

SHELTON SCHOOL DISTRICT NO. 309
REGULAR SCHOOL BOARD MEETING, OCTOBER 22, 2019
PAGE 1

The Shelton School District Board of Directors met in regular session at 6:00 p.m. on October 22, 2019 in the Mt. View Elementary Gym.

Board members present: Chairman Sandy Tarzwell, Sally Karr, Sally Brownfield, Keri Davidson, Dan Cooling and student board representative Lucas Hunter.

Staff members present: Superintendent Dr. Alex Apostle, Alison Nutt, Brenda Trostad, Linda Arnold, Don Welander, Brianne Barrett, Travis Smith, Maryann Marshall, Jenny LaFrenier, Katie Diamond, Karen DeWitt, Robert Herron, Eric Barkman, Stacey Anderson, Jen Deyette, Amber Hosford, Curtis Patching, Susie Wirzbicki, Sheila Iversen, Ron Goodale, Mario Juves, and Kim Howard, among others.

Others present: Gordon Weeks and Cheryl Williams, among others.

CALL TO ORDER

President Tarzwell called the meeting to order at 6:00 p.m. Lucas Hunter led the Pledge of Allegiance.

ADOPTION OF AGENDA

Keri Davidson made a motion to adopt the agenda as presented. Dan Cooling seconded the motion and the motion passed unanimously.

REPORTS AND RECOGNITIONS

4.01 – Update on Kindergarten classroom support:

Maryann Marshall gave an update on the support the district is providing for our kindergarten classrooms. At the beginning of the school year each teacher received 1 hour and 45 minutes of para support per day. But after looking at the behavior issues, building principals went back to their leadership teams and based on the feedback received we moved forward with posting 1 para tech position for 7 hours per day and 1 para position for 6 hours per day in each elementary. These positions close on October 31st. Paras will receive one week of training before going into the classrooms, which includes Right Response training. There will also be some onsite activities so the paras meet the needs of the teachers and students.

4.02 – CHOICE new school restructuring:

Stacey Anderson reported that they are still moving forward with the plan to restructure CHOICE High School in the fall of 2020 partnering with the New Tech Network. Stacey and Amber Hosford are working to get the application turned in by the November 1st deadline so that coaches from New Tech can come to Shelton and help them with their planning. This program will be for students who want hands-on learning, who are alternative thinkers, students who need a smaller environment, who want to be challenged, and want leadership opportunities. It will be a full time Monday through Friday program with 25 hours/week seat time and will be basic ed funded. There will be a minimum of ten teachers to cover all endorsement areas, 4 year college requirements and special needs. This year CHOICE staff is being divided up into numerous committees to work on these plans.

It is still in the works on the number of students in the program and we are still working on finding a facility. We may end up opening in the current CHOICE building. We are not doing

SHELTON SCHOOL DISTRICT NO. 309
REGULAR SCHOOL BOARD MEETING, OCTOBER 22, 2019
PAGE 2

away with some of the existing ALE programs at CHOICE for students who need a part-time schedule, have health issues and/or have behavior issues.

Sally Karr asked that with the new tech school being basic ed funded, if the more traditional CHOICE programs will still be ALE funded. Stacey said only two programs at CHOICE are currently ALE funded, the rest are basic ed funded.

Dan Cooling commented that he was very excited about the vision Stacey has put together and thinks it's the kind of thinking for 21st century students.

Keri Davidson was glad to hear that CHOICE will be keeping ALE programs which are important for those students.

Chairman Tarzwell asked about the timeline after the November 1st application deadline. Stacey said New Tech will visit CHOICE, there will be a residency for a few days where our staff can visit other New Tech schools, the different staff committees will be meeting every one or two weeks throughout the year and there is also a summer conference that will be required for staff training.

Sally Brownfield thanked Stacey and said she appreciates her leadership and dedication to CHOICE and continuing with the legacy of always looking at student needs. She sees CHOICE as a very important part of our school district and said there are lots of different ways to learn.

Dr. Apostle also thanked Stacey for her presentation and mentioned a rumor going around that we were going to do away with CHOICE. That is the furthest thing from the truth. Giving our students support will never change and CHOICE is here to stay to meet the needs of all our students.

4.03 – Update on budget and enrollment:

Brenda Trogstad reported that our enrollment last October was 4,292.59 FTE. This October it is 4,454.67 FTE which is 162.08 FTE above where we were last year. We are running 353.65 FTE above our budgeted enrollment number. The state pays approximately \$8,500 per student. September through December apportionment comes in based on our budgeted enrollment. In January they adjust it to the actual enrollment and then they go back and pick up September through December. Brenda is calculating right now that we will receive an additional \$1 million in apportionment for September through December and approximately an additional \$2 million for January through August.

The 2018-19 Financial Statements are due this week. Her intent is to bring that report to the board at the November 12th meeting. The following meeting she will start catching up on the monthly budget status reports for the current year.

