, Aaron Miller, Travis Smith, Katie Diamond, Jenny LaFrenier, Trevor Leopold, Sheila Iversen, Dean McCoy, Chad Youngquist, Cindy Hall, Kent Nixon, Imelda Acosta, Kathryn Ward, Maureen Glenn, Raney Nutt, Margaret Barnes, Tracy Boysen, Mary Cherry, Robyn Donaldson, Shawna Miller, Kathy Miller, Cameron Osier, Jody Swantak, Allea Jeffers, Wendy Boles and Brianne Barrett, among others.

Others present: Gordon Weeks, Mike Hickman, Bob Rogers and Cheryl Williams, among others.

**CALL TO ORDER**

President Tarzwell called the meeting to order at 6:00 p.m. Jenny LaFrenier led the Pledge of Allegiance.

**ADOPTION OF AGENDA**

Dan Cooling made a motion to adopt the agenda as presented. Sally Karr seconded the motion and the motion passed 4-0.

**REPORTS AND RECOGNITIONS**

**4.01 – Recognition of Food Service employees:**

Board members and Dr. Apostle honored the district's food service employees in appreciation and recognition of their dedicated and exemplary service to the students of the Shelton School District. Brenda Trogstad also recognized Food Service Director Kathryn Ward and said Shelton is one of only 20 school districts in the State of Washington that are running their food service program in the black.

**4.02 – Update from Capital Region ESD 113:**

Mike Hickman, Asst. Superintendent of Support Services at ESD 113, gave an update from the ESD. He thanked the district, our administrators and building leaders for being tremendous partners with the ESD. Mike spoke briefly about the structure of ESD's and how they differ from school districts. He also said that Dale McDaniel, the ESD board member representing Shelton, is also available to assist at any time.

Sandy Tarzwell thanked Mike for his report and his years of service in education. Mike is retiring at the end of June. Dr. Apostle also thanked Mike for his support over the years and wished him the best in retirement.

**4.03 – Update on signage for Jack Stark Field:**

Trevor Leopold reported that on August 31, 2018 we had the dedication of Jack Stark Field at Highclimber Stadium. A committee has been working on the signage for the field to honor Jack in the right way. The committee is recommending:

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- A 4' high x 8' long engraved granite stone sign to be hung on the side of the stadium at the entrance.
- Changing the nameplate on the scoreboard to read Jack Stark Field.
- Hanging a 6' high x 60' long wind screen that reads Jack Stark Field on the north end zone fence.

The total cost for the above is approximately \$14,000. Dr. Apostle commented that the hope is the Booster Club and various individuals can help with the cost but possibly the school district could be involved to some extent since it is our stadium. The deadline for ordering the signage is July 1<sup>st</sup> in order to have everything delivered and installed by the fall.

Sally Brownfield and Chairman Tarzwell commented that the field is used for multiple sports besides football and wondered if the scoreboard should remain more of a Highclimber logo.

Trevor will take the board's comments/suggestions back to the committee. Board members will have final approval.

4.04 – Update on the Hall of Fame:

Trevor Leopold also gave an update on the Hall of Fame which he and Katie Diamond have been working on. The purpose of the Hall of Fame is to recognize students/alumni, faculty/staff, friends/benefactors and community members who have contributed to the success, tradition, integrity, development and promotion of the Shelton School District and/or excelled in the areas of Athletics, Fine Arts, Academics and/or Business and have achieved a high level of excellence deserving of recognition. The Hall of Fame Committee will consist of 11 committee members serving two or three year terms. There is a brief on-line application for anyone interested in serving on the committee. The deadline to apply is June 5, 2019.

