

SHELTON SCHOOL DISTRICT NO. 309
REGULAR SCHOOL BOARD MEETING, MARCH 13, 2018
PAGE 1

The Shelton School District Board of Directors met in regular session at 6:00 p.m. on March 13, 2018 in the Shelton High School Library.

Board members present: Vice-Chairman Sandy Tarzwell, Sally Brownfield, Sally Karr, Dan Cooling and student school board representative Mark Christensen.

Staff members present: Superintendent Dr. Alex Apostle, Alison Nutt, Brenda Trogstad, Bob Trondsen, Pam Farr, Glenn Shorten, Jennifer Deyette, Karen DeWitt, Carey Murray, Robert Herron, Donna Morris, Jane Mahoney, Linda Arnold, Ricardo del Bosque, Steve Torres, Eric Barkman, Jorge Nelson, Diane Graham, Lora Rhodes, Brian Wirzbicki, Isis Albert, Jeanne Korver, Marianella Rincon-Rector, Meredith Trejo, Janet Dagle, Trish McCoy, Jody Oblizalo, Jackie Rhodes, Peggy Bartosovsky, Brent Conklin, Bryan Gregg, Kathy James, Tracy Lusby, Dean McCoy, Michaela McCoy, Pamela Valentine, Wendy Boles, Michael Burlette, Wendy Burlette, Ted Cohn and Susie Wirzbicki, among others.

Others present: Gordon Weeks, Chief Darrin Moody, Lt. Mike Fiola, Sheriff Casey Salisbury, Chief Alex Ehler, Chief Joseph Vukich, Lt. Tracy Bogart, Chief Bob Burbridge, Josephine Beaudoin and Meadow Howard, among others.

CALL TO ORDER

Vice-Chairman Tarzwell called the meeting to order at 6:00 p.m. Two young students, Maggie and Keenan, led the Pledge of Allegiance.

ADOPTION OF AGENDA

Dan Cooling made a motion to adopt the agenda as presented. Sally Karr seconded the motion and the motion passed 4-0.

REPORTS AND RECOGNITIONS

4.01 – Recognition of the district's National Board Certified teachers:

Dr. Apostle and board members recognized the district's 30 National Board Certified teachers. Dr. Apostle explained that National Board Certification is the most respected professional certification available in K-12 education. The rigorous certification process requires that teachers demonstrate standards-based evidence of the positive effect they have on student learning. They must exhibit a deep understanding of their students, content knowledge, use of data and assessments, and teaching practice. They must also show that they participate in learning communities and provide evidence of ongoing reflection and continuous learning. More than 112,000 teachers across the United States have achieved National Board Certification.

Shelton School District's National Board Certified teachers are:

- Bordeaux Elementary: Diane Graham, Lora Rhoades and Brian Wirzbicki.
- CHOICE High School: Danae Place.
- Evergreen Elementary: Isis Albert, April Caron, Jennifer Dawson, Jeanne Korver, Marianella Rincon-Rector, Judith Serrano, Meredith Trejo and Aide Villalobos.
- Mt. View Elementary: Janet Dagle, Trish McCoy, Jody Oblizalo and Jackie Rhodes.
- Oakland Bay Junior High: Peggie Bartosovsky, Brent Conklin, Bryan Gregg, Kathy James, Tracy Lusby, Dean McCoy, Michaela McCoy, John Perry and Pamela Valentine.

SHELTON SCHOOL DISTRICT NO. 309
REGULAR SCHOOL BOARD MEETING, MARCH 13, 2018
PAGE 2

- Olympic Middle School: Wendy Boles, Michael Burlette, Wendy Burlette and Ted Cohn.
- Shelton High School: Susie Wirzbicki.

4.02 – Presentation by Shelton High School DECA students:

Shelton High School DECA students Josephine Beaudoin and Meadow Howard gave a presentation on their Financial Literacy project which earned them 2nd place at the recent State DECA Competition. They are now moving on to the International DECA Competition in Atlanta, GA in April.

4.03 – Monthly update on bond projects:

Jeff Feeney gave his monthly update on bond projects.

Package C:

- Package C is out to bid with bid opening scheduled for March 22, 2018 which will be our first test of the bid market. As of today five contractors have paid to take out the plans which is a good sign.

Package B:

- A few changes have happened with Package B which is Mt. View Elementary and the Annex. We have decided to break out the Annex portion of the project from Package B and make it its own separate contract. We believe we can get that project done a year faster than Mt. View itself.
- We did get the final special use permit so the project now has all the land use approvals and we are ready to go to bid. We expect to go to bid the second week of April with a May 3, 2018 bid opening.
- We are still a little high on the budget, however recent bids in the area are showing that 2-story wood structures have come down in pricing and we feel that is a good sign.