Because of our high enrollment we are adding an additional 1st grade teacher at Evergreen and an additional 2nd grade teacher at Mt. View, but these positions will pay for themselves. We are also adding additional staffing for the Maintenance and Facilities Department. Because of the additional square footage we are adding two additional custodians and also one swing shift

SHELTON SCHOOL DISTRICT NO. 309
REGULAR SCHOOL BOARD MEETING, OCTOBER 22, 2019
PAGE 3

maintenance person. We added 37.7 hours of para time for Special Services and had to pay for placement of sending a student to the Olympic Academy.

We are also focusing on reducing professional development this year and will not be buying any new curriculum this year.

4.04 – Freshman Academy update:

Deena Alley, Susie Wirzbicki and Curtis Patching gave an update on the Freshman Academy. The purpose of the Freshman Academy is:

- Provide an effective transition for students entering 9th grade.
- Provide appropriate tiered interventions for all students. Data analysis of attendance, behavior, and grades by teachers and the 9th grade administrator and counselor, to form instructional and support interventions.
- Provide guided opportunities for students to explore multiple career content areas prior to picking an academy.
- Provide opportunities for students to interact with community members in meaningful ways.
- Provide opportunities for families to interact with academy staff and receive supports based on their parenting needs.

They also spoke about Tiered Interventions; their visits last spring to every school, including our non-highs, that had incoming 9th graders this year; Freshman Orientation; and an upcoming assembly on October 30th sponsored by Graduation Matters Shelton.

Sally Brownfield asked about the Tier 3 Interventions and if students get credit for the Student Success Support Classes. Susie said yes, these are trimester courses and students receive credit. Sally said she can't say enough about how the entire district staff is able to roll with the punches and gave kudos to everyone. We are going in a great direction all due to the hard work and district leadership from the top to the bottom.

Keri Davidson said she was very excited the 9th graders were back at Shelton High School and appreciates the staff working through the challenges. This will continue to evolve and only get better.

Dan Cooling said he appreciates the staff's flexibility and said this is new for all of us.

4.05 – Secondary School Improvement Plan presentations:

Oakland Bay Junior High Principal Eric Barkman, CHOICE High School Principal Stacey Anderson and Shelton High School Principal Jennifer Deyette presented their School Improvement Plans for the 2019-20 school year. Each building's objectives are focused on our vision of 100% graduation by 2022 and our mission to fulfill the vision based on the following four goals:

- Goal 1 – Improve overall academic achievement for all students
- Goal 2 – Increase school quality and student success indicators
- Goal 3 – Ensure every staff member is a 21st century educator
- Goal 4 – Promote equity in all aspects of the Shelton School District

Board members thanked the principals for their presentations.

SHELTON SCHOOL DISTRICT NO. 309
REGULAR SCHOOL BOARD MEETING, OCTOBER 22, 2019
PAGE 4

CONSENT AGENDA

Keri Davidson made a motion to approve the consent agenda. Dan Cooling seconded the motion and the motion passed unanimously. The board:

- Approved minutes from the October 8, 2019 special meeting;
- Approved minutes from the October 8, 2019 regular meeting;
- Approved the cancellation of miscellaneous General Fund and Associated Student Body Fund warrants lost by the payee or issued in error;
- Approved the personnel report (see Attachment #1);
- Approved General Fund Warrant Nos. 130148789 through 130148802 in the amount of \$192,781.87;
- General Fund Warrant No. 130148803 in the amount of \$1,027.79;
- Approved Associated Student Body Fund Warrant Nos. 130406410 through 130406429 in the amount of \$9,872.33; and
- Approved Capital Projects Fund Warrant Nos. 130200407 through 130200413 in the amount of \$1,143,029.10.

SUPERINTENDENTS REPORT

Dr. Apostle reported on the following:

- He has been spending a lot of time in the schools and one thing that's very evident is that Robert Herron and his staff have been keeping the schools immaculate inside and out.
- From what he's heard kids had a great time at homecoming and were well behaved with a record number of students attending the dance.
- The first levy committee meeting was held this past week and was very well attended and a lot of excitement. Linda Arnold did an excellent job in organizing and getting information out.
- The Great Shake Out Earthquake Drill was last week and we didn't do too bad but we are going to repeat the drill to make sure all schools are doing what they are supposed to.
- He and cabinet recently discussed the possibility of getting involved with mentoring students across our district. Each cabinet member will be taking on the responsibility of mentoring 1 or 2 students and are looking forward to the experience.
- He had the opportunity to sit in on the Counselor PLC at Shelton High School. It was extremely interesting, very well done, and a variety of issues pertaining to students and staff were discussed.

BOARD MEMBER COMMENTS

Sally Karr:

- Sally thanked district staff for their tremendous efforts during the transition, which at times has been challenging. She has heard nothing but positive comments from the community.

Sally Brownfield:

- Sally was in Minneapolis, MN last week attending a conference.
- Tomorrow she will be at the Seattle Public Library for the debut of a book that she's been involved with for a couple of years as a Squaxin Tribal member on protecting our resources.

