

**SHELTON SCHOOL DISTRICT NO. 309  
REGULAR SCHOOL BOARD MEETING  
JUNE 9, 2020**

The Shelton School District Board of Directors met in regular session at 6:00 p.m. on June 9, 2020 via a Zoom meeting.

Board members present: Vice-Chairman Sally Karr, Keri Davidson and Lynn Eaton.

Staff members present: Superintendent Alex Apostle, Alison Nutt, Linda Arnold, Brenda Trogstad, Don Welander, Bob Trondsen, Maryann Marshall, Kelly Neely, Katie Diamond, Robert Herron, Karen DeWitt, Mark Smith, Trevor Leopold, Carey Lee, Susie Wirzbicki, Commander Hood, Mario Juves and Bob McMath.

Others present: Jeff Feeney.

Vice-Chairman Karr called the meeting to order at 6:00 p.m. Keri Davidson led Pledge of Allegiance.

**Adoption of Agenda**

Keri Davidson made a motion to adopt the agenda with the addition of a new Item 4.02 – update on Shelton High School graduation. Lynn Eaton seconded the motion and the motion passed 3-0.

**Community Comments**

Vice-Chairman Karr read the following statement: *"School board meetings will now be streamed live via YouTube every 2<sup>nd</sup> and 4<sup>th</sup> Tuesday of the month at 6:00 p.m. Community members may make comments by sending an email to [SchoolBoard@sheltonschools.org](mailto:SchoolBoard@sheltonschools.org) or they can also phone in by calling 1-253-215-8782 and entering meeting ID # 997 4647 5168 during the community comment time. Comments will be read or heard at the beginning of the meeting, and another opportunity will be given at the end of the meeting as if the meeting was in person."*

No community comments were submitted at this time.

**Reports and Recognitions**

**4.01 – Monthly update on bond projects:**

Jeff Feeney from KMB Architects gave his monthly update on bond projects:

**PKG E:**

- The Bordeaux Elementary Gym is getting very close to being finished in mid-July. We have had a difficult time in getting the bleachers and there was an issue with some of the siding which is being replaced and re-shipped. The inside of the gym floor is complete, the HVAC done and we are moving right along. We are fairly close budget wise.
- Dr. Apostle recognized Carey Lee, the former Bordeaux principal, who had a lot to do with the new gym. Carey thanked Dr. Apostle and the school board for listening and said she was very happy for the students and the school.

**PKG D-2:**

- There are still a few things to be done on the ballfield which are minor.

**SHELTON SCHOOL DISTRICT NO. 309  
REGULAR SCHOOL BOARD MEETING  
JUNE 9, 2020**

- Concrete was poured today in the weight room. Walls are being framed for the interior rooms.
- The pool deepening has been poured and the pool work is also moving along very well.
- Jeff shared the final plan for the football field and stadium. We are starting to build the field back up – it is currently all dirt. We are still projecting the football field will be ready for the first home football game and the track will follow approximately two weeks after that. The 8 old timber stadium light poles will be replaced with new metal poles with LED lights. New goal posts are also going in.

Keri Davidson asked when the track was going to be worked on. Jeff said the track and football field are both being worked on but getting the football field done has been the emphasis and then we will come back and finish work on the track about two weeks after the football field is done. The track will still be unfinished for the first home football game but we will work out a plan to get people into the grandstand.

Vice-Chairman Karr asked if we have to work around the birds nesting on the light poles. Robert Herron said a worst case scenario could be we delay work on the one pole with the nest, but traditionally they leave the nest by the end of June or early July.

Keri Davidson mentioned that it can be difficult to keep track of what funds go where, but this money is specifically for bond projects and can't be used anywhere else. Jeff added that the district has a very transparent system in place for the bond budget, how bills get paid and tracked, etc., and he looks forward to having the auditor look at the project and say we've done a good job. Brenda Trogstad said the auditor has been very happy with what she's looked at so far.

Dr. Apostle said the community stepped up to the plate and enabled the state to give us an additional \$19 million in state matching funds which allowed us to build the new Bordeaux Gym and the athletic complex. He thanked the community for everything they've done.

4.02 – Shelton High School graduation update:

Dr. Apostle said on Sunday, June 7<sup>th</sup> he had an opportunity to meet with three outstanding seniors (Mackenzie, Sabrina, and Shaylie) from Shelton High School. He was so impressed with them and their delivery of looking at a different way to approach graduation. They talked about an alternative to the current drive through graduation plan and came up with a plan everyone supported. We will doing some investigating but it may be difficult between now and June 23<sup>rd</sup>.