Package A:

- Today we received all the building permit comments back from the City of Shelton.
- We went through our special use permit hearing yesterday.
- Everyone is working extraordinarily hard to get the final bid sets compiled.

Jeff will be present at the Open Community Forum this Thursday, March 15th to talk about the bond projects.

4.04 – Safety and Security Plan update:

Dr. Apostle, Chief Darrin Moody and Lt. Mike Fiola from the Shelton Police Department, Sheriff Casey Salisbury from the Mason County Sheriff's Office, Chief Joseph Vukich from the Skokomish Tribal Police, Chief Alex Ehler and Lt. Tracy Bogart from the Squaxin Island Tribal Police and Chief Bob Burbridge from Mason Fire District #4 have teamed up to create a comprehensive plan to increase the safety of our students and staff. They outlined the following plan which is informational only tonight:

- Create 2 new full-time, fully trained School Resource Officer positions in the district. We currently have 1 full-time officer. The cost to the school district for two additional fully trained officers would be \$243,480 per year.

SHELTON SCHOOL DISTRICT NO. 309
REGULAR SCHOOL BOARD MEETING, MARCH 13, 2018
PAGE 3

- One officer would provide coverage for Shelton High School and Oakland Bay Junior High. One officer would provide coverage for Mt. View Elementary and Olympic Middle School. One officer would provide coverage for CHOICE High School, Evergreen Elementary and Bordeaux Elementary.
- The Shelton Police Department could implement this plan in our schools within 2 weeks on an overtime basis. They can have partial implementation of 1 officer within 2 months and full implementation by the fall of 2018.
- Education and training for every student and staff member in the district on how to respond to a critical incident. Front-loading information to all parents/guardians.
- Every school will undergo a comprehensive evaluation from an expert in Crime Prevention Through Environmental Design (CPTED).

Dr. Apostle and law enforcement will be meeting again to fine tune their proposal and will come back before the board.

4.05 – Family Resource Center:

Dr. Apostle explained that he and Ricardo del Bosque, the district's Bilingual Family & Student Support Supervisor, have been talking for some time about the various needs our families have across the district. Many parents from other countries don't understand how our system works and how to access our district. Establishing a Family Resource Center, possibly at the Transit Center, would help eliminate barriers so students can be successful in school and life and could provide after school activities, access to computers, etc. They believe this could become a reality if we can find partners in the community. Dr. Apostle and Ricardo have a meeting next week at the Mason Transit Center to explore the possible rental of facilities.

CONSENT AGENDA

Sally Brownfield made a motion to approve the consent agenda as presented. Dan Cooling seconded the motion and the motion passed 4-0. The board:

- Approved minutes from the February 27, 2018 regular board meeting;
- Approved out-of-state travel to Portland, OR on March 16-18, 2018 for Shelton High School Key Club members to attend the 69th Annual Convention of the Pacific Northwest District of Key Club International;
- Approved overnight travel to Yakima, WA on March 23-24, 2018 for the Shelton High School Dance Team to compete in the 3A State Dance Competition;
- Approved out-of-state travel to Portland, OR on April 4-7, 2018 for the Shelton High School Robotics Team to compete in the regional competition;
- Approved the personnel report (see Attachment #1);
- Approved the cancellation of General Fund Warrant Nos. 130140005, 130140156, 130140218, 130140861, 130141451, and 130143376; ASB Fund Warrant Nos. 130404905 and 130405402; and Capital Projects Fund Warrant No. 130200062 either lost by the payee or issued in error;
- Approved General Fund Warrant Nos. 130143599 through 130143783 in the amount of \$581,587.35;
- Approved Associated Student Body Fund Warrant Nos. 130405581 through 130405582 in the amount of \$4,767.91;

SHELTON SCHOOL DISTRICT NO. 309
REGULAR SCHOOL BOARD MEETING, MARCH 13, 2018
PAGE 4

- Approved Associated Student Body Fund Warrant Nos. 130405583 through 130405584 in the amount of \$212.91;
- Approved Associated Student Body Fund Warrant Nos. 130405585 through 130405616 in the amount of \$12,070.68;
- Approved Associated Student Body Fund Warrant Nos. 130405617 through 130405619 in the amount of \$2,386.94;
- Approved Capital Projects Fund Warrant No. 130200063 in the amount of \$184,555.80;
- Approved Capital Projects Fund Warrant Nos. 130200064 through 130200075 in the amount of \$898,105.11; and
- Approved Payroll Warrant Nos. 130802755 through 130802768 and Nos. 130143784 through 130143827 in the total amount of \$4,233,301.67.

