

**SHELTON SCHOOL DISTRICT NO. 309**  
**REGULAR SCHOOL BOARD MEETING, JUNE 12, 2018**  
**PAGE 1**

The Shelton School District Board of Directors met in regular session at 6:00 p.m. on June 12, 2018 in the Shelton High School Library.

Board members present: Vice-Chairman Sandy Tarzwell, Sally Brownfield, Sally Karr and Dan Cooling.

Staff members present: Superintendent Dr. Alex Apostle, Alison Nutt, Brenda Trogstad, Bob Trondsen, Pam Farr, Glenn Shorten, Robert Herron, Linda Arnold, Pat Cusack, Jeanne Rehwaldt, Carri Fennel, Chad Trogstad, Brent Conklin, Brian Ducker, Karen DeWitt, Jennifer Deyette, Dean McCoy, Trish McCoy, Christie Zakem, Antje Fortier, Wendy Boles, Josh Munro and Peggy Bartosovsky, among others.

Others present: Randy Lewis, Jeff Feeney and Kaleb Stephens, among others.

**CALL TO ORDER**

Vice-Chairman Tarzwell called the meeting to order at 6:00 p.m. Kaleb Stephens led the Pledge of Allegiance.

**ADOPTION OF AGENDA**

Vice-Chairman Tarzwell announced the need to remove from the agenda Item 6.11 – second reading/approval of Batch #3 board policies. Sally Brownfield made a motion to adopt the agenda with the deletion of Item 6.11. Sally Karr seconded the motion and the motion passed 4-0.

**COMMUNITY COMMENTS**

Randy Lewis read a statement regarding the recent bond committee meeting and some comments he heard made at that meeting. He asked that his statement be made part of the official minutes. (See Attachment #1.)

**REPORTS AND RECOGNITIONS**

**4.01 – Monthly report on bond projects:**

Jeff Feeney gave his monthly report on the bond projects. All projects have been bid, bids awarded and contracts signed. All we are waiting for now are several permits from the City. Jeff stressed the need to get going because the Mt. View project must start on June 18<sup>th</sup>. Included in the board packet is the first field report for Package A (Shelton High School and Oakland Bay Junior High). The board will start seeing field reports for all 3 Packages soon.

Jeff also spoke about an athletic committee meeting the district will be scheduling soon with our athletic coaches and community members to discuss improvements to our athletic facilities using our state matching funds. There are 12 issues that have been laid out that could include the track, turfing the football field, a visitors grandstand, field lighting, concession stand and restroom improvements, deepening the swimming pool and expanding the wrestling room, among other things. It will come down to the cost of these improvements and what the district wants to spend. We have very broad estimates now but want to get into more specifics so we have hired the same architect working on the Shelton High School Addition to do a master plan of facilities. Sally Brownfield asked if this committee would only be looking at athletics. Dr. Apostle added

**SHELTON SCHOOL DISTRICT NO. 309**  
**REGULAR SCHOOL BOARD MEETING, JUNE 12, 2018**  
**PAGE 2**

that we are going to include improvements to the Performing Arts Center and possibly the Bordeaux gym too.

Sally Brownfield asked if the district is still required to pay traffic impact fees to the City of Shelton and Jeff said yes in the amount of approximately \$196,000. Sally also said she had previously asked the City to provide information on the number of traffic accidents in the past 5 years at the Wallace Kneeland / Shelton Springs Road intersection but the City has never provided that information.

Dr. Apostle will ask the City to come before the board soon to explain in detail how they arrived at their traffic impact fee decision.

4.02 – May budget status report:

Brenda Trogstad gave the May 2018 budget status report and reviewed the balances of each fund. On June 1<sup>st</sup> she made our last payment on the bus loan from the Transportation Vehicle Fund. We ended the year 152 FTE above budget.