SHELTON SCHOOL DISTRICT NO. 309
REGULAR SCHOOL BOARD MEETING, OCTOBER 22, 2019
PAGE 5

Keri Davidson:

- Keri also thanked the staff and said we are a month into the school year and the transition and she thinks things are going incredibly well. She also said the landscaping looks beautiful and she is excited to see the progress on the new Bordeaux Gym and Athletic Complex.
- She thanked Katie Diamond for posting student athletes GPA's.
- There is a lot of participation in Olympic Middle School's after school activities.
- She is unable to attend the WSSDA Region 5 meeting next week due to parent/teacher conferences.

Dan Cooling:

- Dan enjoyed watching the freshman class at the homecoming assembly. His daughter said the homecoming dance was amazing.
- He also said he appreciates all the different supports we have in place at all our grade levels.

Lucas Hunter:

- This week is Spirit Week at CHOICE. Today was retro day, tomorrow is pajama day and Monday was career day.

Sandy Tarzwell:

- Sandy saw some pictures of homecoming which were beautiful.
- We will likely have two board study sessions before our next board meeting on November 12th. Sandy may miss the November 12th meeting.
- Sandy, Sally Karr and Sally Brownfield will be attending the WSSDA Region 5 meeting. Sally Brownfield will be chairing the meeting as a member of the WSSDA Board of Directors.
- Yesterday she helped the Lions Club with vision screening. There is no bus this year as in past years, so they are doing the screening inside the school buildings using library and gym space, which worked out well.

EXECUTIVE SESSION

At 7:57 p.m. Chairman Tarzwell announced that the board would take a short recess and would then enter into executive session for approximately 20 minutes with action expected.

ACTION TAKEN AS A RESULT OF EXECUTIVE SESSION

At 8:11 p.m. the board entered into executive session. At 8:15 p.m. the board returned to regular session.

Sally Brownfield made a motion to approve the bargained agreement with the Educational Support Personnel. Keri Davidson seconded the motion and the motion passed unanimously.

Keri Davidson made a motion to roll over the 2018-19 bargained agreement with the Shelton Educational Office Professionals with the 2% IPD added to the salary schedule. Dan Cooling seconded the motion and the motion passed unanimously.

SHELTON SCHOOL DISTRICT NO. 309
REGULAR SCHOOL BOARD MEETING, OCTOBER 22, 2019
PAGE 6

Dan Cooling made a motion to correct the miscalculation in the Superintendent's contract. Sally Karr seconded the motion and the motion passed unanimously.

ADJOURN

At 8:17 p.m. Chairman Tarzwell declared the meeting adjourned.



Chairman, Board of Directors



Secretary to the Board

Shelton School District #309
Personnel Action Requested for
Board Meeting of October 22, 2019

Employment with the District will be on a conditional basis pending completion of a State and National background clearance, with the fee to be paid by the applicant, as well as a clearance based upon the "Washington State Sexual Misconduct Disclosure Release" forms and proper certification.

CERTIFICATED

New Hires / Rehires

Holly Carpenter – Emergency Substitute Teacher; District. Beginning October 11, 2019, to be used as needed in the District.

Peter Naval – Substitute Teacher; District. Beginning October 11, 2019, to be used as needed in the District.

Eli Robinson – Substitute Teacher; District. Beginning October 14, 2019, to be used as needed in the District.

Leaves of Absence

Lauren Mitchell – Teacher; Evergreen Elementary. Request to extend leave of absence through November 11, 2019, per letter dated October 10, 2019.

CLASSIFIED

New Hires / Rehires

Mary Brown – Advisor (Future Farmers of America); Shelton High School. Beginning October 14, 2019, for the 2019-20 school year. This fills the position vacated by Ken Brown.

Wendy Burr – Advisor (Drama Club and Musical Director); Shelton High School. Beginning October 14, 2019, for the 2019-20 school year. This fills the position vacated by Steven Wells.

Franklin Dean – Para Educator (Special Services); Shelton High School. Beginning October 7, 2019, this fills the position vacated by Manuellla Smith.

Shannon Murphree – Advisor (Freshman Class); Shelton High School. Beginning October 9, 2019, for the 2019-20 school year. This is a new position due to reconfiguration.

Charlotte Osberg – Secretary Level IV; Shelton High School. Beginning October 21, 2019, this fills the position vacated by Jamie Dobson.

Madison Patterson – Substitute Para Educator; District. Beginning October 14, 2019, to be used as needed in the District.

Katherine Rohr-Smith – Substitute Para Educator; District. Beginning October 7, 2019, to be used as needed in the District.

Charles Wasilausky – Para Educator; Special Services. This is a temporary position beginning October 2, 2019, for the 2019-20 school year. Position is due to student need.

Leaves of Absence

Deb Nielsen – Receptionist; Central Office. Request for leave to begin October 14, 2019, and returning approximately November 30, 2019. Per letter dated October 10, 2019.

Resignations / Retirements

Jessica Johnson – Girls Basketball Asst. Coach; Shelton High School. Resignation is effective October 1, 2019, per letter received October 2, 2019.

Beverly Keizur – Para Educator; Olympic Middle School. Resignation will be effective October 25, 2019, per letter dated October 14, 2019.

Nigel Warren – Girls Basketball Asst. Coach; Shelton High School. Resignation is effective October 1, 2019, per letter received October 2, 2019.