

**SHELTON SCHOOL DISTRICT NO. 309**  
**REGULAR SCHOOL BOARD MEETING, FEBRUARY 27, 2018**  
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The Shelton School District Board of Directors met in regular session at 6:00 p.m. on February 27, 2018 in the Shelton High School Library.

Board members present: Chairman Keri Davidson, Sandy Tarzwell, Sally Brownfield, Sally Karr, Dan Cooling and student school board representatives Samantha Samples and Mark Christensen.

Staff members present: Superintendent Dr. Alex Apostle, Alison Nutt, Brenda Trogstad, Bob Trondsen, Pam Farr, Sheila Iversen, Pat Cusack, Glenn Shorten, Dean McCoy, Trish McCoy, Jennifer Deyette, Karen DeWitt, Carey Murray, Mary Johnson, Delphie Gardner, Robert Herron, Donna Morris and Jane Mahoney.

Others present: Leilani Fisher and Gordon Weeks, among others.

**CALL TO ORDER**

Chairman Davidson called the meeting to order at 6:00 p.m. Carey Murray led the Pledge of Allegiance.

**ADOPTION OF AGENDA**

Dan Cooling made a motion to adopt the agenda as presented. Sally Karr seconded the motion and the motion passed unanimously.

**REPORTS AND RECOGNITIONS**

**4.01 – School Improvement Plan for Bordeaux Elementary:**

Carey Murray reviewed the School Improvement Plan for Bordeaux Elementary. Carey commented that since this is a three year plan the goals and many of the actions to address the goals have not changed much. The six goals are:

1. Provide a solid and relevant academic foundation at Bordeaux in order to help prepare 100% of students to graduate from high school.
2. Each year Bordeaux ELA, math, and science scores on the SBAC will be at or above the state average for grades 3-5. Percentage of students enrolled in the Advanced Academic Achievement program will mirror the student population at large.
3. 100% of teachers will participate in professional development in the areas of language acquisition and differentiation.
4. Bordeaux attendance will be at 90% or above (on average) for each month September 2016 – June 2019.
5. Create a culture of emotional wellness in the building by working to unite and support the staff and students throughout the school years. Percentage of discipline referrals for sub groups will be in proportion with the overall population of the school.
6. Strengthen the relationship between school, parents, and community in order to provide a comprehensive academic program.

Carey also spoke about various activities at Bordeaux such as STEM Fridays, Junior Achievement with the culmination of the trip to JA BizTown, the Mt. Olive tutors, United Way Reading Buddies, Squaxin Buddies, the Self-Manager Program and Recess 101.

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**CONSENT AGENDA**

Sally Karr made a motion to approve the consent agenda as presented. Sandy Tarzwell seconded the motion and the motion passed unanimously. The board:

- Approved minutes from the February 13, 2018 regular board meeting;
- Approved overnight travel to Spokane, WA on March 22-24, 2018 for the Shelton High School Robotics Team to compete in their 2<sup>nd</sup> competition;
- Approved out-of-state travel to Atlanta, GA on April 19-25, 2018 for Shelton High School DECA students to attend the DECA International Conference;
- Approved out-of-state travel to Chicago, IL on June 24-27, 2018 for Sheryl Cannon-White and Sheila Iversen to attend the International Society for Technology in Education Conference;
- Approved the personnel report (see Attachment #1);
- Approved General Fund Warrant Nos. 130143575 through 130143596 in the amount of \$91,267.32;
- Approved General Fund Warrant Nos. 130143597 through 130143598 in the amount of \$1,313.62;
- Approved Associated Student Body Fund Warrant Nos. 130405571 through 130405575 in the amount of \$7,850.72;
- Approved Associated Student Body Fund Warrant Nos. 130405576 through 130405580 in the amount of \$1,051.83; and
- Approved Capital Projects Fund Warrant No. 130200061 in the amount of \$1,000.00.

**DISCUSSION AND ACTION ITEMS**

**6.01 – Proposed revision to board policies:**

Leilani Fisher, attorney from Porter Foster Rorick, has begun work on updating the district's policy manual. Leilani was present and reviewed with board members the proposed revisions to each of the following policies in Batch #1:

- 5401 – Paid Sick Leave for Certificated and Classified Employees
- 4313 – Notification of Threats of Violence or Harm
- 4215 – Use of Tobacco, Nicotine Products and Delivery Devices
- 4210 – Regulation of Dangerous Weapons on School Premises
- 4200 – Safe and Orderly Learning Environment
- 3248 – Students and Telecommunication Devices
- 3223 – Freedom of Assembly
- 3220 – Freedom of Expression
- 3211 – Transgender Students
- 3205 – Sexual Harassment of Students Prohibited
- 3210 – Non-Discrimination
- 3207 – Prohibition of Harassment, Intimidation, and Bullying (HIB)
- 3115 – Homeless Students: Enrollment Rights and Services
- 2340 – Religious-Related Activities and Practices
- 2030 – Service Animals in Schools
- 2022 – Electronic Resources and Internet Safety
- 3200 – Student Conduct and Discipline

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Dr. Apostle said it was extremely important to have the administrators review the proposed policy revisions as our next step in the process.