**CONSENT AGENDA**

Sally Karr made a motion to approve the consent agenda. Sally Brownfield seconded the motion and the motion passed 4-0. The board:

- Approved minutes from the May 22, 2018 regular meeting;
- Approved minutes from the June 6, 2018 special meeting;
- Approved out-of-state travel to Atlanta, GA on June 27-July 3, 2018 for Shelton High School FCCLA (Family, Career and Community Leaders of America) students to attend the 2018 FCCLA National Leadership Conference;
- Approved out-of-state travel to Orlando, FL on July 11-15, 2018 for Shelton High School Leadership/Renaissance students to attend the National Academic/Cultural Renaissance Conference;
- Approved the personnel report (see Attached #2);
- Approved the cancellation of miscellaneous General Fund Warrants lost by the payee or issued in error;
- Approved General Fund Warrant Nos. 130144391 through 130144600 in the amount of \$870,229.41;
- Approved General Fund Warrant Nos. 130144639 through 130144640 in the amount of \$2,353.22;
- Approved General Fund Warrant Nos. 130144641 through 130144643 in the amount of \$23,270.35;
- Approved Associated Student Body Fund Warrant Nos. 130405711 through 130405760 in the amount of \$36,888.84;
- Approved Associated Student Body Fund Warrant No. 130405761 in the amount of \$65.28;
- Approved Associated Student Body Fund Warrant Nos. 130405762 through 130405764 in the amount of \$2,234.02;
- Approved Associated Student Body Fund Warrant No. 130405765 in the amount of \$25.00;

**SHELTON SCHOOL DISTRICT NO. 309**  
**REGULAR SCHOOL BOARD MEETING, JUNE 12, 2018**  
**PAGE 3**

- Approved Associated Student Body Fund Warrant No. 130405766 in the amount of \$600.00;
- Approved Private Purpose Trust Fund Warrant No. 130700065 in the amount of \$1,000.00;
- Approved Private Purpose Trust Fund Warrant No. 130700066 in the amount of \$250.00;
- Approved Capital Projects Fund Warrant Nos. 130200118 through 130200134 in the amount of \$366,875.68; and
- Approved Payroll Warrant Nos. 130802800 through 130802813; Nos. 130144382 through 130144390; and Nos. 130144601 through 130144638 in the total amount of \$4,104,403.63.

**DISCUSSION AND ACTION ITEMS**

**6.01 – Proposed 2018-19 Interlocal Cooperative Agreement with Bates Technical College:**

The proposed 2018-19 Interlocal Cooperative Agreement with Bates Technical College is a standard agreement that would allow any interested Shelton School District student to enter into a Bates Technical College program. One student from Shelton attended Bates during the 2017-18 school year. Sally Brownfield made a motion to approve the Interlocal Cooperative Agreement. Dan Cooling seconded the motion and the motion passed 4-0.

**6.02 – Proposed instructional materials adoptions:**

The following instructional materials adoptions were presented for a second review and recommended approval:

- Statistics
- AP Psychology
- Biomedical Sciences
- World Geography
- Native Studies
- Natural Resources Science Forestry
- Vet Science
- Food Science

Dan Cooling made a motion to approve all of these instructional materials adoptions. Sally Karr seconded the motion and the motion passed 4-0.

**6.08 – Proposed instructional materials adoption for Introduction to Diagnostics, Introduction to Patient Care and Introduction to Health Care/Business:**

Pat Cusack, Josh Munro and Jeanne Rehwaldt discussed the proposed instructional materials adoption for Introduction to Diagnostics, Introduction to Patient Care and Introduction to Health Care/Business. These are all on-line courses and a nationally vetted model by the health care industry built around the National Health Care Standards.

**6.09 – Proposed instructional materials adoption for Secondary Science:**

Wendy Boles, Christie Zakem and Brian Ducker discussed the instructional materials adoption for Secondary Science which includes CTE Health Science, Elevate Science, General Biology, AP Biology, Honors Chemistry, Honors Physics, Human Anatomy and Physiology, and Environmental Science. Wendy explained this adoption has been a two year process and the committee decided to go with Pearson curriculum.

6.10 – Proposed instructional materials adoption for Online Learning Platform:

Carri Fennel and Brian Ducker reviewed the instructional materials adoption for Online Learning Platform. This is an on-line curriculum that will be used for credit retrieval. They would continue to use Odysseyware through this year's summer school and start with this new on-line curriculum in the fall.

Proposed curriculum adoptions for Introduction to Diagnostics, Introduction to Patient Care, Introduction to Health Care/Business, Secondary Science and Online Learning Platform will be back on the June 26<sup>th</sup> agenda for a second review and recommended approval.