**CONSENT AGENDA**

Keri Davidson made a motion to approve the consent agenda and Sally Karr second the motion. The motion passed 4-0 with Dan Cooling abstaining due to his child being involved with one of the student travel requests. The board:

- Approved minutes from the May 7, 2019 special meeting;
- Approved minutes from the May 14, 2019 regular meeting;
- Approved out-of-state travel to Portland and Seaside, OR on June 4-6, 2019 for CHOICE senior students in the Innovators Program;
- Approved out-of-state travel to Orlando, FL on June 19-23, 2019 for three Shelton High School students to attend the HOSA International Leadership Conference;
- Approved overnight travel to the Evergreen State College on July 7-12, 2019, July 14-19, 2019, and July 21-24, 2019 for Shelton High School Upward Bound students to attend the Upward Bound Summer Learning Institute 2019 Residential Program;
- Approved overnight travel to the University of Puget Sound on July 12-15, 2019 for the Shelton High School Dance Team to attend summer camp;
- Approved out-of-state travel to San Diego, CA on July 14-17, 2019 for Shelton High School DECA Officers to attend the DECA Leadership Conference;
- Approved overnight travel to Tenino, WA on July 18-21, 2019 for the Shelton High School Football Team to attend football camp;

- Approved the personnel report (see Attachment #1);
- Approved General Fund Warrant Nos. 130147573 through 130147603 in the amount of \$174,691.26; and
- Approved Associated Student Body Fund Warrant Nos. 130406252 through 130406259 in the amount of \$14,959.95.

**DISCUSSION AND ACTION ITEMS**

**6.01 – Proposed adoption of K-12 Health/PE instructional materials:**

Pam Farr, Chad Youngquist and Cindy Hall presented the proposed K-12 Health/PE instructional materials adoption. Pam said this adoption is significantly different than past adoptions because they are requesting adoption of a collection of resources that represent a wide range of resources instead of one – some technology, some materials, some equipment, some books. The estimated cost of the curriculum adoption is as follows. Some costs are precise and some are subject to change based on results of the bid process.

• K-6 Health Brain Pop Subscriptions	\$8,590
• K-4 Trade Books (3 sets)	\$1,349
• 9-12 Weight Training Subscription	\$7,650
• K-12 PE Supplies	\$85,688
• 7-12 Fitness Equipment	\$87,926
• Supplemental Teacher Text	\$976

Dan Cooling thanked the committee for their work and for the tools they are providing with such a wide range of materials.

Sally Brownfield commented that she appreciates the real life/real work approach to learning. She also asked what the cycle for the Health/PE adoption was. Pam said it has been running between 7 and 10 years between cycles. Sally also said she was concerned there was no equipment purchases listed for CHOICE. Pam said they were given everything they asked for and also said they use the Transit Center for their PE activities.

Keri Davidson said she sits on the Board of Health and knows that obesity is a problem and she is happy to see all the different ways the adoption will help our kids and also being able to have something that elementary teachers can easily incorporate into their program.

Chairman Tarzwell liked the fact that some of this will be accessible to students from home.

Sally Brownfield made a motion to approve the K-12 Health/PE instructional materials adoption. Keri Davidson seconded the motion and the motion passed unanimously.

**6.02 – Proposed adoption of Spanish Literacy instructional materials:**

Pam Farr, Kent Nixon and Imelda Acosta presented the proposed Spanish Literacy instructional materials adoption. These materials are a companion piece to our Reach for Reading program that will complete the adoption of Spanish Literacy for dual language adopted in 2017. The materials will provide a robust set of resources for Spanish Literacy in the dual language program at Evergreen. The cost is \$72,175.

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Sally Brownfield was concerned about disproportionality of access to some of the materials because some students do not have internet access at home. Kent agreed that was an important issue but most have phones and access to local libraries/e-libraries. Pam added that often times companies make apps that can go on your phone.

Keri Davidson made a motion to approve the Spanish Literacy instructional materials adoption. Sally Brownfield seconded the motion and the motion passed unanimously.

Grade 9 Earth Science texts:

The purchase of Grade 9 Earth Science texts were presented as information only and does not require board approval. The materials represent the last phase of purchase for our new secondary science adoption which was adopted in the Spring of 2018. The cost of these materials is \$22,950.