Maryann added that this is about the students and we want them to be happy. We discussed trying to do a more traditional ceremony on the Oakland Bay Junior High field with 50 students at a time with families around the parameter of the field. Unfortunately there is not a waiver we can apply for but we are going to continue to meet with the three students to try to do the best we can. Mason County is going to apply for a Phase 3 waiver on June 13<sup>th</sup> and we don't know what graduation would look like if we are in Phase 3. We are meeting again with the student's tomorrow night.

**SHELTON SCHOOL DISTRICT NO. 309  
REGULAR SCHOOL BOARD MEETING  
JUNE 9, 2020**

Jennifer Deyette said we are trying to do the best we can. We had a meeting today and have reached out to Robert Herron regarding the use of the Oakland Bay field.

Dr. Apostle said graduation at the Oakland Bay field was Plan B with Plan A still being a drive through graduation unless something drastically changes. Shaylie and Sabrina were in attendance and Dr. Apostle asked if they had anything to add. Shaylie said she had nothing more to add but thanked everyone in advance for doing their best. Sabrina also said she had nothing else to add but thanked everyone for hearing them out and trying to make graduation what they want it to be. She is hoping we will be going into Phase 3.

Keri Davidson sits on the Board of Health and she received an e-mail that we could possibly apply for the Phase 3 waiver on June 16<sup>th</sup> and hopes Mason County is potentially in Phase 3 by the end of that week.

Lynn Eaton said as a parent of a senior her son is not as invested in the ceremony as she is. She appreciates the passion the students have for this day. She also commended the staff for taking the time to hear the student's voices and also complimented Heather King for the way she has handled so many questions coming at her. This speaks a lot about our staff and she appreciates that from a parent's perspective.

Vice-Chairman Karr thanked the three girls for speaking up and advocating for themselves. She also thanked staff and said we are going to have a unique and memorable graduation.

**Consent Agenda**

Keri Davidson made a motion to approve the consent agenda as presented. Lynn Eaton seconded the motion and the motion passed 3-0. The board:

- Approved minutes from the May 26, 2020 special meeting;
- Approved minutes from the May 26, 2020 regular meeting;
- Approved minutes from the May 28, 2020 study session;
- Approved minutes from the June 1, 2020 special meeting;
- Approved the personnel report (see Attachment #1);
- Approved General Fund Warrant Nos. 130150287 through 130150306 in the amount of \$235,760.72;
- Approved Associated Student Body Fund Warrant Nos. 130406724 through 130406726 in the amount of \$1,362.97;
- Approved Associated Student Body Fund Warrant Nos. 130406727 through 130406731 in the amount of \$4,949.96;
- Approved Capital Projects Fund Warrant Nos. 130200502 through 130200507 in the amount of \$1,221,420.97; and
- Approved Payroll Warrant Nos. 130803126 through 130803136; Nos. 130150206 through 130150208; and Nos. 130150264 through 130150286 in the total amount of \$4,695,036.94

**SHELTON SCHOOL DISTRICT NO. 309  
REGULAR SCHOOL BOARD MEETING  
JUNE 9, 2020**

**Discussion and Action Items**

**6.01 – Retiree Recognition**

Dr. Apostle said we will be honoring our retirees for their dedication to our students for so many years. Linda Arnold said it was her pleasure from the bottom of her heart to introduce 23 retirees as of today. Each will receive the coveted traditional porcelain apple. We will also have certificates of appreciation and will be honoring them on social media. Some retirees did not want to be mentioned so if anyone is missing from the names she will be reading it is because we are respecting their wishes.

