

**SHELTON SCHOOL DISTRICT NO. 309**  
**REGULAR SCHOOL BOARD MEETING, NOVEMBER 12, 2019**  
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The Shelton School District Board of Directors met in regular session at 6:00 p.m. on November 12, 2019 in the Mt. View Elementary Gym.

Board members present: Vice-Chairman Sally Karr, Sally Brownfield, Keri Davidson, Dan Cooling and student board representative Maria Montejo.

Staff members present: Superintendent Dr. Alex Apostle, Alison Nutt, Brenda Trogstad, Linda Arnold, Brianne Barrett, Travis Smith, Maryann Marshall, Jenny LaFrenier, Katie Diamond, Karen DeWitt, Robert Herron, Brian Carney, Heather Kowalski, Dean McCoy and Trish McCoy, among others.

Others present: Randy Lewis, Jeff Feeney, Alyssa Pyke and Erin Wick, among others.

**CALL TO ORDER**

Vice-President Karr called the meeting to order at 6:00 p.m. Linda Arnold led the Pledge of Allegiance.

**ADOPTION OF AGENDA**

Keri Davidson made a motion to adopt the agenda as presented. Sally Brownfield seconded the motion and the motion passed 4-0.

**REPORTS AND RECOGNITIONS**

**4.01 – Monthly update on bond projects:**

Jeff Feeney from KMB Architects gave his monthly update on bond projects.

- We should have all punch list items complete for Shelton High School before Thanksgiving and the contractor plans on leaving the site.
- All punch list items for Mt. View Elementary are complete.
- We are still waiting for pathways for the electronic entry at CHOICE.
- We will start doing close out on the final budget numbers soon.
- The Bordeaux Gym is moving along. Foundations are going in and we expect to complete on time with no real problems.
- The Shelton High School softball field grass has been removed. We will start doing final excavation and drainage soon.
- The minidome work will be going to bid after the first of the year.

Keri Davidson commented how nice the landscaping looks in front of the Early Learning Center. She also has enjoyed seeing the drone footage of the progress on the softball field, etc.

Vice-Chairman Karr asked about the status of the vestibule at Oakland Bay Junior High. Jeff said the big work is done but the electronics are not completed as of yet and we have also been asked to do an additional piece of work installing bullet proof glass. The architect is working on how to do that right now.

**4.02 – Presentation on School Based Health Centers:**

Brianne Barrett introduced Alyssa Pyke who ESD 113 has contracted with to explore School Based Health Centers in the districts the ESD serves. ESD 113 has recently been awarded a School Based Health grant.

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- School Based Health Centers (SBHCs) are clinics located in schools. SBHCs provide youth-friendly primary care and mental health services. The underlying goal is to keep students healthy so that they can focus on learning.
- SBHCs are 10-21 times more likely to serve teens than traditional mental health services.
- Regular SBHC users have reduced inappropriate ER visits, increased primary care use and decreased hospitalizations.
- A Seattle study showed students who use SBHCs for medical reasons had a significant increase in attendance when compared to non-SBHC users.
- Students who use SBHCs have better grade point averages and attendance compared to students who do not use such centers. As students' health and emotional well-being improves, so does their academic performance. At the most basic level, they also do better in school because they miss less school.

The SBHC model:

- Healthcare sponsor/partner leases space in schools to provide SBHC services.
- Services are offered at no out of pocket cost to students or their families.
- The care team is composed of one medical provider (ARNP or PA), one mental health therapist, and one coordinator.
- The care team partners with the school nurse, school administrators, teachers, and other key school staff to meet the identified needs of students.
- SBHC primary care services include immunizations, well child checks, sports physicals, acute care, age-appropriate reproductive health care and health education.
- SBHC mental health services include individual, group and family counseling.

Keri Davidson works in the health care field and had a number of questions and would like more information. Access to care is very important but then there is also the complexity of the health care system. Alyssa said they can bill insurance for services and the health centers she worked for worked closely with the child's health care provider. They do not want to replace primary care givers. Brianne told board members that Mason General Hospital reached out to her in July ready to offer their support.

Sally Karr asked how many of our schools the SBHCs would potentially be in. Brianne said we would probably start with one school.

Sally Brownfield said she was also very interested in this. She has spoken to families in Seattle who are talking about these health care centers. It sounds like a natural wrap around service to support the whole child. She also had questions about costs and facilities. Brianne said these would all be part of the exploration piece that we would bring back to the board in late spring.

Dr. Apostle thanked Alyssa for a great report and said he has previous experience with this program in other districts. We would probably focus on just one site for the district if the board wants to see the program happen. It would be very beneficial for our community.