6.03 – Proposed Advanced Academics/Highly Capable grant/plan:

Pam Farr requested approval of the 2018-19 Highly Capable Program grant/plan. There have been no changes to the plan since the last school year but it still requires board approval. The total number of students in grades K-12 qualifying for services in 2018-19 was 132. The total number of students qualifying for services in 2019-20 is 134.

Sally Brownfield asked if we cap the number of students in the program for budgetary reasons. Pam said no, anyone who qualifies gets in. We also screen all of our 2<sup>nd</sup> graders. Sally also asked if there is a mechanism for parents or someone outside the school system to ask for screening. Pam said yes, a student can be nominated for screening by anyone.

Sandy Tarzwell noted that we have the number of students qualifying for the program broken down by female/male and wondered about breaking down the numbers in different ways.

Sally Karr made a motion to approve the 2018-19 Advanced Academics/Highly Capable Program grant/plan. Dan Cooling seconded the motion and the motion passed unanimously.

**SUPERINTENDENT'S REPORT**

Dr. Apostle reported that:

- Don Welander and staff did an outstanding job at the CTE Showcase and Awards Ceremony last Monday evening.
- Last Wednesday was an Instructional Program Review Committee meeting.
- Last Thursday he had the opportunity to go to the ESD with Ed Stewart to experience the accreditation process for Shelton High School.
- Also last Thursday was a Native Education Work Group meeting where the work plan for 2019-20 was discussed.
- Thursday evening he participated in the 4<sup>th</sup> and 5<sup>th</sup> grade Moving On Ceremonies at Bordeaux.
- Thursday of this week is the Most Inspiring Student Awards Ceremony.
- CHOICE High School graduation is Friday at 6:30 p.m. in the Performing Arts Center.
- Shelton High School graduation is Monday, June 3<sup>rd</sup> at 7:00 p.m. at St. Martin's Pavilion.

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- Wednesday, June 5<sup>th</sup> is the Retiree/Years of Service BBQ at 4:00 p.m. at Shelton High School.
- June 11<sup>th</sup> is the last day of school.
- There are a great number of things happening to celebrate our school district.

Linda Arnold introduced Brianne Barrett, the new Executive Director of Student Services K-12. Brianne is a graduate of Shelton High School and has most recently spent the last 5 years as Special Services Director in both the Port Angeles and Central Kitsap School Districts. Board members welcomed Brianne to the district.

**BOARD MEMBER COMMENTS**

Dan Cooling:

- Dan commented it has been very busy with events happening every night.
- Last Thursday he attended the CHOICE Senior Awards Night and presented the Rotary Scholarship.
- He thanked everyone in the room for all they are doing and said we have such great educators for our students. The work they do means so much for our students, parents and community.

Keri Davidson:

- Keri went on a field trip today to Mt. St. Helens with her 4<sup>th</sup> grade daughter. She appreciates having the opportunity being immersed with the students and to see how well our teachers interact with their students. These field trips are incredible opportunities for our students.
- Tomorrow she is going on a field trip to the Museum of Flight with her 5<sup>th</sup> grade daughter.
- She thanked cabinet members for their weekly board reports and said it helps board members with a general understanding of what's going on.
- She is looking forward to the Moving On Ceremonies and both high school graduations.

Sally Brownfield:

- Sally apologized for being late to the board meeting.
- She was in Spokane all of last week so missed Bordeaux's Moving On Ceremonies but heard good comments from students and parents. These ceremonies are an important rite of passage along the way for students.
- She leaves again tomorrow for a Tribal Language Summit above Bellingham but hopes to make it back in time for CHOICE graduation.
- A 5 year old girl came to live with Sally in February and she has registered her for kindergarten at Bordeaux. Next week she is going to observe the kindergarten classes at Bordeaux.

Sally Karr:

- Sally enjoyed Bordeaux's Moving On Ceremony and said there is a lot of pride with parents filming and taking pictures. Dr. Apostle made a nice speech.
- Last week was the last Instructional Program Review Committee meeting of the year. Pam has done an amazing job with the committee and Katie Diamond has done a great

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job of putting pamphlets together which are basically road maps of what kids will be learning each year. It will be an exceptional product we can give to parents.

