

**SHELTON SCHOOL DISTRICT NO. 309**  
**REGULAR SCHOOL BOARD MEETING, APRIL 14, 2020**

The Shelton School District Board of Directors met in regular session at 6:00 p.m. on April 14, 2020. The meeting was held via a Zoom conference and broadcast to the community through YouTube.

Board members present participating by Zoom: Chairman Sandy Tarzwell, Vice-Chairman Sally Karr, Sally Brownfield and Keri Davidson.

Staff present participating by Zoom: Superintendent Alex Apostle, Alison Nutt, Brenda Trostad, Linda Arnold and Robert Herron.

Others participating by Zoom: Jeff Feeney, KMB Architects.

**Call to Order:**

Chairman Tarzwell called the meeting to order at 6:00 p.m. She thanked the district's IT staff for setting up and coordinating the meeting via Zoom and YouTube, as well as the staff who prepared materials for the meeting. Jeff Feeney then led the Pledge of Allegiance.

She also noted for those watching that it's been 5 weeks since a board meeting was held, in part because the March 24, 2020 regular meeting was cancelled and also because there were five Tuesday's in March. She also noted that the Governor's proclamation states that meeting agendas will be briefer than normal and will only include items that are necessary.

**Adoption of Agenda:**

Sally Karr made a motion to adopt the agenda as presented. Keri Davidson seconded the motion and the motion passed 4-0.

**Community Comments:**

Chairman Tarzwell stated that because we are doing on-line meetings and streaming live on YouTube for the community that community comments will be accepted on-line at [SchoolBoard@sheltonschools.org](mailto:SchoolBoard@sheltonschools.org). She read the following statement: *"School board meetings will now be streamed live via YouTube every 2<sup>nd</sup> and 4<sup>th</sup> Tuesday of the month at 6:00 p.m. Community members may make comments by sending an email to [SchoolBoard@sheltonschools.org](mailto:SchoolBoard@sheltonschools.org). Comments will be read at the beginning of the meeting, and another opportunity will be given at the end of the meeting as if the meeting was in person".*

No community comments have been submitted at this time.

**Reports and Recognitions:**

4.01 – Monthly update on bond projects by Jeff Feeney, KMB Architects.

**PKG A and B – Shelton High School Addition and Mt. View Elementary:**

- We are waiting for the City of Shelton to sign off on permits. There was a technical glitch having to do with the sewer inspection that we were not aware of, but everything is fine.
- There are still a few more punch list items at Shelton High School that need to be done. They are little things and we are very close to being able to issue our final forms to the state.
- We are also waiting for all the labor costs and salaries to be validated.

**PKG D and E – Bordeaux Elementary Gym and Shelton High School baseball/softball fields, minidome/pool and track/football field:**

- The Bordeaux Gym is moving along. Siding is mostly on and things are going well with no glitches or comments from contractors.
- PKG D is broken down as D1, D2, and D3. D1 is the baseball/softball fields. The softball field is 99.9% done and the baseball field 99% done. There are approximately three or four more days needed to complete the projects to 100%, but this is being held up with trying to get subcontractors there. The turf is done and looks fabulous. We are ready to go once we get the crews to do the additional three or four days work.
- D2 is the work on the minidome and pool. The low bidder for this project withdrew their bid and we had to redo contracts and get the second lowest bidder signed up. The weight room/wrestling room is demolished and parts of the minidome itself gone. They have started draining of the pool. The contractor is moving at breakneck speed and Jeff is very pleased with what's happening there. Some unexpected asbestos was found in places which just requires air monitoring at the site and the materials need to be wrapped before being removed from the site.
- D3 is the work on the track/football field. We expect two firms to bid on the track. We hope to start work on approximately May 4<sup>th</sup> with tearing out the track and football field.

Dr. Apostle asked Jeff about the estimated completion date of the Bordeaux Gym project and if we were on schedule or close to where we thought we would be at this time. Jeff said July 15<sup>th</sup> is the estimated completion date of the gym and we are still on schedule. We are still using the date of August 28<sup>th</sup> for D3 – minidome/pool work. And we are still looking at opening the football field for the first home football game on September 4, 2020.