DISCUSSION AND ACTION ITEMS

6.01 – Request to declare items surplus:

Robert Herron requested approval to declare miscellaneous items surplus. The items include six old vehicles no longer in operation and requiring significant repair, two lifts, several old typewriters, old cafeteria tables and old light fixtures. Once declared surplus the district will send the list to the school districts within ESD 113 and advertise in the newspaper for 30 days. If there is no interest after 30 days Washington State Surplus will be contacted to see if we are able to sell them at their warehouse.

Dan Cooling made a motion to approve the list of items declared surplus. Sally Karr seconded the motion and the motion passed 4-0.

SUPERINTENDENT'S REPORT

Dr. Apostle reported on the following:

- The district's free and reduced lunch rate for March by school is: Bordeaux – 59.35%; Evergreen 88.02%; Mt. View – 62.37%; Olympic Middle School - 65.57%; Oakland Bay Junior High – 59.62%; Shelton High School – 53.48%; and CHOICE – 68.24%. The overall district average is 66.64% which is why we are advocating for services for our families.
- If there is something specific the board would like to know about/talk about at the Open Community Forums let him know.
- He is recommending a board study session on budget one hour before the start of our first board meeting in April so that the board has all the accurate information we have at that time.
- He hopes board members think about where they stand in terms of the safety and security plans reported by law enforcement earlier in the meeting because we will be coming back to you in terms of how and when we can implement the plan.
- We will also be coming back to the board with further information regarding a Family Resource Center.
- He will be a judge at Evergreen's Science Fair this Thursday.
- Glenn Shorten has spent a considerable amount of time putting together a very detailed bus discipline report for the board. Board members will receive a hard copy and it will be posted online. Let us know if you have further questions or want us to go deeper.

BOARD MEMBER COMMENTS

Mark Christensen:

- Track season is going well.
- Today at Shelton High School was the showing of student speeches for next year's Associated Student Body. There is a really good group of kids running for those positions.

Dan Cooling:

- Dan commented how impressed he is with the students coming out of our schools and also for everything our teachers do.
- Olympic Middle School just wrapped up their basketball season. Fast pitch is now starting.
- Our community is really starting to step up and support our schools.
- He is impressed with the student safety plan and thinks it's a step in the right direction.
- The Skookum Rotary Science Fair is this weekend.

Sally Karr:

- Sally thanked Dr. Apostle and the safety community in putting together tonight's presentation. She said it was very well done and she appreciates the passion of the law enforcement community.
- The Instructional Program Review Steering Committee held its final meeting and they have now heard from all the subcommittees PK-12. She thanked Pam for her leadership and commented how much effort the staff put into this process.
- There is a Reconfiguration Work Group meeting tomorrow.
- She and Keri Davidson attended the WSSDA regional meeting last week.

Sally Brownfield:

- Sally is on the Pacific Education Institute Board of Directors and she read an e-mail she received today that went out across the state regarding Shelton's Field STEM at its finest. Many great things are happening in our schools at all grade levels which would not happen if we didn't have leadership from the top down and teachers who have in their heart's what's best for every student.
- March 21st is the next Equity Series training for board members.
- She is looking forward to seeing the thorough plan for safety and security.
- She has a meeting in Seattle all day on March 15th so may not be able to attend the Open Community Forum.
- She appreciates everyone's work on the bond.

Sandy Tarzwell:

- Sandy agreed with fellow board members comments.
- She thanked the staff, volunteers and community involved in all the different ways we are moving our school district forward. Please let everyone know how much the board appreciates it.

SHELTON SCHOOL DISTRICT NO. 309
REGULAR SCHOOL BOARD MEETING, MARCH 13, 2018
PAGE 6

ADJOURN

At 7:30 p.m. Sally Karr made a motion to adjourn the meeting. Dan Cooling seconded the motion and the motion passed 4-0.

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Chairman, Board of Directors

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Secretary to the Board

Shelton School District #309
Personnel Action Requested for
Board Meeting of March 13, 2018

ATTACHMENT #1
(page 1 of 3)

Employment with the District will be on a conditional basis pending completion of a State and National background clearance, with the fee to be paid by the applicant, as well as a clearance based upon the "Washington State Sexual Misconduct Disclosure Release" forms and proper certification.

ADMINISTRATIVE

New Hires/Rehires

Chelsea Cornwall-Brady – Interim Asst. Principal; Olympic Middle School. Beginning March 7, 2018, for the remainder of the 2017-18 school year.

Leaves of Absence

Steve Beck – Asst. Principal; Olympic Middle School. Leave request to begin March 15, 2018, through the remainder of the 2017-18 school year. Per letter dated March 4, 2018.

CERTIFICATED

New Hires / Rehires

Michael Beyer – CTE Teacher (Automotive); Shelton School District. Beginning April 9, 2018, this fills the position that will be vacated by David Boos.

Eric Forsythe – Emergency Substitute Teacher; District. Beginning February 26, 2018, to be used as needed in the District.