**SUPERINTENDENT'S REPORT**

Dr. Apostle reported on the following:

- He thanked Interim Transportation Director Delphi Gardner and her team for their work during the difficult weather last week, and also Linda Arnold, Glenn Shorten and Jacquie MacAlevy for their support with the weather related decisions.
- He met today with Karen DeWitt, Jacquie MacAlevy and representatives from the Shelton Police Department, Mason County Sheriff's Office and tribal police to discuss being preemptive in protecting our students and staff. All departments are very consistent with our thinking on how to prevent any kind of tragedy in our school system. We will meet again next Tuesday and then bring a proposal to the board.
- There are a lot of great things happening in terms of the bond.
- At the last meeting we talked about cutting trees on the Shelton High School campus for the placement of portable modulars for temporary office space during the construction period. Then, when the modulars are removed turn the area into a plaza for students, staff and the community. A forestry consultant evaluated fifteen Douglas Fir trees in the area the temporary modulars would be placed. One tree is in poor condition and the others are all either in fair or good condition. A fair tree is in the last third of its life and could live at least another 20 years. A good tree would be in the ballpark of 40 years. Dr. Apostle said he would hesitate in making a quick decision and we need to communicate with the community on why we would want to cut these particular trees. We are talking about trees that have been and will be here for a long time vs. modulars which are temporary.

**BOARD MEMBER COMMENTS**

Samantha Samples:

- Samantha is focusing on completing her last few credits for graduation and finishing her button blanket.

Mark Christensen:

- Mark commented that the Shelton High School track and field season started yesterday.

Dan Cooling:

- Dan attended the viewing on Saturday of *Most Likely to Succeed* sponsored by Graduation Matters Shelton and said it was an amazing film.
- Today he went on a 7<sup>th</sup> grade field trip with his daughter to the history museum.

Sally Karr:

- Sally commented that winter sports have wrapped up and students have been successful in state meets.
- Spring sports are starting and she wished the students good luck and also congratulations to everyone involved in the winter sports/activities.

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Sally Brownfield:

- Sally is busy with legislative and WSSDA activities.
- She is on interview teams for some new positions at OSPI.
- Everyone who works for the tribal government had to take a customer service workshop which she said was very good.

Sandy Tarzwell:

- Sandy said she enjoyed the snow days even though it caused some activities to be rescheduled.
- She enjoyed her visit to JA BizTown in Auburn with the Bordeaux 5<sup>th</sup> graders last week.

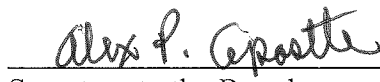
Keri Davidson:

- Keri felt it would be helpful to communicate the project to the public in regards to the temporary modulars and the possibility of cutting trees on the high school campus.
- March 7<sup>th</sup> is the WSSDA Area 5 regional meeting in Elma.
- She has received feedback from most board members on the draft Board Operating Procedures and when she has heard from everyone we will move forward with adopting the procedures and post them on our website.
- She will be out of town for work on March 13<sup>th</sup> so will miss the board meeting.

**ADJOURN**

At 8:28 p.m. Sally Karr made a motion to adjourn the meeting. Sandy Tarzwell seconded the motion and the motion passed unanimously.

  
Chairman, Board of Directors

  
Secretary to the Board

**Shelton School District #309**  
**Personnel Action Requested for**  
***Board Meeting of February 27, 2018***

Employment with the District will be on a conditional basis pending completion of a State and National background clearance, with the fee to be paid by the applicant, as well as a clearance based upon the "Washington State Sexual Misconduct Disclosure Release" forms and proper certification.

**CERTIFICATED**

**New Hires / Rehires**

*Jodi Maxfield* – Emergency Substitute Teacher; District. Beginning February 15, 2018, to be used as needed in the District.

*Katie Walczyk* – Occupational/Physical Therapist; Special Services. Beginning August 29, 2018, for the 2018-19 school year.

**Leaves of Absence**

*Stephanie Ayres* – Teacher; Bordeaux Elementary. Leave request for the 2018-19 school year, returning for 2019-20 school year, per letter received February 21, 2018.

**Resignations / Retirements**

*Gail Straus* – Preschool Teacher; Mt. View Elementary. Retirement will be effective with the end of the 2017-18 school year, per letter dated February 9, 2018.

**CLASSIFIED**

**New Hires / Rehires**

*Sharon Jacot* – Para Educator (LAP); Olympic Middle School. This is a temporary position beginning February 12, 2018. LAP funded for the remainder of the 2017-18 school year only.

*Allias Krohn* – Substitute Para Educator; District. Beginning February 13, 2018, to be used as needed in the District.

*Samuel Morson* – Swim Instructor; SHS Pool. This is a temporary position, beginning February 12, 2018.

**Angela Reid** – Substitute Para Educator; District. Beginning February 12, 2018, to be used as needed in the District.

**Jesus Rodriguez** – Swim Instructor; SHS Pool. This is a temporary position, beginning February 12, 2018.

**Michelle York** – Building Leadership Team (ESP Rep.); Shelton High School. Beginning February 12, 2018, for the 2017-18 school year only.

### **Extra-Curricular / Supplemental Contracts**

**Nina Sallis** – 8<sup>th</sup> Grade Girls Basketball Co-Coach; Oakland Bay Jr. High. Beginning February 13, 2018, for 2017-18 season only.

### **Leaves of Absence**

**Nikki Nielsen** – Para Educator; Bordeaux Elementary. Leave of 1 hour of regular 7 hours per day beginning immediately, through the end of the 2017-18 school year. Per letter received February 6, 2018.

### **Resignations / Retirements**

**Christine Cleveland** – Food Service Worker I; Olympic Middle School. Retirement will be effective with the end of the 2017-18 school year.