Keri Davidson said she knows Jeff has great pictures of the complete fields, etc. and wondered if there was any way to share those pictures with the community. It would be a way to highlight the work that's been done since the community can't access the site. Jeff then brought up pictures of the softball/baseball fields and pictures of the minidome work going on right now. Dr. Apostle said that Katie Diamond could post the pictures on our website.

Sally Brownfield asked if there were any photos available of the Bordeaux Gym project. Jeff did not think so but will be sure to get them, and also pictures of the pool work. He will send these to Brenda Trogstad so she can have Katie Diamond post on our website.

Chairman Tarzwell wondered about bid openings for the track/football field project. Jeff said the bid is going through KDCA who will do the bid opening so that is not necessarily something the board will need to approve. This will happen within the next ten days.

Chairman Tarzwell thanked Jeff for his report.

**Consent Agenda:**

Sally Brownfield made a motion to approve the consent agenda as presented. Keri Davidson seconded the motion and the motion passed 4-0. The board:

- Approved minutes from the March 4, 2020 study session;
- Approved minutes from the March 10, 2020 study session;
- Approved minutes from the March 10, 2020 regular meeting;
- Approved General Fund Warrant No. 130149933 through No. 130149934 in the amount of \$14,290.50;

- Approved General Fund Warrant No. 130149965 through No. 130149981 in the amount of \$127,487.97;
- Approved General Fund Warrant No. 130149982 in the amount of \$22,434.85;
- Approved General Fund Warrant No. 130149983 through No. 130150112 in the amount of \$523,293.90;
- Approved General Fund Warrant No. 130150113 through 130150116 in the amount of \$2,196.81;
- Approved Associated Student Body Fund Warrant No. 130406679 through No. 130406700 in the amount of \$12,944.34;
- Approved Associated Student Body Fund Warrant No. 130406701 through No. 130406702 in the amount of \$72.66;
- Approved Associated Student Body Fund Warrant No. 130406703 in the amount of \$58.75;
- Approved Associated Student Body Fund Warrant No. 130406704 through No. 130406705 in the amount of \$1,933.65;
- Approved Associated Student Body Fund Warrant No. 130406706 in the amount of \$264.00;
- Approved Capital Projects Fund Warrant Nos. 130200483 through 130200491 in the amount of \$99,919.06;
- Payroll Warrant No. 130803101 through No. 130803115; No. 130149932; and No. 130149335 through 130149964 in the total amount of \$4,917,168.42; and
- Approved the personnel report (see Attachment #1).

#### **Discussion and Action Items:**

##### **6.01 - Proposed Resolution No. 20-02 – Emergency – Suspension of Policy**

Proposed Resolution No. 20-02 – Emergency – Suspension of Policy was presented for discussion and approval. This is the recommend model resolution that WSSDA (Washington State School Directors Association) is recommending school districts adopt so school boards can proceed and suspend a few policies as necessary and when needed so appropriate action can be taken. All board members have had a chance to review the resolution. Keri Davidson made a motion to approve Resolution No. 20-02 – Emergency – Suspension of Policy. Sally Karr seconded the motion and the motion passed 4-0.

#### **Superintendent Comments:**

Dr. Apostle commented on the following:

- He welcomed the community members who are with us this evening watching via YouTube in this very different situation.
- He thanked the community for their understanding during these very challenging and trying times, not only for school districts but for everyone. Our community is looking for the good and the positive and are not looking for weaknesses. The challenges are many on what we are trying to do for our kids and families and is very difficult.
- Our government at all levels are also experiencing difficulties and will require all of us to look for the positive. Our schools and world will never be the same after this challenge.
- He is very proud of our teachers, classified staff, counselors, principals, asst. principals and cabinet members. Many have been working seven days a week to provide an educational program for our students and to not just provide something generic. We feel in the Shelton School District that if we are going to do the right thing we first needed to find out what our teachers needed so we surveyed teachers, then we surveyed what our parents/families needed. We will start rolling out an educational program between April

15<sup>th</sup> – 21<sup>st</sup> but here are many challenges to resolve. It is not perfect by a long shot but every day we will be working to make things better for our kids.