**CONSENT AGENDA**

Sally Brownfield made a motion to approve the consent agenda. Dan Cooling seconded the motion and the motion passed 4-0. The board:

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- Approved minutes from the October 22, 2019 regular meeting;
- Approved minutes from the October 28, 2019 special meeting;
- Approved the cancellation of miscellaneous General Fund warrants lost by the payee or issued in error;
- Approved the personnel report (see Attachment #1);
- Approved General Fund Warrant Nos. 130148845 through 130149013 in the amount of \$738,531.50;
- Approved Associated Student Body Fund Warrant Nos. 130406430 through 130406453 in the amount of \$46,732.24;
- Approved Private Purpose Trust Fund Warrant No. 130700074 in the amount of \$3,163.65;
- Approved Capital Projects Fund Warrant Nos. 130200414 through 130200419 in the amount of \$985,564.12; and
- Approved Payroll Warrant Nos. 130803031 through 130803043; Nos. 130148786 through 130148788; and Nos. 130148808 through 130148844 in the total amount of \$4,976,657.99.

**DISCUSSION AND ACTION ITEMS**

**6.01 – Proposed Resolution No. 19-05:**

Brenda Trostad presented proposed Resolution No. 19-05 authorizing a levy election on February 11, 2020. The resolution was prepared by attorney Jim McNeill from Foster Garvey as per the law. The current levy expires on December 31, 2020. The three year replacement levy amount is \$5,500,000 for each collection year (2021, 2022 and 2023). The estimated levy rate is \$2.50 per \$1,000. The levy supports educational programs and operations not funded by the state such as class size reduction, after school programs, teachers, extracurricular activities, special education, facility operations/maintenance, transportation and technology.

Keri Davidson made a motion to approve Resolution No. 19-05 authorizing a levy election on February 22, 2020. Dan Cooling seconded the motion and the motion passed 4-0.

**SUPERINTENDENTS REPORT**

Dr. Apostle reported on the following:

- He recognized the school board for being designated by the Washington State School Directors Association as a School Board of Distinction for the second year in a row. They will officially be recognized on November 22, 2019 at the WSSDA Annual Conference in Bellevue.
- Last week was another monumental event in our community with the YMCA groundbreaking ceremony. Sally Brownfield made an outstanding speech at the event and Keri Davidson was also present. There were quite a few people there and was a huge event for our city.
- Last week representatives from the Alderbrook Resort delivered dozens of brand new beautiful coats for our students. We are very thankful for their generosity.
- He was involved last week with Skookum Rotary in signing dictionaries for our students. This is another great gesture by Rotary and the students are very happy to receive the dictionaries.

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- He continues to discuss a site for a Trades Academy in our school district. He will keep the public and board updated on how that is going.
- We had a great Levy Committee meeting last week with about 35 people in attendance. Kristy Buck and Brad Miller are the levy co-chairs. The goal of the committee is to pass the levy at 80%.
- He and Robert Herron toured all schools except Bordeaux last week checking on the bond projects making sure we are keeping our promise to the community. He and Robert hope to tour Bordeaux this Friday.

**BOARD MEMBER COMMENTS**

Sally Brownfield:

- She attended the regional WSSDA meeting on October 29<sup>th</sup>. She is a member of the WSSDA Board of Directors and chaired the meeting. There were over 75 people in attendance. Sally said the meetings are always interesting because there are a few large school districts and quite a few small districts represented and it's interesting to hear about what their successes and challenges are.
- She will also be attending the WSSDA Annual Conference next week for training and networking.
- The YMCA groundbreaking was very exciting. The YMCA is already providing services and is invested in our community and in supporting families.
- Last week the Squaxin Tribe hosted a Centennial Accord meeting which is a meeting between the governor, all the tribes and the state department. She sent a report to the governor around native issues and education.
- She observed a kindergarten class at Bordeaux last week.
- And she mentioned some new regulations the legislature has put out on new requirements for high school graduation.

Keri Davidson:

- Keri thanked the staff and said they are a huge part of the board receiving the Board of Distinction Award because of their hard work. What we are doing in Shelton is amazing and this is one way to get the word out throughout the state. It helps our district shine.
- She missed the regional WSSDA meeting because she had two hours of parent/teacher conferences that evening. Her children loved Mt. View and she was always amazed how well their teachers knew her children, and she is finding the same to be true this year at Olympic Middle School.
- Her daughters have been involved in after school volleyball at Olympic Middle School this year which has now ended. Basketball started today. Shelton High School held a volleyball camp with 50 kids participating. This is also beneficial for the high school girls being involved with the younger ones.
- She was invited to speak at the Shelton High School Honor Society Induction this Thursday night.
- And she is looking forward to the professional development opportunities at the WSSDA Conference next week.