**SUPERINTENDENT'S REPORT**

Dr. Apostle reported on the following:

- Pat Cusack has accepted the position of CTE Director for the Olympia School District. He has done a terrific job for us and we wish him the best.
- Chad Trogstad has accepted a tech position at PUD 3 where we cannot compete with their salary and benefits. We also wish Chad the best.
- He thanked board members for participating in the wonderful Shelton High School graduation ceremony last Saturday. Shelton High School did a terrific job.
- Today was the Ribbon Cutting Ceremony at the Hilburn Trail. There were a lot of people there, along with board members Dan Cooling and Sandy Tarzwell, and two bus loads of students. It was a great event for our school district and community. The land was originally sold to the Capital Land Trust by Scott and Karen Hilburn.
- He met with Eric Barkman and Steve Torres today and we are getting closer to defining the intermediate program. We are moving along very nicely in preparation for the fall of 2019.
- He and Brenda Trogstad are initiating a meeting with the architects, our athletic coaches and interested community members.
- We are also moving forward in hiring a new Transportation Director. Delphi Gardner, our current Interim Director, has offered her help next year.
- The Moving On Ceremonies are going on and have been well attended. Evergreen's Moving On Ceremony is tomorrow, CHOICE High School graduation is Thursday, and Mt. View's Moving On Ceremony is Friday evening, which conflicts with Squaxin's Sgwi-gwi Celebration.

Jen Deyette gave an update on the Athletic Director and head football coach. Mike Speaks was approved as the head coach at the May 22<sup>nd</sup> board meeting. We currently have openings for asst. football coaching positions. Those position close tomorrow and interviews will be held next Monday afternoon. The board approved at tonight's meeting the hiring of Trevor Leopold as the new Athletic Director. Trevor has given Jacquie MacAlevy a bio that she will release tomorrow. He is very excited to come to Shelton and was our top candidate.

Karen DeWitt made a short presentation on an enhanced security screening system for schools. When a visitor enters the school their valid driver's license is swiped and the software checks the sex offender database in all 50 states as well as no contact or restraining orders on an individual. It is currently being used in 20,000 school districts nationwide. The cost is approximately

**SHELTON SCHOOL DISTRICT NO. 309**  
**REGULAR SCHOOL BOARD MEETING, JUNE 12, 2018**  
**PAGE 5**

\$4,500 to provide the technology at 4 school district sites. Dr. Apostle said we are going to look at this system and come back to the board if we decide to move forward.

**BOARD MEMBER COMMENTS**

Randy Lewis commented that he liked the new Statistics course approved tonight. He also commented on the City of Shelton and said the district should make them prove what they are telling us is the truth. Randy said he and Tom Lowe will have a guest column in this week's Journal regarding the City's Public Works Department.

**BOARD MEMBER COMMENTS**

Dan Cooling:

- Dan commented on the recent whirlwind of events from Shelton High School graduation to the Moving On Ceremonies to the Hilburn Trail Ribbon Cutting.
- He enjoyed shaking all the students' hands at graduation.
- CHOICE students did an excellent job with the Hilburn Trail Project and learned a lot through their work. They were very proud of what they accomplished.

Sally Karr:

- Sally thanked Linda Arnold and her staff for a wonderful retiree's barbeque.
- Said Pat Cusack and company did a fabulous job at the CTE Showcase last Monday.
- Bordeaux had a lovely Moving On Ceremony.
- Shelton High School graduation is always great and it makes her proud to be a former Highclimber.
- She is looking forward to the other celebrations coming up.

Sally Brownfield:

- Sally is looking forward to CHOICE graduation.
- Like Dan, she enjoys shaking the hands of the students and for some seeing the excitement in their eyes and for others dread, but always a sense of accomplishment. She also enjoys seeing so many families present and for some families it is a first generation accomplishment.
- She is looking forward to the construction this summer and all the pieces involved with that. She is also looking forward to the groundbreaking ceremonies for Shelton High School and Mt. View.
- Sally also commented on the Forest Festival Parade and how much the schools support the whole celebration from the marching bands, NJROTC, the Forest Festival Court, and the car show.

Sandy Tarzwell:

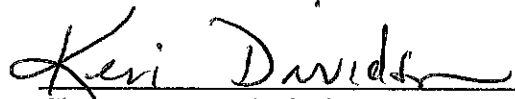
- Her daughter was fortunate to be in the class to open a new elementary school and then again in the class for the opening of a new junior high.
- She agreed with all her fellow board members comments.
- She also attended the CTE showcase and learned how to make a flower out of caramel which was a lot of fun.
- She congratulated Pat Cusack and Chad Trogstad on their great new job opportunities but said they will leave big shoes to fill.