- He also thanked the school board for their patience so we can do the best for our students, but it is going to take time.
- He thanked our building administrators, counselors and staff for reaching out to our families and students. Teachers are doing everything in their power to connect with families.
- The issue that concerns him is the issue of equity for our kids. The major concern as we move forward is that 20-30% of our students don't have access to WiFi and the internet which presents a challenge to be sure every student gets the education they deserve. This is not the time to leave our students behind who don't have access to some of the things other students have. Social issues like poverty and not being able to access technology is a major concern. Taking all that into account we will be putting packets of instructional materials together and making sure those packets get to those students. Staff are already stepping up to the plate to do whatever it takes to provide equity for our students.

### **Community Comments:**

One community comment has now been received through [SchoolBoard@sheltonschools.org](mailto:SchoolBoard@sheltonschools.org). The comment was from Anita Fox who would like to encourage Shelton High School to hold off on the decision about this year's graduation ceremony until more information is known. Those Anita has talked to would like to wait until July or August to have an actual graduation ceremony.

### **Board Member Comments:**

Sally Karr:

- Sally gave a big thank you to our staff. She has had the opportunity to meet with a few staff recently and knows they are going to heroic efforts. She also knows Dr. Apostle and cabinet members are working very hard.
- We have a successful food program in place to provide meals for our families and as well as child care. We are moving forward with an even better educational program.
- She thanked everyone for all their time and effort and knows it has been no small feat.

Sally Brownfield:

- Sally said she has been learning many new ways of doing her work in many different formats besides Zoom with all the different entities she works with.
- She gave a big shout out to everyone in the district and to the parents and kids who have been forced instantly into a new way of being and are making the best of it.
- She is having weekly meetings with WSSDA.
- It's difficult for the public to know all the cogs in the wheel. We need to all be together, not just as a Shelton School District system, but also our state school systems including OSPI and WSSDA. Decisions need to be made at all these levels. We need to work together with everyone and not put our children in jeopardy.
- She thanked Sally Karr for her video on internet learning and said she was sure her message was very helpful.
- Sally also commented on the great effort from district in getting Chromebooks out to students and has heard a lot of appreciation from families.

Keri Davidson:

- Keri echoed what other board members were saying.

- She thanked Dr. Apostle and everyone in the District Office. She always appreciates receiving the weekly board reports and seeing all the effort staff are putting in. She knows the community doesn't always get to see that.
- She very much appreciates our food services working to get thousands of meals to our community. And the partnership we have with Mason General Hospital with the child care has been wonderful and they are a great partner.
- As a parent she very much appreciates the complimentary instructional materials originally posted on our website. She thanked our teachers and said how important it is to keep those connections going. There is a lot of stress around this situation.
- She is excited to see what education will look like when we come out of this.
- She has also been participating in WSSDA calls and seeing the collaboration of all the schools around the state. We are truly all in this situation together.
- She appreciates the community's patience and their commitment during this time.
- She is working full time at home while still trying to help her two daughters. She appreciates all the efforts and knows we will get through this.
- She and her family drove by the Shelton High School stadium and saw the lights on. It was fun to see all the people driving by.
- Keri encouraged community members to revisit the district's website often for the most current information available.

**Sandy Tarzwell:**

- Sandy also said a great thank you to the community for their patience and for their ideas on all sorts of aspects on this situation. There is a lot going on behind the scenes that the public might not see.
- She thanked Sally Karr on her video on on-line learning tips and said she did a very good job of getting a lot of good information out there. She wondered if Sally's speech could be translated into Spanish and posted on-line as well.
- We may have some policies we may need to change.
- The board does intend to go forward with awarding their Drake Scholarship this year. She and Sally Brownfield will be on the selection committee.

**Adjourn:**

At 6:45 p.m. Sally Brownfield made a motion to adjourn the meeting. Keri Davidson seconded the motion and the motion passed 4-0.

Dr. Apostle thanked Bob McMath and tech dept again for making this board meeting happen tonight and also Brenda Trogstad who oversees that department. Everything went smoothly and he appreciates it.