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Dan Cooling:

- Dan echoed Keri's comments regarding the Board of Distinction Award and said he appreciates everything the staff does to make these things happen.
- He also missed the regional WSSDA meeting because he was attending a workforce conference in Seattle. While there he was able to talk about some of the things we are doing in Shelton and people were very interested.
- He attended a Forefront Suicide Prevention meeting to set up frameworks which was exciting.
- He attended another freshman parenting potluck at the high school which is a great opportunity for parents but unfortunately not a large turnout.
- Shelton High School DECA students recently attended their fall leadership conference.
- On Saturday the Shelton High School dance team qualified for districts.
- And his daughter came home with geometry homework which made him realize he was a little out of practice which gave him more appreciation for our teachers.

Maria Montejo:

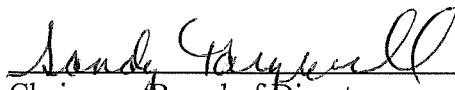
- The Career Expo was last week at Shelton High School where people in the community came and talked with students about career options.
- She commented how good the high school parking lot looks with the landscaping.

Sally Karr:

- Sally congratulated Keri, Dan and Sandy on the recent board elections.
- November is Native American Heritage Month and she said the relationships we have with the tribes is vital to our school district.
- Sally Brownfield did an excellent job of facilitating the regional WSSDA meeting. She learned some things about school finance at the meeting.
- There is an Open Community Forum next Tuesday at 6:00 p.m.
- There are a few WSSDA positions open if board members are interested.

**ADJOURN**

At 6:50 p.m. Keri Davidson made a motion to adjourn the meeting. Dan Cooling seconded the motion and the motion passed 4-0.

  
Chairman, Board of Directors

  
Secretary to the Board

**Shelton School District #309**  
**Personnel Action Requested for**  
***Board Meeting of November 12, 2019***

Employment with the District will be on a conditional basis pending completion of a State and National background clearance, with the fee to be paid by the applicant, as well as a clearance based upon the "Washington State Sexual Misconduct Disclosure Release" forms and proper certification.

**ADMINISTRATIVE**

**New Hires / Rehires**

***Ron Goodale*** – Elementary Dean of Students (Interim); Evergreen Elementary. Beginning November 18, 2019, for the 2019-20 school year.

**Resignations / Retirements**

***Ann Gray*** – Asst. Principal; Evergreen Elementary. Resignation is effective at the end of the 2019-20 school year, per resignation agreement dated November 6, 2019.

**CERTIFICATED**

**New Hires / Rehires**

***Timothy Hovatter*** – Emergency Substitute Teacher; District. Beginning November 4, 2019, to be used as needed in the District.

***Matt Lowe*** – Emergency Substitute Teacher; District. Beginning November 4, 2019, to be used as needed in the District.

***Rebecca Smith-Scott*** – Substitute Teacher; District. Beginning November 6, 2019, to be used as needed in the District.

**Supplemental / Additional Assignments**

***Wendy Burlette*** – After School Tutor; Shelton High School. Beginning November 4, 2019, for the 2019-20 school year only.

***Eva James*** – After School Tutor; Shelton High School. Beginning November 4, 2019, for the 2019-20 school year only.

***Kathy James*** – After School Tutor; Shelton High School. Beginning November 4, 2019, for the 2019-20 school year only.

**Nathan Slosson** – After School Tutor; Shelton High School. Beginning November 4, 2019, for the 2019-20 school year only.

**1<sup>st</sup> Trimester Mentors / Mentees**

Allie Turcotte – Mentor; Bordeaux Elementary  
Heather Adicks – Mentor; Bordeaux Elementary  
Beth Chapin – Mentor; Bordeaux Elementary  
Suzie Chavez – Mentor; Bordeaux Elementary  
Diane Graham – Mentor; Bordeaux Elementary  
Sherrie Hickman – Mentee; Bordeaux Elementary  
Jessica Cahill – Mentee; Bordeaux Elementary  
Susan Gralinski – Mentee; Bordeaux Elementary  
Tricia Lee (LeBlanc) – Mentee; Bordeaux Elementary  
Curtis Hawley – Mentee; Bordeaux Elementary  
Alexis Lucero – Mentee; Bordeaux Elementary  
Tiahna Childers – Mentee; Bordeaux Elementary

