

**SHELTON SCHOOL DISTRICT NO. 309**  
**REGULAR SCHOOL BOARD MEETING, MARCH 10, 2020**  
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The Shelton School District Board of Directors met in regular session at 6:00 p.m. on March 10, 2020 in the Mt. View Elementary Gym.

Board members present: Chairman Sandy Tarzwell, Vice-Chairman Sally Karr, Sally Brownfield, and Keri Davidson.

Staff members present: Superintendent Dr. Alex Apostle, Alison Nutt, Brenda Trostad, Linda Arnold, Bob Trondsen, Don Welander, Maryann Marshall, Katie Diamond, Karen DeWitt, Jenny LaFrenier, Robert Herron, Brian Carney, Susie Wirzbicki, Jennifer Deyette, Dean McCoy, Trish McCoy, Curtis Patching, Scotti Crump, Sada Mortensen, Nate Sartori, Mary Brown, Jennifer Simpson, Jane Mahoney, Josh Munro, Kate Walczyk, Stacey Anderson, Trevor Leopold, and Brian Wirzbicki, among others.

Others present: Randy Lewis, Gordon Weeks, Erik Parmele, Jeff Feeney, Stephanie Dantine and Dawn Myers, among others.

**CALL TO ORDER**

Chairman Tarzwell called the meeting to order at 6:00 p.m. Jeff Feeney led the Pledge of Allegiance.

**RESIGNATION OF BOARD MEMBER DAN COOLING**

Chairman Tarzwell announced with sadness that Dan Cooling has resigned his Director District No. 2 board position and said we will miss his humor and the talents he brought to the board and wish him great success. An announcement will be made in the news media and district publications. His replacement will be appointed to the board until the November 2021 general election. His replacement must live within the Director District No. 2 boundaries.

**ADOPTION OF AGENDA**

Sally Karr made a motion to adopt the agenda with the addition of a new Item 6.02 – Resolution No. 20-01 awarding the contract for the Shelton High School Mini-Dome Addition and Modernization. Keri Davidson seconded the motion and the motion passed 4-0.

**COMMUNITY COMMENTS**

Randy Lewis thanked the board for the wonderful reception of his Math Motivators presentation at the last meeting. He wanted to clarify that that Math Motivators does not want to take over the district's math program. They are just a resource the district can use as they see fit and are not professional educators. Shelton is the only rural school district in the Math Motivators Program and they hope to expand into more rural areas and use Shelton as their prototype.

**REPORTS AND RECOGNITIONS**

**4.01 – Recognition of Erik Parmele and Kate Walczyk:**

Jenny LaFrenier and board members recognized Erik Parmele from Olympic Pharmacy and Kate Walczyk, district Physical Therapist, for going above and beyond for our special needs students. They have worked diligently over the last year and a half to benefit our children.

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4.02 – Recognition of Special Olympics Basketball Coaches:

Special Olympics basketball coaches Scotti Crump, Nate Sartori and Sada Mortensen were also recognized for their outstanding efforts beyond the call of duty. Dr. Apostle commented that he had the opportunity recently to watch the students vs. staff basketball game at the high school and it was a wonderful experience. He appreciates what these staff members do every day for our kids.

4.03 – Monthly update on bond projects:

Jeff Feeney from KMB Architects gave his monthly update on bond projects.

- PKG A, B and C are scheduled to wrap up on March 30<sup>th</sup>. Jeff and Brenda Trogstad will be starting the final paperwork for the state.
- PKG D – The new baseball field is a stunning site to see and was turned over to Trevor Leopold on Monday for the baseball program. The fastpitch field is estimated to be done by March 26<sup>th</sup>. We will start the football field/track the day after the Shelton Invitational track meet and be ready for the first home football game in September. Tonight the board will approve the bid for the Mini-Dome addition and modernization of the weight room/pool/locker rooms.
- PKG E – The Bordeaux Gym framing is done and the main roof on. The insulation, siding and interior will begin next week and the project should be completed in July.