  
Chairman, Board of Directors

---

Superintendent and Secretary to the Board

**Shelton School District #309**  
**Personnel Action Requested for**  
***Board Meeting of April 14, 2020***

Employment with the District will be on a conditional basis pending completion of a State and National background clearance, with the fee to be paid by the applicant, as well as a clearance based upon the "Washington State Sexual Misconduct Disclosure Release" forms and proper certification.

**ADMINISTRATIVE**

**New Hires / Rehires**

***June Dhamers*** – Asst. Principal; Shelton High School. Beginning July 1, 2020, this fills the position vacated by Mario Juves.

***Mario Juves*** – Principal; Oakland Bay Jr. High. Beginning July 1, 2020, this fills the position vacated by Eric Barkman.

***Rachel Torazzi*** – Asst. Principal; Evergreen Elementary. Beginning July 1, 2020, this fills the position vacated by Ann Gray as the former Asst. Principal. (Ron Goodale filled the FTE as the temporary Dean of Students.)

**Resignations/Retirements**

***Jennifer Deyette*** – Principal; Shelton High School. Resignation from principal of Shelton High School effective 6/30/20, per letter dated March 18, 2020.

**CERTIFICATED**

**New Hires / Rehires**

***Margaret Bartosovsky*** – Teacher; Shelton High School. Planning period buyout for Ron Goodale classes, 3<sup>rd</sup> trimester.

***Evan Jackson*** – Teacher (Math); Shelton High School. Beginning date is dependent on the certificate issuance date. This fills the position vacated by Ken Arndt.

***Eva James*** – Teacher; Shelton High School. Planning period buyout for Ron Goodale classes, 3<sup>rd</sup> trimester.

---

**Ryan Knight** – Emergency Substitute Teacher; District. Beginning March 4, 2020, to be used as needed in the District.

**Elizabeth Moon** – Substitute Teacher; District. Beginning March 4, 2020, to be used as needed in the District.

**April Smith** – Teacher (Reading); Shelton High School. Moving from Evergreen Elementary to high school, April 1, 2020. This fills the position vacated by Mia Salazar.

**Tom Toney** – Teacher; Shelton High School. Zero Period Sports/Body Conditioning Class, 3<sup>rd</sup> Dela trimester.

**Chad Youngquist** – Teacher; Shelton High School. Zero Period Sports/Body Conditioning Class, 3<sup>rd</sup> trimester.

### **Out of Endorsement**

**Delaney Atkinson** – Mt. View Elementary; Out of Endorsement in Elem. Ed. (possesses a Social Studies endorsement only).

**Michele Waters** – Mt. View Elementary; Out of Endorsement in Elem. Ed. (possesses a science, Middle Level Humanities and health and fitness endorsements only).

### **Leaves of Absence**

**Shannon Olivas** – Teacher; Bordeaux Elementary. Leave request to begin September 2, 2020, returning approximately April 12, 2021. Per letter dated March 13, 2020.

**Jessica Osorio** – Teacher; Bordeaux Elementary. Leave request to begin September 2, 2020, through approximately December 13, 2020. Per letter dated March 11, 2020.

**Karen Sachs** – Teacher (Middle Level); CHOICE High School. Leave request to begin September 2, 2020, for the 2020-21 school year, returning for the 2021-22 school year. Per letter dated March 2, 2020.

### **Resignations / Retirements**

**Cherie Longmire** – Teacher (Special Education); Oakland Bay Jr. High. Retirement will be effective with the end of the 2019-20 school year, per letter dated March 10, 2020.

**Susan Harris** – Teacher (Kindergarten); Bordeaux Elementary. Retirement will be effective with the end of the 2019-20 school year, per letter dated March 10, 2020.

---

**Katie Hill** – Teacher (5<sup>th</sup> Grade); Bordeaux Elementary. Resignation will be at the end of the 2019-20 school year, per letter dated March 26, 2020.

**Ryan Hutchinson** – Counselor; Olympic Middle School. Resignation will be effective June 25, 2020, per letter dated March 13, 2020.