Candelario Gonzalez – Mentor; Evergreen Elementary  
Ingrid Gilart – Mentor; Evergreen Elementary  
Bibi Giraldo – Mentor; Evergreen Elementary  
Jeanne Korver – Mentor; Evergreen Elementary  
Merry Ehlers – Mentor; Evergreen Elementary  
Imelda Acosta – Mentee; Evergreen Elementary  
Roxanne Bruner – Mentee; Evergreen Elementary  
Lauren Oliviero – Mentee; Evergreen Elementary  
Martinique Bishop – Mentee; Evergreen Elementary  
Jenifer Houghton – Mentee; Evergreen Elementary  
Claudia Waldrop – Mentee; Evergreen Elementary  
Katie Crabtree – Mentee; Evergreen Elementary  
Johanna Ochoa Pintado – Mentee; Evergreen Elementary

Cindy Vernon – Mentor; Mt. View Elementary  
Lisa Hopkins – Mentor; Mt. View Elementary  
Ryanne Clow – Mentor; Mt. View Elementary  
Allie Turcotte – Mentor; Mt. View Elementary  
Kelsey Barnes – Mentor; Mt. View Elementary  
Lisa Keffe – Mentor; Mt. View Elementary  
Trish McCoy – Mentor; Mt. View Elementary  
Laney Atkinson – Mentee; Mt. View Elementary  
Makayla Boysen – Mentee; Mt. View Elementary  
Sarah Lacy – Mentee; Mt. View Elementary  
Jennifer Sadler – Mentee; Mt. View Elementary  
Crystal Allenton – Mentee; Mt. View Elementary  
Jannelle Weythman – Mentee; Mt. View Elementary

Stephanie Howard – Mentor; Oakland Bay Jr. High  
Michaela McCoy – Mentor; Oakland Bay Jr. High  
Dean McCoy – Mentor; Oakland Bay Jr. High  
Stacey Adams – Mentor; Oakland Bay Jr. High  
Darcy Eliason – Mentor; Oakland Bay Jr. High

Dan Kass – Mentor; Oakland Bay Jr. High  
Katie Shrum – Mentee; Oakland Bay Jr. High  
Jayme Donnelly – Mentee; Oakland Bay Jr. High

Tim Hall – Mentee; Oakland Bay Jr. High  
Megan Smith – Mentee; Oakland Bay Jr. High  
Andrea Smith – Mentee; Oakland Bay Jr. High  
Barbie Cox – Mentee; Oakland Bay Jr. High

Christopher Fawcett – Mentor; Shelton High School  
Brian Faire – Mentor; Shelton High School  
Janet Toney – Mentor; Shelton High School  
Dayna Stigall – Mentor; Shelton High School  
Reva Fowler – Mentor; Shelton High School  
Christen Deschaine – Mentor; Shelton High School  
Emily Phillips – Mentor; Shelton High School  
Matt Montoya – Mentor; Shelton High School  
Paul Nakhla – Mentor; Shelton High School  
Robin Clarey – Mentor; Shelton High School  
Susie Wirzbicki – Mentor; Shelton High School  
Christie Zakem – Mentor; Shelton High School  
Wendy Burr – Mentee; Shelton High School  
Mike Lotshaw – Mentee; Shelton High School  
Desiree Leth – Mentee; Shelton High School  
Mia Salazar – Mentee; Shelton High School  
Ken Arndt – Mentee; Shelton High School  
Jessica Dean – Mentee; Shelton High School  
Bonnie Zalesky – Mentee; Shelton High School  
Jennafer Coots – Mentee; Shelton High School  
Mike Carlin – Mentee; Shelton High School  
Joel Seward – Mentee; Shelton High School  
Kaila Ryan – Mentee; Shelton High School  
Crystal Pooler – Mentee; Shelton High School  
Stephanie Kerr – Mentee; Shelton High School

Sharon Hobson – Mentor; CHOICE High School  
Danae Place – Mentor; CHOICE High School  
Ryan Chute – Mentee; CHOICE High School  
Edith Cornett – Mentee; CHOICE High School

***Eric Benson*** – Outdoor Education; Olympic Middle School.  
***Vicky Bloomfield*** – Outdoor Education; Olympic Middle School.  
***Wendy Boles*** – Outdoor Education; Olympic Middle School.  
***Madelene Cundall*** – Outdoor Education; Olympic Middle School.  
***Kyle Dunn*** – Outdoor Education; Olympic Middle School.  
***Jennifer Farley*** – Outdoor Education; Olympic Middle School.  
***Paige Gangewer*** – Outdoor Education; Olympic Middle School.  
***Vanessa Gilbert*** – Outdoor Education; Olympic Middle School.