4.04 – Report on the Freshman Academy:

Jennifer Deyette, Susie Wirzbicki and Curtis Patching gave an update on the Freshman Academy. They:

- Shared data on freshman attendance/behavior/performance;
- Spoke about the transition activities for incoming freshman;
- Spoke about student community interaction including the Career Expo, Financial Reality Fair, Career Cafes and guest speakers; and
- Shared what they've learned so far, what's working, and what they can do differently.

4.05 – 2020 Senior Class status report:

Jennifer Deyette shared data from the first trimester for the Shelton High School graduating class of 2020. She spoke about:

- The number of seniors on track to graduate who have met their testing requirements and the number that have not.
- 131 of the students on track have met their testing requirements and the 22 credits needed to graduate.
- 18 have met the 22 credits but have not met their testing requirement.
- 129 will use an alternative pathway to meet their testing requirement:
  - 42 have already submitted college acceptance letters and will have their testing waived once they meet all other graduation requirements
  - 12 have submitted ASVAB scores
  - 14 are taking a Bridge to College class to meet English Language Arts testing requirements
  - 35 are taking a Bridge to College class to meet Math testing requirements
  - There are plans in place to look at transcripts to see which students can use the CTE Pathway to meet testing requirements

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- 103.5 credits have been earned by students in Fuel Ed.
- Support for those not on track:
  - Counselors review schedules and placement during August, correcting schedules as needed
  - Counselors meet with every senior to confirm graduation plan and beyond high school intentions
  - Any student without a clear pathway to graduation is on a graduation contract for credits or testing
  - SEL intervention strategies and supports are put in place for students in need
  - Contracts are review each trimester
  - Any student who cannot get all graduation requirements in their school day is referred to Fuel Ed and monitored by Angie Gourley as well as their counselor

4.06 - Report on Special Education:

- Bob Trondsen shared the academic data on special education students in Reading and Math
- Jenny LaFrenier shared information on the numbers and type of staff that serve the special education population as well as the different disability categories. 32 students are served in the Birth – 2 program; 102 in the 3-5 Preschool program; 610 in K-12; and 8 in the 18-21 Transition Program
- As of February 2020 14% of our student population qualified for special education
- Special Education budget:
  - Federal IDEA B = \$830,390
  - State Special Education = \$7,274,239
  - Birth – 2 State Special Education = \$296,425
  - Section 619 (Federal Preschool) = \$33,900
  - Shelton School District is expected to cover an additional \$1,395,456 (could increase with student needs)
  - Last year the district recuperated the maximum allowed of \$253,175 through the Safety Net process.

4.07 – OSPI Asset Prevention Program condition update for Evergreen and Olympic MS:

Robert Herron gave his yearly condition update, as required by OSPI, for Evergreen Elementary and Olympic Middle School. Every year Robert and the Maintenance Foreman go through these schools and rate their condition on the OSPI form. Part of the review requires the school board to be brought up-to-date. This year only one thing moved from “good” to “fair” which is the exterior concrete at Evergreen. The surface of the flatwork is starting to age which is normal. There are no tripping hazards. The only thing that moved from “fair” to “good” was the HVAC system at Olympic Middle School. We will go through this same review in 2021 and then in 2022 there will be a more extensive review. Also at that time we will be doing the initial reports for the new Mt. View Elementary and Shelton High School addition.

**CONSENT AGENDA**

Chairman Tarzwell commented that the consent agenda is categorized slightly different than normal. We want to recognize that any travel we are approving may be conditional on whatever happens with the coronavirus situation. We can approve travel but it is possible that for outside reasons they could get postponed or cancelled.

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Sally Brownfield made a motion to approve consent agenda Items 5.01 through 5.13 (minutes and vouchers) and conditionally approve Items 5.14 through 5.18 (travel). Keri Davidson seconded the motion. Chairman Tarzwell asked if any staff members wished to speak regarding their travel requests.

Jane Mahoney commented that the registration for the DECA International Conference in Nashville, TN closes next week so she has just a few days. She has 7 students who qualified for internationals.

Mary Brown said she has 4 girls on the Forestry Team traveling to Deming, WA to a very remote area and they will have minimal contact with other people other than the hotel in Burlington. Sally Brownfield responded that our intent is to support our students but if the state says to stay put it means you stay put.