**Katie Shrum** – Teacher; Oakland Bay Jr. High. Resignation is effective at the end of the 2019-20 school year, per letter dated April 6, 2020 (pending hiring into an anticipated position at SHS).

### **CLASSIFIED**

#### **New Hires / Rehires**

**Monica Aikins** – Coach (Asst. Volleyball); Oakland Bay Jr. High. Beginning March 4, 2020, for the 2019-20 season.

**Shantel Bartell** – Coach (Asst. Fastpitch); Shelton High School. For the 2019-20 season.

**Franklin Dean** – Coach (Asst. Volleyball); Oakland Bay Jr. High. Beginning March 4, 2020, for the 2019-20 season.

**Brittany Dobson** – Coach (Asst. Volleyball); Oakland Bay Jr. High. For the 2019-20 season.

**Alicia Glenn** – Advisor (Graduation, Jr. Class, Key Club); Shelton High School. Beginning March 2, 2020, for the 2019-20 school year.

**Kati Gregory** – Volleyball Coach; Olympic Middle School. Beginning February 24, 2020, for the 2019-20 season.

**Stephanie Katri** – Home Tutor; Special Services. This is a temporary position beginning March 10, 2020, for the 2019-20 school year.

**Hannah Leib** – Coach (Asst. Volleyball); Oakland Bay Jr. High. Beginning March 4, 2020, for the 2019-20 season.

**Aaron Miller** – Coach (Asst. Volleyball); Oakland Bay Jr. High. Beginning March 4, 2020, for the 2019-20 season.

**Steve Morgan** – Coach (Volleyball); Olympic Middle School. Beginning February 24, 2020, for the 2019-20 season.

---



**Johnnie Smith** – Substitute Bus Driver; MCTC. Beginning March 11, 2020, to be used as needed in the District.

**Kaitlyn Smith** – Substitute Clerical; District. Beginning March 4, 2020, to be used as needed in the District.

**Sergio Velazquez** – Coach (JV Boys Soccer); Shelton High School. Beginning March 9, 2020, for the 2019-20 season.

### **Supplemental / Extra Curricular Contracts**

**Trevor Cahoon** – Advisor (Fitness); Olympic Middle School Intramurals, Session III (01/06/2020 – 02/13/2020).

**Justin Poland** – Advisor (Leadership); Olympic Middle School Intramurals, Session III (01/06/2020 – 02/13/2020).

**Annie Shaw** – Advisor (Random Acts of Kindness); Olympic Middle School Intramurals, Session III (01/06/2020 – 02/13/2020).

**Wendy Smith** – Advisor (Random Acts of Kindness); Olympic Middle School Intramurals, Session III (01/06/2020 – 02/13/2020).

**Kyle Dunn** – Coach (Boys Basketball); Olympic Middle School. Beginning January 6, 2020, for the 2019-20 season.

**Tre Fisher** – Coach (Boys Basketball); Olympic Middle School. Beginning January 6, 2020, for the 2019-20 season.

**Danny Pratt** – Coach (Boys Basketball); Olympic Middle School. Beginning January 6, 2020, for the 2019-20 season.

### **Leaves of Absence**

**Scot Hovatter** – Para Educator; Oakland Bay Jr. High. Leave request to begin March 6, 2020, through approximately May 1, 2020, to fill a long-term substitute teacher position.

**Jordan Nylander** – Para Educator; Shelton High School. Leave request to begin approximately May 1, 2020, for the remainder of the school year, returning for the 2020-21 school year, per letter dated March 11, 2020.

---

### **Resignations / Retirements**

***Michael Fox*** – Coach (Head Volleyball); Shelton High School. Resignation was effective November 30, 2020, per letter received March 11, 2020.

***Sara Jenkins*** – Coach (Dance Team); Shelton High School. Resignation will be effective June 19, 2020, per letter dated March 4, 2020.

***Nicole LaRue*** – Para Educator; Early Learning Center. Resignation was effective February 19, 2020, per letter received March 9, 2020.

***Jason Winans*** – Baseball Coach (Head); Shelton High School. Resignation is effective immediately, per letter received April 8, 2020.

---