**SHELTON SCHOOL DISTRICT NO. 309**  
**REGULAR SCHOOL BOARD MEETING, JUNE 12, 2018**  
**PAGE 6**

- She is not able to attend any activities tomorrow but does expect to be at the events on Thursday and Friday.
- She also attended the recent Shelton High School choir concert.
- Mt. View had parachuters land in their playfield, which was a planned event for the students.
- And Sandy thanked the certificated administrators for allowing the board to attend their recent equity workshop and said it was a good meeting.

**ADJOURN**

At 7:49 p.m. Dan Cooling moved to adjourn the meeting. The motion was seconded by Sally Karr and the motion passed 4-0.

  
\_\_\_\_\_  
Chairman, Board of Directors

  
\_\_\_\_\_  
Secretary to the Board

Recently those of us on the bond committee were recalled to discuss what to do with the state grants of about \$20 million associated with the bond – I think that is close to the number Brenda provided for us.

It's not my place to talk about that part of the meeting – that's up to Alex – but I did hear some statements – not from the district - that disturbed me.

Don't worry – I'm not going to mention any names, but the words I heard were basically that forward planning should include bond measures every 10 years including in 2026, 10 years after the one passed in 2016.

In defense of the argument, it was stated that the per thousand tax would not change if such a bond was passed.

First of all, even if all else was equal this is not a true statement.

How do I know this? I am intimately familiar with the bond attorney's projections of the per thousand tax numbers.

I visited them twice in Seattle to go through and vet their projections. This was a good thing, because the District was staring to send out bad information about the numbers – not because they were being deceitful, but because they didn't understand the projections.

Glenn will tell you that I sent him the correct calculations so he could modify the part of the bond website that calculated the projected tax numbers for people who wanted an estimate.

This is not a slam on District staff - you would not expect them to have this level of understanding on the projections.

My point is that, as I mentioned, even if all else was equal, that is not a true statement, plus all else is not going to be equal. We don't have a clue what the property valuation in the district will be in 2026, and, even less of a clue what interest rates are going to be.

The district may be making long term levy plans, but I don't believe there are long term bond request plans, certainly every ten years.

We just got the bond passed by the skin of our teeth. We are literally squeezing blood from that turnip.

It may be true that the community will grow to the extent that a future bond request is appropriate, and I believe the refurbished schools will help in that regard, but I am not personally interested in preplanned, periodic bond measures that keep the community tens of millions of dollars in debt in perpetuity.

Randy Lewis

**Shelton School District #309**  
**Personnel Action Requested for**  
***Board Meeting of June 12, 2018***

Employment with the District will be on a conditional basis pending completion of a State and National background clearance, with the fee to be paid by the applicant, as well as a clearance based upon the "Washington State Sexual Misconduct Disclosure Release" forms and proper certification.

**ADMINISTRATIVE**

**New Hires / Rehires**

***Ann Gray*** – Asst. Principal; Evergreen Elementary. Beginning July 1, 2018. This fills the position vacated by Donna Morris/Mary Johnson.

***Trevor Leopold*** – District Athletic Director; Shelton High School. Beginning July 1, 2018. This fills the position vacated by Jim Judson.

**Resignations / Retirements**

***Donna Morris*** – Interim Principal/Asst. Principal; Evergreen Elementary. Resignation is effective at the end of the 2017-18 school year, per letter dated May 4, 2018.

**CERTIFICATED**

**New Hires / Rehires**

***Darcy Eliason*** – Teacher (Language Arts); Oakland Bay Jr. High. Beginning August 29, 2018, this fills the FTE created by an additional LAP Teacher.

***Kati Gregory*** – Teacher (Social Studies); Olympic Middle School. Beginning August 29, 2018, this fills the FTE vacated by John Joyce.

***Colleen Kost*** – Teacher (9<sup>th</sup> Grade Math); Oakland Bay Jr. High. Beginning August 29, 2018, this fills the FTE vacated by Kelli Wood.

***Molly Landgraf*** – Teacher (3<sup>rd</sup> Grade); Mt. View Elementary. Beginning August 29, 2018, this fills the position FTE by Chelsea Cornwall-Brady.