Stephanie Dantine is a parent of a DECA student. She said the kids have worked very hard and deserve to go to the DECA International Conference where they learn so much. She asked the board if they would look at this as the parent's choice for their children to travel. Keri Davidson responded that we have to be mindful of any direction given to us by the Governor and Board of Health.

Jennifer Simpson has 2 students traveling to Spokane over Spring Break to attend the FBLA State Conference. They are not having kids handshake, will have sanitation stations, and will be going through what the kids need to do. Sally Brownfield said again that the board is totally supportive but if we get a directive from the state then we need to follow that.

The motion then passed 4-0 to approve Items 5.01 through 5.13 (minutes and vouchers) and conditionally approve Items 5.14 through 5.18 (travel). The board:

- Approved minutes from the February 12, 2020 special meeting;
- Approved minutes from the February 25, 2020 study session;
- Approved minutes from the February 25, 2020 regular meeting;
- Approved the revised personnel report (see Attachment #1);
- Approved General Fund Warrant Nos. 130149764 through 130149931 in the amount of \$780,930.99;
- Approved Associated Student Body Fund Warrant Nos. 130406644 through 130406662 in the amount of \$17,375.49;
- Approved Associated Student Body Fund Warrant No. 130406663 in the amount of \$20.01;
- Approved Associated Student Body Fund Warrant Nos. 130406664 through 130406665 in the amount of \$85.60;
- Approved Associated Student Body Fund Warrant Nos. 130406666 through 130406670 in the amount of \$1,045.41;
- Approved Associated Student Body Fund Warrant Nos. 130406671 through 103406678 in the amount of \$8,475.36;
- Approved Private Purpose Trust Fund Warrant No. 130700077 in the amount of \$1,000.00;

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- Approved Capital Projects Fund Warrant Nos. 130200470 through 130200482 in the amount of \$1,169,129.23;
- Approved Payroll Warrant Nos. 130803090 through 130803100 and Nos. 130149733 through 130149763 in the total amount of \$4,918,010.19;
- Conditionally approved overnight travel to Deming, WA on March 21-22, 2020 for Shelton High School FFA students to participate in a Forestry Career Development Event;
- Conditionally approved overnight travel to Spokane, WA on April 8-11, 2020 for Shelton High School FBLA students to participate in the FBLA state competition;
- Conditionally approved out-of-state travel to Nashville, TN on April 28-May 3, 2020 for Shelton High School DECA students to participate in a DECA competition;
- Conditionally approved out-of-country travel to Minsk, Belarus on approximately June 11-20, 2020 for Shelton High School student Cody Garcia to compete in the USA National Powerlifting Federation World Championships; and
- Conditionally approved out-of-state travel to New Orleans, LA on July 5-9, 2020 for 24 staff members to attend the 2020 Annual Visible Learning Conference.

**DISCUSSION AND ACTION ITEMS**

**6.01 – Proposed name for the new high school:**

Stacey Anderson explained their process for recommending the name of Cascadia High School for the new high school:

- They took suggestions from current staff, students and community members;
- They narrowed down the suggestions in their New Tech Planning Committee, based on their values;
- They proposed the top 5 names to the community for input and also asked for more suggestions;
- They reviewed the results with the New Tech Committee, took another vote on the names that were proposed and recommended Cascadia to the naming committee;
- They met with the naming committee and advisory committee for input and another vote – then proposed the top names to the students;
- All votes led to the name Cascadia and the staff agreed on this name as the final step by a consensus vote.

Keri Davidson said she would like more time to digest this since it's the naming of a school, but wants to put a time frame on it.

Sally Brownfield said the name Cascadia has a negative effect associated with it because years ago Cascadia was the name of a school for deeply troubled kids she believes on the Western State Hospital site.

Stacey Anderson agreed that the naming of a school is very important and appreciates that the board would like to take some time to think about it, but is hoping by the next board meeting.

Chairman Tarzwell said we will table this item for now and bring back to a board meeting in the near future.

