

SHELTON SCHOOL DISTRICT NO. 309
REGULAR SCHOOL BOARD MEETING, APRIL 10, 2018
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The Shelton School District Board of Directors met in regular session at 6:00 p.m. on April 10, 2018 in the Shelton High School Library.

Board members present: Chairman Keri Davidson, Sandy Tarzwell, Sally Brownfield, Sally Karr and Dan Cooling.

Staff members present: Superintendent Dr. Alex Apostle, Alison Nutt, Brenda Trostad, Bob Trondsen, Pam Farr, Glenn Shorten, Jennifer Deyette, Karen DeWitt, Robert Herron, Linda Arnold, Pat Cusack, Jane Mahony and Sascha Fischel-Freeman.

Others present: Gordon Weeks, Scott Schoengarth, Hailey Owen and Alesha Beckman.

CALL TO ORDER

Chairman Davidson called the meeting to order at 6:00 p.m. Pam Farr led the Pledge of Allegiance.

ADOPTION OF AGENDA

Sally Karr made a motion to adopt the agenda as presented. Dan Cooling seconded the motion and the motion passed unanimously.

REPORTS AND RECOGNITIONS

4.01 – Presentation of a check for our homeless program:

Scott Schoengarth from Entertainment Explosion presented the district with a \$4,000 check for our homeless program. This is Entertainment Explosion's twelfth year putting on a show and donating the proceeds to the school districts in Thurston County, the Shelton School District and Community Youth Services. They have given a total of \$313,000 in the past twelve years. Sascha Fischel-Freeman, the district's Family & Student Support Coordinator, was present to accept the donation and testified to its importance in support of our homeless students to purchase shoes, clothes, backpacks and school supplies, among other things.

4.02 – Presentation by DECA students:

Shelton High School DECA students Hailey Owen and Alesha Beckman gave a presentation on their Student Store project which qualified them for the International DECA Competition in Atlanta, GA later in April.

4.03 – Monthly update on bond projects:

Jeff Feeney from KMB Architects gave his monthly update on bond projects.

- The Package A bid opening for Shelton High School is one week away. Today was the pre-bid walk through with 4 contractors attending so we could potentially get 4 bids.
- Tomorrow is the pre-bid walk through at Mt. View for Package B. Jeff expects 5 to 6 contractors and possibly as many as 7 to attend.
- Tomorrow is the pre-construction meeting for Package C. Dr. Apostle will be signing the contract with Construct, Inc. which will allow them to get started. They expect to start in

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approximately two weeks with the demolition at the Maintenance Facility and some other projects.

- The 4th package (the Mt. View Annex) which we broke out of Mt. View's original Package B is going out to bid on April 16th and we expect the bid opening to be mid-May.

Sally Karr commented on Package B still being over budget. Jeff Feeney said he hopes that estimate is being very conservative and believes we will get a better number than that when bids come in. We anticipated Mt. View being about 51,000 sq. ft. and it is now about 56,000 sq. ft.

CONSENT AGENDA

Dan Cooling made a motion to approve the consent agenda and Sally Karr seconded the motion. Sally Brownfield abstained from voting because she was not present at the March 27th meeting and was not comfortable voting on the minutes. The motion passed 4-0 with Sally Brownfield abstaining. The board:

- Approved minutes from the March 27, 2018 regular board meeting;
- Approved overnight travel to Puyallup, WA on April 18-22, 2018 for Oakland Bay and Shelton High School FFA students to participate in the State FFA Exhibition Spring Fair;
- Approved overnight travel to Yakima, WA on April 19-21, 2018 for two Shelton High School Construction Trades students to attend the Skills USA State Conference;
- Approved overnight travel to Kennewick, WA on April 19-21, 2018 for students in the Shelton High School Sports Medicine class to participate in the WSCTSMA State Competition;
- Approved overnight travel to Pullman, WA on May 9-14, 2018 for Oakland Bay and Shelton High School FFA students to attend the State FFA Convention;
- Approved the personnel report as presented (see Attachment #1);
- Approved General Fund Warrant Nos. 130143891 through 130144094 in the amount of \$753,459.26;
- Approved Associated Student Body Fund Warrant Nos. 130405627 through 130405629 in the amount of \$219.26;
- Approved Associated Student Body Fund Warrant Nos. 130405630 through 130405662 in the amount of \$32,985.67;
- Approved Associated Student Body Fund Warrant No. 130405663 in the amount of \$100.00;
- Approved Associated Student Body Fund Warrant Nos. 130405664 through 130405667 in the amount of \$232.36;
- Approved Associated Student Body Fund Warrant No. 130405668 in the amount of \$440.37;
- Approved Capital Projects Fund Warrant Nos. 130200080 through 130200087 in the amount of \$670,625.57;
- Approved Capital Projects Fund Warrant Nos. 130200088 through 130200093 in the amount of \$391,803.08; and
- Approved Payroll Warrant Nos. 130802769 through 130802782; Nos. 130143828 through 130143829; and Nos. 130143848 through 130143890 in the total amount of \$4,125,753.37.

DISCUSSION AND ACTION ITEMS

6.01 – Proposed second reading of policies in Batch #1:

The following revised policies were on the agenda for a second reading. Board members acted on each policy individually.

- Policy 5401 – Paid Sick Leave for Certificated and Classified Employees. Sally Brownfield moved, seconded by Dan Cooling, to approve. The motion passed 5-0.
- Policy/Procedures 4314 – Notification of Threats of Violence or Harm. Sandy Tarzwell moved, seconded by Sally Karr, to approve. The motion passed 5-0.
- Policy 4215 – Use of Tobacco, Nicotine Products and Delivery Devices. Sandy Tarzwell questioned whether we need to list or address marijuana in this policy. There is a separate policy addressing use of drugs. Sally Karr moved, seconded by Dan Cooling, to approve. The motion passed 5-0.
- Policy 4210 – Regulation of Dangerous Weapons on School Premises. Sandy Tarzwell moved, seconded by Sally Karr, to approve. The motion passed 5-0.
- Policy/Procedures 4200 – Safe and Orderly Learning Environment. Sandy Tarzwell moved, seconded by Dan Cooling, to approve. The motion passed 5-0.
- Policy 3248 – Students and Telecommunication Devices. Sandy Tarzwell commented she was glad we had staff and administrator input in revising this policy. Sandy Tarzwell moved, seconded by Sally Brownfield, to approve. The motion passed 5-0.
- Policy 3223 – Freedom of Assembly. Sandy Tarzwell commented on a student assembly in March and asked if everything went as outlined in the policy. Dr. Apostle said yes. Sally Karr moved, seconded by Sally Brownfield, to approve. The motion passed 5-0.
- Policy/Procedures 3220 – Freedom of Expression. Sandy Tarzwell moved, seconded by Sally Karr, to approve. The motion passed 5-0.
- Policy/Procedures 3211 – Transgender Students. Sandy Tarzwell asked about new wording from WSSDA regarding this policy and liked our policy language better than what our attorney is suggesting. Sally Brownfield felt the policy language was fine but some of the language in the procedures might be construed as invasive. Sandy Tarzwell said the procedures are labeled as optional. Sandy also thought the original draft from our attorney reviewed at the February 27th meeting for a first reading was different than what is before the board tonight and said she would prefer to pull this policy and check with our attorney. Chairman Davidson was not sure this was necessary. Dan Cooling felt we need to be careful and follow the legal opinion on a topic like this. Sally Brownfield moved to approve, seconded by Sally Karr, and the motion passed 4-0 with Sandy Tarzwell abstaining based on the difference in the policy brought forward on February 27th vs. the policy before the board tonight.