***Cheri Robinson*** – Teacher (Special Education); Evergreen Elementary. Beginning August 29, 2018, this fills the FTE vacated by Jacqueline Kozlowski.



**Elizabeth Chapin** – Summer School Teacher; Elementary Level. Beginning July 2, 2018, through July 30, 2018.

**Candelario Gonzalez** - Summer School Teacher; Elementary Level. Beginning July 2, 2018, through July 30, 2018.

**Susan Harris** - Summer School Teacher; Elementary Level. Beginning July 2, 2018, through July 30, 2018.

**Julie Lacy** – Summer School Teacher; Elementary Level. Beginning July 2, 2018, through July 30, 2018.

**Kelly Lester** – Summer School Teacher; Elementary Level. Beginning July 2, 2018, through July 30, 2018.

**Heather Malpass** – Summer School Teacher; Elementary Level. Beginning July 2, 2018, through July 30, 2018.

**Tiffany O'Keefe** – Summer School Teacher; Elementary Level. Beginning July 2, 2018, through July 30, 2018.

**Kristen Pearson** – Summer School Teacher; Elementary Level. Beginning July 2, 2018, through July 30, 2018.

**Marianella Rincon-Rector** – Summer School Teacher; Elementary Level. Beginning July 2, 2018, through July 30, 2018.

**Lilly Serhan** – Summer School Teacher; Elementary Level. Beginning July 2, 2018, through July 30, 2018.

**Meredith Trejo** – Summer School Teacher; Elementary Level. Beginning July 2, 2018, through July 30, 2018.

**Shannon Velasco** – Summer School Teacher; Elementary Level. Beginning July 2, 2018, through July 30, 2018.

**Justin Poland** – Summer School Teacher; Middle Level. Beginning July 2, 2018, through July 30, 2018. Out of endorsement for Math.

**Erica Corbin** – Summer School Teacher; Secondary Level. Beginning July 2, 2018, through August 2, 2018.

**Aimee DeV Vaughn** – Summer School Teacher; Secondary Level. Beginning July 2, 2018, through August 2, 2018. Out of endorsement for Math.

**Brian Ducker** – Summer School Teacher; Secondary Level. Beginning July 2, 2018, through August 2, 2018.

**Chris Hudson** – Summer School Teacher; Secondary Level. Beginning July 2, 2018, through August 2, 2018.

**Chris Lacy** – Summer School Teacher; Secondary Level. Beginning July 2, 2018, through August 2, 2018. Out of endorsement for Math.

**Shannon Murphree** – Summer School Teacher; Secondary Level. Beginning July 2, 2018, through August 2, 2018.

**Arleen Sandifer** – Summer School Teacher; Secondary Level. Beginning July 2, 2018, through August 2, 2018.

**Eva Sangder** – Summer School Teacher; Secondary Level. Beginning July 2, 2018, through August 2, 2018.

### **Supplemental Contracts**

**David Ralph** – Detention Center. Beginning June 19, 2018, through August 2018.

### **Leaves of Absence**

**Tiffany Leggett** – Teacher; Shelton High School. Leave request for the first trimester of the 2018-19 school year, to return approximately November 26, 2018. Per letter dated May 24, 2018.

**Patrice Marie** – Teacher; Evergreen Elementary. Leave request extension to the end of the 2017-18 school year, per letter dated May 31, 2018.

**Sarah Sells** – Teacher; Oakland Bay Jr. High. Leave request for the 2018-19 school year, per letter dated May 30, 2018.

**Vikki Voss** – Teacher; CHOICE High School. Leave request for the 2018-19 school year, per letter dated May 21, 2018.

### **Out of Endorsement Assignment (2017-18 school year)**

**Carri Fennel** – CHOICE High School; Math, Biology, Art, Health/Fitness, Music, Physics, Earth Science.

**Sharon Hobson** – CHOICE High School; Art.

**Christina Patrick** – CHOICE High School; Art.

**Jerry Rice** – CHOICE High School; Art, Biology, Physics.

**Karen Sachs** – CHOICE High School; Science, Math, PE, English/Language Arts, Art.

**Daniel Kass** – Oakland Bay Jr. High; English.

## **Resignations / Retirements**

**Marca Bruff** – Teacher (Math); Shelton High School. Resignation will be effective with the end of the 2017-18 school year, per letter dated May 29, 2018.