***Cindy Hall*** – Outdoor Education; Olympic Middle School.  
***Daniel Heetderks*** – Outdoor Education; Olympic Middle School.  
***Aimee Keiper*** – Outdoor Education; Olympic Middle School.

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**Justin Poland** – Outdoor Education; Olympic Middle School.  
**Michelle Poland** – Outdoor Education; Olympic Middle School.  
**Tara Sheetz** – Outdoor Education; Olympic Middle School.  
**Kasinda Starmer** – Outdoor Education; Olympic Middle School.

### **Resignations / Retirements**

**Erin Wilkinson** – Teacher; Olympic Middle School. Resignation is effective November 8, 2019, per letter dated October 25, 2019.

## **CLASSIFIED**

### **New Hires / Rehires**

**Karen Bingham** – Home Tutor; Special Services. Beginning September 27, 2019, for the 2019-20 school year only.

**Ceila Butler** – Ready! For Kindergarten Facilitator. Beginning October 19, 2019, for the 2019-20 school year only.

**Kristina Doherty** – Para Educator (DD); Bordeaux Elementary. This is a temporary 2:1 position, beginning October 14, 2019, for the 2019-20 school year only.

**Gabriela Garcia** – Ready! For Kindergarten Facilitator. Beginning October 19, 2019, for the 2019-20 school year only.

**Alicia Glenn** – Para Tech & Secretary Level I; Shelton High School. Beginning November 5, 2019. This fills the position vacated by Sara Brown.

**Sherrie Hickam** – Ready! For Kindergarten Facilitator. Beginning October 19, 2019, for the 2019-20 school year only.

**Jennifer Lacy** – Para Educator; Mt. View Elementary. This is a new position due to student behavioral needs, beginning November 5, 2019.

**Wendy Lankelis** – Ready! for Kindergarten Facilitator. Beginning October 19, 2019, for the 2019-20 school year only.

**Jennifer Martin** – Ready! for Kindergarten Facilitator. Beginning October 19, 2019, for the 2019-20 school year only.

**Nicole Plummer** – Para Educator (Early Learning); Mt. View Elementary. This is a temporary position due to student need, beginning October 10, 2019.

**Andrew Schaumburg** – Para Educator (Special Services); Oakland Bay Jr. High. This is a temporary 1:1 position, beginning November 4, 2019, for the 2019-20 school year only.

**Christina Scheidt** – Substitute Custodian; Maintenance. Beginning October 17, 2019, to be used as needed in the District.

**Christine Snyder** – Substitute Bus Driver; MCTC. Beginning October 16, 2019, to be used as needed in the District.

**Aubrie Stymacks** – Substitute Bus Driver; MCTC. Beginning October 17, 2019, to be used as needed in the District.

**Corrine Tabor** – Substitute Bus Driver; MCTC. Beginning November 6, 2019, to be used as needed in the District.

**Betty Uristegui** – Ready! for Kindergarten Facilitator. Beginning October 19, 2019, for the 2019-20 school year only.

**Sergio Valazquez** – C Team Girls Soccer Coach; Shelton High School. Beginning October 25, 2019, for the 2019-20 season only.

### **Supplemental / Extra Curricular**

**David Niehl** – Asst. Girls Basketball Co-Coach; Oakland Bay Jr. High. Beginning October 21, 2019, for the 2019-20 season.

**Matt Parnell** – Asst. Girls Basketball Co-Coach; Oakland Bay Jr. High. Beginning October 21, 2019, for the 2019-20 season.

**Nate Sartori** – Asst. Girls Basketball Co-Coach; Oakland Bay Jr. High. Beginning November 5, 2019, for the 2019-20 season.

### **Leaves of Absence**

**Sheryl Cannon-White** – Library Para Tech; Olympic Middle School. Request for extended leave beginning immediately, through November 29, 2019, per letter dated October 2, 2019.

### **Resignations / Retirements**

**Jennifer Holtorf** – Bus Driver; MCTC. Resignation was effective October 27, 2019, per letter dated October 28, 2019.

**Marion McCullough** – Substitute Secretary/Clerical; District. Resignation is effective immediately per letter dated October 14, 2019.

**Katheryn Nelson** – Food Service Worker I; Food Services. Resignation was effective October 25, 2019, per letter dated October 16, 2019.

**Deb Nielsen** – Receptionist; Central Office. Retirement will be effective December 18, 2019, per letter dated November 6, 2019.

**Derik Richardson** – Asst. Boys Baseball Coach; Shelton High School. Resignation is effective immediately, per letter dated November 4, 2019.