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6.02 – Proposed Resolution No. 20-01:

Robert Herron presented proposed Resolution No. 20-01 awarding the contract for the Shelton High School Mini-Dome addition and modernization to Pacific Tech Construction, Inc. as part of PKG D. Sally Karr made a motion to approve Resolution No. 20-01 awarding the contract to Pacific Tech Construction, Inc. and Keri Davidson seconded the motion. The motion passed 4-0.

**SUPERINTENDENTS REPORT**

Dr. Apostle reported on the following:

- The coronavirus is front and center on everyone's mind. We've been working as a district to prepare for any eventuality. We have called together a group of people to meet at 3:30 p.m. tomorrow where we will review a rough draft of our protocols and from that we will continue our discussion in earnest to make sure we are prepared with any message we receive from the Governor, OSPI and Dept. of Health. A big part of our discussion tomorrow will be how we communicate with our families, students and community. There are many unanswered questions and we want to be at the forefront as we move through this difficult time.
- He and Jenny LaFrenier will be taking their 3 mentee Mt. View students to visit Shelton High School tomorrow and have lunch. Mary Johnson said the kids are very excited and we have the parent's full support.
- He had a pizza party last week for the Bordeaux 1<sup>st</sup> grade class with perfect attendance.
- He met with City Manager Jeff Niten, Police Chief Darrin Moody, Ricardo del Bosque and Katie Diamond to promote participation in the upcoming census. This is very important in providing resources for our community.

**COMMUNITY COMMENTS**

Randy Lewis commented on the proposed name of Cascadia High School for the new school. He doesn't feel the community will know or understand the background behind the name which is known as a place of mountains, trees and fish. He has strong feelings in favor of the name Sa-Heh-Wa-Mish High School.

**BOARD MEMBER COMMENTS**

Keri Davidson:

- Keri commented that the Hall of Fame event was fantastic and thanked everyone who participated.
- She has been busy with a lot of meetings the past 2 weeks. As a school board member she was asked to sit on the Board of Health so is receiving constant e-mails and updates on the COVID 19 situation.

Sally Brownfield:

- Sally thanked everyone who puts in so much work every day and on top of that puts together all the information to bring to the board. There are so many wonderful things happening in our district.
- The COVID 19 virus is affecting all of us. Shelton is supposed to be hosting the regional spring meeting on April 30<sup>th</sup>. We might have a webinar instead for our region for this reason. She has already had several meetings cancelled and we all need to be flexible and remember safety is most important.

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Sally Karr:

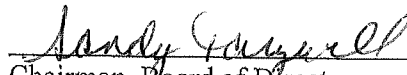
- Sally agreed with everyone's comments. The Hall of Fame event was exceptional and it was amazing to learn the history of so many people.
- She had the opportunity to drive past the new Bordeaux Gym which looks great.

Sandy Tarzwell:

- Sandy also complimented the Hall of Fame event which was very well presented and a touching event listening to all the stories.

**ADJOURN**

At 8:26 p.m. Sally Karr made a motion to adjourn the meeting. Sally Brownfield seconded the motion and the motion passed 4-0.

  
Chairman, Board of Directors

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Secretary to the Board

**Shelton School District #309  
Personnel Action Requested for  
Board Meeting of March 10, 2020**

**-- REVISED March 10, 2020 --**

Employment with the District will be on a conditional basis pending completion of a State and National background clearance, with the fee to be paid by the applicant, as well as a clearance based upon the "Washington State Sexual Misconduct Disclosure Release" forms and proper certification.

**ADMINISTRATIVE**

**Resignations / Retirements**

**Brianne Barrett** - Executive Director of Student Services; District. Resignation will be effective June 30, 2020, per letter dated February 25, 2020. Leave of Absence is effective February 27, 2020, through June 30, 2020.

**Ann Gray** - Asst. Principal on Special Assignment; District. Resignation will be effective March 6, 2020, per letter dated February 19, 2020.

**New Hires / Rehires**

**Mark Smith** - PK-8 Athletic Director; District. Beginning June 1, 2020. Non-represented position; 215 days with a five-step salary range of \$90,000 - \$105,287.