Sandy Tarzwell:

- Sandy attended Shelton High School Senior Awards Night where the board awarded two \$1,000 Drake Scholarships.
- She attended OBJH STEM Night.
- She was not able to attend the Native American Button Robe Ceremony or CHOICE Senior Awards Night.
- She also asked board members how they want to proceed with Batch #7 and #8 of the policy review. Keri Davidson commented that she has had a chance to go through them.

**ADJOURN**

At 7:54 p.m. Keri Davidson made a motion to adjourn the meeting. Dan Cooling seconded the motion and the motion passed unanimously.

  
Chairman, Board of Directors

  
Secretary to the Board

**Shelton School District #309**  
**Personnel Action Requested for**  
***Board Meeting of May 28, 2019***

Employment with the District will be on a conditional basis pending completion of a State and National background clearance, with the fee to be paid by the applicant, as well as a clearance based upon the "Washington State Sexual Misconduct Disclosure Release" forms and proper certification.

**CERTIFICATED**

**New Hires / Rehires**

***Jennafer Coots*** – CTE Applied Math; Shelton High School. Beginning with the 2019-20 school year. This position is part of the grade reconfiguration.

***Michael Lotshaw*** – CTE Applied Math; Shelton High School. Beginning with the 2019-20 school year. This position is part of the grade reconfiguration.

***Mabel Thackeray*** – School Counselor; Evergreen Elementary. Beginning with the 2019-20 school year, this fills the position vacated by Robyn Groat.

***Dana Tillman*** – CTE Agricultural Education; Shelton High School. Beginning with the 2019-20 school year, this fills the position vacated by Ken Brown.

**Out of Endorsement for 2018-19 school year**

***Glen Cuneo*** – Substitute Teacher. 9<sup>th</sup> Grade English

***Sharon Hobson*** – CHOICE High School. Health

***Colin McGrane*** – Oakland Bay Jr. High. Geometry

**Resignations / Retirements**

***Chris Ferguson*** – Teacher (History); Olympic Middle School. Resignation will be effective with the end of the 2018-19 school year, per letter received May 13, 2019.

***Vikki Voss*** – Teacher (Special Ed.); CHOICE High School. Resignation will be effective with the end of the 2018-19 school year, per letter dated May 9, 2019.

## **CLASSIFIED**

### **New Hires / Rehires**

**Emily Goodale** – Substitute Para Educator; District. Beginning May 10, 2019, to be used as needed in the District.

**Sean Morson** – Pool WSI Aid; Shelton High School Pool. This is a temporary position, beginning May 13, 2019.

### **Supplemental Contracts / Extra Curricular**

**Kathy James** – Dance Committee Advisor; Oakland Bay Jr. High Intramurals. Beginning December 10, 2018, through February 2019.

**Sam Kreiger** – Boys Varsity Basketball Coach; Shelton High School. Hired for the 2019-20 basketball season. This fills the position vacated by Derrick Pringle.

**Toni Ochoa-Pierson** – Coding Advisor; Oakland Bay Jr. High Intramurals. Beginning November, through December.

### **Leaves of Absence**

**Lori Hope** – Para Educator; Mt. View Elementary. Leave request to begin May 15, 2019, through the end of the 2018-19 school year, per letter dated May 14, 2019.

### **Resignations / Retirements**

**Richelle Hoosier** – Para Educator (LAP); Bordeaux Elementary. Resignation will be effective with the end of the 2018-19 school year, per letter dated May 14, 2019.

**Caleb Matheny** – Lifeguard/Instructor/Supervisor; Shelton High School Pool. Resignation will be effective May 31, 2019, per letter dated May 16, 2019.

**Connie Miser** – Para Educator; Shelton High School. Retirement will be effective with the end of the 2018-19 school year, per letter dated May 16, 2019.

**Marti Whiting** – Para Educator; Mt. View Elementary. Retirement will be effective with the end of the 2018-19 school year, per letter dated May 14, 2019.