**Christie Floyd** – Teacher (Special Education); Evergreen Elementary. Resignation will be effective with the end of the 2017-18 school year, per letter dated May 21, 2018.

**Kevin Jones** – Teacher (5<sup>th</sup> Grade); Bordeaux Elementary. Resignation will be effective with the end of the 2017-18 school year, per letter dated May 24, 2018.

**Suzanne Montgomery** – Teacher (Music); Mt. View Elementary. Retirement will be effective with the end of the 2017-18 school year, per letter dated May 17, 2018.

**John Romann** – Teacher (NJROTC); Shelton High School. Resignation will be effective with the end of the 2017-18 school year, per letter dated May 11, 2018.

**Judith Serrano** – Teacher (5<sup>th</sup> Grade); Evergreen Elementary. Resignation will be effective with the 2017-18 school year, per letter dated May 30, 2018.

## **CLASSIFIED**

## **New Hires / Rehires**

**Tina Blackman** – Para Educator (Special Services); Mt. View Elementary. This is a new temporary position for the remainder of the 2017-18 school year as a 1:1, beginning May 31, 2018.

**Karen Humphries** – Substitute Bus Driver; MCTC. Beginning May 17, 2018, to be used as needed in the District.

**Janeth Lawrence** – Secretary Level I; Evergreen Elementary. This is a temporary leave replacement (Iremly Ibarra) for the 2018-19 school year, beginning August 15, 2018.

**Lori Norman** – Secretary Level I; Olympic Middle School. Beginning May 22, 2018, this fills the position vacated by Courtney Ireland.

**Nathanael Ostheller** – Pool Lifeguard (Pool); Shelton High School. Beginning June 4, 2018.

**Ava Taylor-Sisk** – Para Educator (LAP); Bordeaux Elementary. Beginning August 29, 2018, this fills the position vacated by Janelle Weythman.

**Carly Trogstad** – Casual Labor; District Office. This is a temporary position beginning May 21, 2018, through June 4, 2018.

**Shanda Arnold** – Summer School Para Educator; Secondary Level. Beginning July 2, 2018, through August 2, 2018.

**Tiffany Goldsby** – Summer School Para Educator; Secondary Level. Beginning July 2, 2018, through August 2, 2018.

**Ava Taylor-Sisk** – Summer School Para Educator; Secondary Level. Beginning July 2, 2018, through August 2, 2018.

**Linda Tinsman** – Summer School Para Educator; Middle Level. Beginning July 2, 2018, through July 30, 2018.

**Terri Twidwell** – Summer School Para Educator; Middle Level. Beginning July 2, 2018, through July 30, 2018.

**Nigel Warren** – Summer School Para Educator; Middle Level. Beginning July 2, 2018, through July 30, 2018.

**Makenzi Bartlett** – Summer School Para Educator; Elementary Level. Beginning July 2, 2018, through July 30, 2018.

**Mary Face** – Summer School Para Educator; Elementary Level. Beginning July 2, 2018, through July 30, 2018.

**Gabriela Garcia** – Summer School Para Educator; Elementary Level. Beginning July 2, 2018, through July 30, 2018.

**Josh Hornal** – Summer School Para Educator; Elementary Level. Beginning July 2, 2018, through July 30, 2018.

**Karen Huisingsh** – Summer School Para Educator; Elementary Level. Beginning July 2, 2018, through July 30, 2018.

**Dana Kuehn** – Summer School Para Educator; Elementary Level. Beginning July 2, 2018, through July 30, 2018.

**Sara Jenkins** – Summer School Para Educator; Elementary Level. Beginning July 2, 2018, through July 30, 2018.

**Cheryl McCarty** – Summer School Para Educator; Elementary Level. Beginning July 2, 2018, through July 30, 2018.

**Jolyn Thompson** – Summer School Para Educator; Elementary Level. Beginning July 2, 2018, through July 30, 2018.

#### **Resignations / Retirements**

**Kimberly Booth** – Utility Person; MCTC. Resignation will be effective June 1, 2018, per letter dated May 24, 2018.

**Stacie Giraldez** – Bus Driver; MCTC. Resignation will be effective with the end of the 2017-18 school year, per letter dated June 1, 2018.

**Jesus Rodriguez** – Swim Instructor (Pool); Shelton High School. Resignation was effective May 31, 2018, per letter dated May 31, 2018.