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- Policy 3205 – Sexual Harassment of Students Prohibited. Dan Cooling moved, seconded by Sally Karr, to approve. The motion passed 5-0.
- Procedures 3210 – Non-Discrimination. Sandy Tarzwell questioned the matter of consistency in the policy and several places where policy numbers are listed. Sandy Tarzwell moved, seconded by Sally Karr, to approve. The motion passed 5-0.
- Policy/Procedures 3207 – Prohibition of Harassment, Intimidation and Bullying (HIB). Sandy Tarzwell thought there was still a paragraph duplicated on page 2 of the procedures and also a paragraph on page 3 of the procedures that may have been deleted since the first reading on February 27th. Sally Brownfield moved, seconded by Dan Cooling, to approve. The motion passed 5-0.
- Policy/Procedures 3115 – Homeless Students: Enrollment Rights and Services. Sandy Tarzwell pointed out two typos in the policy and also questioned if the word “migratory” was necessary. Sandy Tarzwell will e-mail her comments on this policy, as well as her comments on several other policies, to Alison to forward to our attorney for correction. Dan Cooling moved and Sally Karr seconded the motion to approve with the corrections noted by Sandy. The motion passed 5-0.
- Policy 2340 – Religions-Related Activities and Practices. Sally Brownfield moved, seconded by Dan Cooling, to approve. The motion passed 5-0.
- Policy/Procedures 2030 – Service Animals in Schools. Sandy Tarzwell moved, seconded by Sally Brownfield, to approve. The motion passed 5-0.
- Policy/Procedures 2022 – Electronic Resources and Internet Safety. Sandy Tarzwell moved, seconded by Dan Cooling, to approve. The motion passed 5-0.
- Policy/Procedures 3200 – Student Conduct and Discipline. Sally Brownfield questioned the use of the wording “.....while in the *custody* of the Shelton School District” on page 1 of the procedures. Sandy Tarzwell made a motion to approve with the caveat that there may be some minor housekeeping edits, Dan Cooling seconded, and the motion passed 5-0.

6.02 – Proposed first reading of policy revisions in Batch #2:

The following revised policies were on the agenda for a first reading. Chairman Davidson commented she didn’t have anything she felt warranted further discussion on any of these policies. The other board members were in agreement. Sandy Tarzwell noted a few typos but nothing substantial.

- Policy/Procedures 3231 – Student Records.
- Policy/Procedures 4040 – Public Access to District Records.
- Policy/Procedures 4000 – Public Information Program.
- Policy/Procedures 3232 – Parent and Student Rights in Administration of Surveys, Analysis or Evaluations.
- Policy 4315 – Release of Information Concerning Sexual and Kidnapping Offenders.

- Policy 3144 – Release of Information Concerning Student Sexual and Kidnapping Offenders.
- Policy 4020 – Confidential Communications.

SUPERINTENDENT'S REPORT

Dr. Apostle reported on the following:

- The Family and Community Resource Center will officially start on April 15th when our lease at the Transit Center begins, which we are very excited about.
- The additional police officers hired, thanks to the school board, were on duty as of this Monday. He has heard some positive feedback.
- He has directed principals and asst. principals to take a strong position on students disrespecting staff, both in the classroom and on school buses. He believes if a student humiliates a staff member they need to face the consequences.

BOARD MEMBER COMMENTS

Dan Cooling:

- Dan has heard positive feedback from parents who are appreciative of the additional SRO's in our schools.
- Also the same when talking about student's respecting staff and believes a lot of parents agree with that and will be supportive.
- Dan thanked staff again for what they do every day.

Sally Brownfield:

- Sally said the Squaxin Tribe has a Suicide Prevention Program and they are having a screening of a movie at the Shelton Cinemas on April 16-19 called the Ripple Effect which will be open to the entire community.
- She agreed with Dr. Apostle's comments on students respecting staff and said she is also concerned that we need that respect towards all adults but also respect towards one another. We put so much effort into academics but we need to work on human skills as well.

Sandy Tarzwell:

- Sandy commented on an article/map in the Journal that showed what the new student drop off zones will be at Shelton High School as we begin construction.
- She also commented on another article regarding the Sierra Pacific Foundation donating simulation guns to the Shelton Police Department which said they have already been used in the schools. She wondered if this was correct.
- She hoped everyone had an enjoyable spring break.