Hannah Hoff – TOSA; Mt. View Elementary. Temporary beginning August 29, 2018, for the 2018-19 school year.

Jacqueline Jewett – Teacher (4th Grade); Bordeaux Elementary. Beginning August 29, 2018, this fills the position vacated by Chelsea Nelson and not filled for the 2017-18 school year.

Jesse Sherwin – Emergency Substitute Teacher; District. Beginning February 27, 2018, to be used as needed in the District.

Leaves of Absence

Chelsea Cornwall-Brady – TOSA; Mt. View Elementary. Leave request to begin March 6, 2018, for the remainder of the 2017-18 school year, per letter dated March 8, 2018.

Hannah Hoff – Teacher ; Mt. View Elementary. Leave request for the 2018-19 school year, per letter dated February 26, 2018.

CLASSIFIED

New Hires / Rehires

Thomas Ehnat – Substitute Bus Driver; MCTC. Beginning March 12, 2018, to be used as needed in the District.

Meghan Hackler – Para Educator/Tech; CHOICE High School. This is a temporary position, beginning February 26, 2018, for the remainder of the 2017-18 school year.

Iremly Ibarra Del Bosque – Secretary Level III; Evergreen Elementary. This is a temporary leave replacement for Shelly Del Bosque for the 2018-19 school year, beginning August 10, 2018.

Kaytlyn Hawley – Para Educator (Early Learning); Evergreen Elementary. Beginning February 26, 2018, this fills the position vacated by Stacie Dowling.

Dana Kuehn – Para Educator (Spanish Curriculum); Evergreen Elementary. Beginning March 1, 2018. New position funded for Spanish Curriculum Intervention.

Gordon Pabst – Support Coordinator I; Technology Dept. This is a temporary position supporting the Bond Project, beginning February 23, 2018.

Ava Taylor-Sisk – Substitute Secretary/Clerical; District. Beginning February 27, 2018, to be used as needed in the District.

Charles Wasilausky – Para Educator (DD); Shelton High School. Beginning March 8, 2018. This fills the position vacated by Janet Tyas.

Nathan Zoren – Support Coordinator I; Technology Dept. This is a temporary position supporting the Bond Project, beginning February 23, 2018.

Extra-Curricular / Supplemental Contracts

Deanna Rawding – Yearbook; Mt. View Elementary. Beginning December 5, 2017, for the 2017-18 school year only.

Lori Chappell – ROAR! Empowerment for Girls Advisor; Olympic Middle School. Session III Intramurals, Jan. 8, 2018 – Feb. 8, 2018.

Ted Cohn – Guitar Club Advisor; Olympic Middle School. Session III Intramurals, Jan. 8, 2018 – Feb. 8, 2018.

Jennifer Coppo – Guys Gotta Sing Co-Advisor; Olympic Middle School. Session III Intramurals, Jan. 8, 2018 – Feb. 8, 2018.

Jennifer Farley – Anime Advisor; Olympic Middle School. Session III Intramurals, Jan. 8, 2018 – Feb. 8, 2018.

Paul Nakhla – Guys Gotta Sing Co-Advisor; Olympic Middle School. Session III Intramurals, Jan. 8, 2018 – Feb. 8, 2018.

Andrea Pennington – Sew and Sew Co-Advisor; Olympic Middle School. Session III Intramurals, Jan. 8, 2018 – Feb. 8, 2018.

Tara Sheetz – Crochet Advisor; Olympic Middle School. Session III Intramurals, Jan. 8, 2018 – Feb. 8, 2018.

Jennifer Steele – Robotics Advisor; Olympic Middle School. Session III Intramurals, Jan. 8, 2018 – Feb. 8, 2018.

Marnie Striplin – Sew and Sew Co-Advisor; Olympic Middle School. Session III Intramurals, Jan. 8, 2018 – Feb. 8, 2018.

Charles Wasilausky – Self Defense Advisor; Olympic Middle School. Session III Intramurals, Jan. 8, 2018 – Feb. 8, 2018.

Brad McNeill – World Drumming Advisor; Bordeaux Elementary. Beginning February 1, 2018, through May 17, 2018.

Leaves of Absence

Iremly Ibarra Del Bosque – Secretary, Level 1; Evergreen Elementary. Leave request for the 2018-19 school year, per letter dated March 7, 2018.

Resignations / Retirements

Sheri Hale – Para Tech (Indian Ed.); Olympic Middle School and CHOICE High School. Resigning 3.25 hours (OMS) of 6.5 total hours, effective March 10, 2018. Per letter dated March 2, 2018.

Jannelle Weythman – Para Educator; Bordeaux Elementary. Resignation will be effective with the end of the 2017-18 school year, per letter dated March 1, 2018.