**Bordeaux Elementary:**

- Sue Harris – Kindergarten teacher – 46 yrs in education/46 yrs in Shelton
- Kay Roller – Librarian – 33 yrs in education/31 yrs in Shelton

**Evergreen Elementary:**

- Carey Lee – Principal – 26 yrs in education/26 yrs in Shelton
- Cheri Robinson – Special Education teacher – 26 yrs in education/2 yrs in Shelton

**Mt. View Elementary:**

- Val Wittenberg – Para Educator – 32 yrs in education/32 yrs in Shelton

**Olympic Middle School:**

- Robbi Brosman – Para Educator – 25 yrs in education/25 yrs in Shelton
- Sheryl Cannon-White – Para Tech – 15 yrs in education/15 yrs in Shelton
- Greg Jenney – Math teacher – 44 yrs in education/44 yrs in Shelton
- Lori McCracken – Special Education teacher – 32 yrs in education/5 yrs in Shelton
- Lisa Olin – Math Coach – 41 yrs in education/41 yrs in Shelton

**Oakland Bay Junior High:**

- Richard Dary – Special Education teacher – 43 yrs in education/2 months in Shelton
- Cherie Longmire – Special Education teacher – 30 yrs in education/30 yrs in Shelton
- Linda Tinsman – Para Educator – 29 yrs in education/29 yrs in Shelton
- P.J. Williams – Science teacher – 18 yrs in education/4 yrs in Shelton

**Shelton High School:**

- Katy Albrecht – CTE Computer Applications teacher – 20 yrs in education/5 yrs in Shelton
- Mary Brown – CTE Ag Science teacher – 33 yrs in education/6 yrs in Shelton
- Reva Fowler – CTE Math teacher – 27 yrs in education/13 yrs in Shelton
- David Niehl – PE teacher – 41 yrs in education/33 yrs in Shelton

**CHOICE:**

- Ron Grinnell – teacher – 43 yrs in education/36 yrs in Shelton
- Sheila Iversen – Para Tech – 6 yrs in education/6 yrs in Shelton

**District Office:**

- Deb Nielsen – Receptionist – 5 yrs in education/5 yrs in Shelton

Dr. Apostle thanked everyone for all they've done, wished them the very best and to remember they held a very important position and had a positive impact on many lives. We will continue to hold our annual Retiree Luncheon next year.

**SHELTON SCHOOL DISTRICT NO. 309  
REGULAR SCHOOL BOARD MEETING  
JUNE 9, 2020**

Vice-Chairman Karr congratulated and thanked the Retirees. Keri Davidson thanked the retirees for being there in the lives of our kids going through the district, which includes 3 of the current board members. Lynn Eaton also thanked the retirees and said raising three children of her own she knows how they have touched their lives.

6.02 – Sub-Committee report on Student, Staff and Family Social/Emotional Needs and Support  
Maryann Marshall reported the sub-committee met for a second time on June 4<sup>th</sup> and are putting together a survey for families. They have taken time to read information on best practices for re-opening of school in the fall. If anyone is interested in joining this committee please contact Maryann. Susie Wirzbicki said they are looking at social/emotional supports as it relates to students/families/staff. The goal is to look at the long-term picture on how we support in whatever version we return to school.

Vice-Chairman Karr commented that what she's read we are going to need time with students to work through trauma from being separated from routine and asked if that is what are expecting. Maryann said the MTSS team is working with building MTSS teams to come up with a 6-week re-entry plan.

Dr. Apostle said we are very fortunate to have Maryann and Susie as leaders on this committee which is a critical piece for students/families/staff.

6.03 – Sub-Committee report on Remote Learning/Traditional Model

Kelly Neely reported the sub-committee held their first meeting last week with 41 people involved. They got through introductions and overview of a blended model or a fully on-line model. The committee has a reading assignment looking at the California model. Plans will be in place when the state gives the go ahead. Dr. Apostle added that he was in an ESD superintendents meeting today where they indicated several other states were very similar to California. We are going to look at that and make adjustments for us.

Vice-Chairman Karr asked when we will get any advice from OSPI and Dr. Apostle said possibly Thursday or Friday and we will see what they bring forward. The key is to take into consideration that the needs in Shelton are different than other districts but at least we will have parameters to work from. Sally also asked if there was any conversation that we will go back to school in the fall as normal. Dr. Apostle said he thinks that may be a long shot from what he's been hearing.

Keri Davidson commented that it is important to hear from our parents/students/staff on what their concerns might be. Any outreach to get their thoughts will be helpful. Dr. Apostle said there is a meeting on Thursday with all administrators and one of the agenda items is to discuss a survey for parents from each school. We hope to get that out as soon as possible.

Lynn Eaton asked about the technology side if we go fully on-line or a blended model if we have adequate technology to support that. Kelly said that is part of what the committee is looking at. Glenn Shorten is on the committee and connectivity seems to be the most issue – not Chromebooks. We are looking at all options on how we reach everybody. Dr. Apostle said

**SHELTON SCHOOL DISTRICT NO. 309**  
**REGULAR SCHOOL BOARD MEETING**  
**JUNE 9, 2020**

professional development for teachers is going to be very important so they feel comfortable. We have staff that need help in transitioning into any model.