Keri Davidson:

- Keri took a break with her family over the spring break.
- She thanked Brenda for her information on the budget during the earlier budget study session.

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ADJOURN

At 7:22 p.m. Dan Cooling made a motion to adjourn the meeting. Sally Karr seconded the motion and the motion passed unanimously.



Chairman, Board of Directors



Secretary to the Board

Shelton School District #309
Personnel Action Requested for
Board Meeting of April 10, 2018

ATTACHMENT #1
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Employment with the District will be on a conditional basis pending completion of a State and National background clearance, with the fee to be paid by the applicant, as well as a clearance based upon the "Washington State Sexual Misconduct Disclosure Release" forms and proper certification.

CERTIFICATED

New Hires / Rehires

Jake Kopitzke – School Psychologist; Special Services. Beginning August 29, 2018. This fills a previously unfilled Psychologist position.

Allias Krohn – Emergency Substitute Teacher; District. Beginning April 9, 2018, to be used in the District as needed.

Marin Kyle – Emergency Substitute Teacher; District. Beginning March 29, 2018, to be used in the District as needed.

Colin McGrane – Teacher (Math); Oakland Bay Jr. High. Beginning August 29, 2018. This fills a position vacated by Dwayne Butler.

Jennifer Mullen – Emergency Substitute Teacher; District. Beginning March 26, 2018, to be used in the District as needed.

Ron Otto – Substitute Teacher; District. Beginning March 27, 2018, to be used in the District as needed.

Allison Price – Teacher (Special Ed. EBD); Olympic Middle School. Beginning August 29, 2018, this fills the position vacated by Dean Pustek.

Jesse Sherwin – Long Term Substitute Teacher; Shelton High School. Beginning March 29, 2018, this fills the position vacated by Sarika Igloi, for the remainder of the 2017-18 school year.

Leaves of Absence

Manal Doughy – Teacher; Bordeaux Elementary. Leave request for the 2018-19 school year, returning for the 2019-20 school year, per letter dated February 28, 2018.

Resignations / Retirements

Isis Albert – Teacher (3rd Grade); Evergreen Elementary. Resignation will be effective with the end of the 2017-18 school year, per letter dated March 27, 2018.

Vanessa Gilbert – Teacher (ELL); Shelton High School. Resignation will be effective May 18, 2018, per letter dated March 30, 2018.

Elizabeth Grady – Teacher (Special Education); Oakland Bay Jr. High. Retirement will be effective with the end of the 2017-18 school year, per letter dated March 20, 2018.

Megan Pierce – Teacher (Special Education); Oakland Bay Jr. High. Resignation will be effective with the end of the 2017-18 school year, per letter dated March 27, 2018.

Rachel Uberman – Teacher (CTE – Horticulture); CHOICE High School. Resignation was effective March 7, 2018, per letter dated March 7, 2018.

CLASSIFIED

New Hires / Rehires

Elizabeth Benedict – Para Tech (Solution Center); CHOICE High School. Beginning March 20, 2018. This fills the position vacated by Chris Salisbury.

Tayla Blackstad – Substitute Para Educator; District. Beginning March 26, 2018, to be used as needed in the District.

Maria Garcia del Bosque – Substitute Para Educator and Substitute Clerical; District. Beginning March 29, 2018, to be used as needed in the District.

Alexandra Gearhart – Substitute Para Educator; District. Beginning April 9, 2018, to be used as needed in the District.

Janeth Lawrence – Substitute Para Educator; District. Beginning March 26, 2018, to be used as needed in the District.

Jerome Nokes – Substitute Bus Driver; MCTC. Beginning April 9, 2018, to be used as needed in the District.

Karen Pursey – Substitute Para Educator and Substitute Clerical; District. Beginning April 9, 2018, to be used as needed in the District.

Extra-Curricular / Supplemental Contracts

Amanda Rhoads – Asst. Fastpitch Coach; Shelton High School. Beginning March 16, 2018, for the 2017-18 season only. This fills the position vacated by Michael Albaugh.