**CERTIFICATED**

**New Hires / Rehires**

**Paula Pelletier** - Substitute Teacher; District. Beginning February 21, 2020, to be used as needed in the District.

**Karen Rossman** - Substitute Teacher; District. Beginning February 14, 2020, to be used as needed in the District.

**Shelly Warren** - Substitute Teacher; District. Beginning March 2, 2020, to be used as needed in the District.

**Supplemental Contracts**

**Colin McGrane** - Summer School Coordinator (Grades 5-8). Beginning March 2, 2020, for the 2019-20 Summer School Session.



***Angelique Gourley*** – Summer School Co-Coordinator (Grades 9-12). Beginning March 2, 2020, for the 2019-20 Summer School Session.

***Tamara Stoutnar*** – Summer School Co-Coordinator (Grades 9-12). Beginning March 2, 2020, for the 2019-20 Summer School Session.

### **Leaves of Absence**

***Matthew Parnell*** – Teacher; Oakland Bay Jr. High. Request leave to begin March 20, 2020, through approximately June 19, 2020. Per letter dated March 3, 2020.

### **Resignations / Retirements**

***Katy Albrecht*** – CTE Teacher; Shelton High School. Retirement will be effective at the end of the 2019-20 school year, per letter dated February 25, 2020.

***Mary Brown*** – CTE Teacher; Shelton High School. Retirement will be effective August 31, 2020, per letter dated February 25, 2020.

***Jayme Donnelly*** – Teacher (Science); Oakland Bay Jr. High. Resignation will be effective August 30, 2020, per letter dated February 27, 2020.

***Reva Fowler*** – CTE Teacher; Shelton High School. Retirement will be effective at the end of the 2019-20 school year, per letter dated February 24, 2020.

## **CLASSIFIED**

### **New Hires / Rehires**

***Louis Auld*** – Fastpitch Coach (Head); Shelton High School. Beginning March 9, 2020, for the 2019-20 season.

***Nathan Chapman*** – Home Tutor; Special Services. This is a temporary position beginning February 21, 2020, to be used as needed in the District.

***Colin McGrane*** – Boys Soccer Coach (Head); Shelton High School. Beginning March 5, 2020, for the 2019-20 season.

***Matthew Parnell*** – Track Coach (Head); Oakland Bay Jr. High. Beginning April 13, 2020, for the 2019-20 season.

***Dana Rindlisbacher*** – Home Tutor; Special Services. This is a temporary position beginning March 2, 2020, to be used as needed in the District.

***Mark Smith*** – Football Coach (Head); Shelton High School. Beginning with the 2020-21 season.

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**Jessica Sokolowski** – Boys Soccer Coach (JV); Oakland Bay Jr. High. Beginning February 19, 2020, for the 2019-20 season.

**Chris Swanson** – Boys Soccer Coach (Head); Oakland Bay Jr. High. Beginning February 19, 2020, for the 2019-20 season.

**Keeley Tobin** – Substitute Custodian; Maintenance. Beginning February 28, 2020, to be used as needed in the District.

### **Leaves of Absence**

**Sada Mortensen** – Para Educator; Shelton High School. Leave request to begin approximately May 1, 2020, for the remainder of the 2019-20 school year. Per letter dated February 29, 2020.

**Cheryl Pfitzer** – Para Educator; Mt. View Elementary. Leave request beginning immediately per letter dated February 27, 2020, and to return approximately March 29, 2020.

### **Resignations / Retirements**

**Claudia Cruse** – Para Educator; Mt. View Elementary. Retirement will be effective at the end of the 2019-20 school year, per letter dated March 3, 2020.

**Jason Smith** – Boys and Girls Head Soccer Coach; Shelton High School. Resignation will be effective immediately, per letter dated February 25, 2020.

**Mike Speaks** – Head Football Coach; Shelton High School. Resignation will be effective immediately, per letter dated March 2, 2020.

**John Thornton** – Asst Girls and Boys Soccer Coach; Shelton High School. Resignation will effective immediately (2/3/2020), per letter received February 26, 2020.

**Janet Tyas** – Para Educator; Shelton High School. Resignation is effective immediately (2/25/2020), per letter dated February 25, 2020.