Kelly said we are continuing to explore options with the ESD and are taking classes for free – Google Classroom and Google Aps will hit the needs we have. Dr. Apostle said once we determine what the instructional platform will be we will help staff to prepare.

Vice-Chairman Karr said from her experience it is very important to have training for parents/students and training for teachers will be a huge help for families if they know where they can turn to for help. Kelly agreed and said the parents are the ones feeling a little helpless.

6.04 – Sub-Committee report on Operations, Transportation and Nutrition

Brenda Trogstad reported that most of the guidance for this sub-committee is coming from the Health Department. Kathryn Ward sits on the state committee on the re-opening of school. For Nutrition we have to provide bottled water and remain 6 ft. apart in serving lines. Holly Tucker is involved with OSPI on transportation. We will need to take temperatures before kids get on buses and sanitize between bus routes. We have bus drivers, mechanics, community members, principals, asst. principals and Robert Herron on the committee. We are waiting for an instructional model and then will fine tune. The next meeting is scheduled for next week but we are waiting for more guidance from the state.

Keri Davidson asked if we are looking at the need for school lunches to be individually packages. Brenda said pre-packaged meals is what they are hearing.

Vice-Chairman Karr commented on taking the temperature of every student before they got the bus and how long that could potentially take. Brenda said we could be looking at quadrupling the number of bus drivers and possibly only 14 students allowed on a big bus since they have to social distance. Also what do you do at a bus stop if a student has a temperature and there is no parent there. Keri was curious if the CDC have any guidelines for transportation.

6.05 – Sub-Committee report on Policy Review and Reform to Accommodate a Transitional Model of Education

Dr. Apostle reported that this sub-committee has not met yet because they are waiting for direction from state. We will have to make policy adjustments and run them through our attorney. We anticipate having policy modifications as we move forward. This committee will probably meet as a group in the next 10 days. Keri Davidson said she appreciates the community members who have reached out to be part of the committee. Dr. Apostle and Keri are co-leaders of this committee.

6.06 – Sub-Committee report on Safety and Security Issues

Robert Herron reported that their last meeting had 30 members in attendance including the Mason County Sheriff, City Police Chief, Eric Moll and Dr. State. They went over risk levels and different phases of re-opening. They are also waiting for guidance from OSPI and looking at the California model. They have more of a support role including standards for hygiene, etc., but it will come down to how many people will be in our schools. It determines what the state

**SHELTON SCHOOL DISTRICT NO. 309  
REGULAR SCHOOL BOARD MEETING  
JUNE 9, 2020**

requires and if we will be doing more. One big issue is PPE with children and how you get kids to keep them on. They are in the beginning stages and looking forward to what information comes out this week.

Dr. Apostle asked if we have enough staff and Robert said it will be a challenge and will depend on how things turn out, if we need to take temperatures for instance. We are trying to be budget conscious and there may be more expense required but we don't know yet.

Vice-Chairman Karr ask if we were in the process of purchasing PPE's. Robert said we are stocking up within reason with any reasonable vendor but we don't want to over purchase at this point either. Karen DeWitt said she is working with ESD 112 who is working with a vendor to purchase PPE's more cost effective. She is also working with Robert and Brenda Trostad on this.

6.07 – Sub-Committee report on Sports/Co-Curricular Program PK-12

Trevor Leopold reported that this sub-committee held their 4<sup>th</sup> meeting today and added 6 more students and staff to the group. All the guidelines are in place for Phase 3 and 4. The WIAA is working on specific sports and are going to meet on June 26<sup>th</sup> to work on other sports guidelines then they will draft a proposal to OSPI. If there are counties that can play and others that cannot we may have to adjust schedules to play counties in the same Phase we are in. This is still an ongoing document and we are going to have to wait until the 2<sup>nd</sup> week in July to see what they propose.

6.08 – Sub-Committee report on Communications/Public Relations

Katie Diamond reported that this committee has developed a survey which was sent out this afternoon through e-mail and our website. There is also a paper survey available at the food distribution sites. The survey is open until June 19<sup>th</sup>. She is excited to get the results and then the committee will have further discussion. Ricardo del Bosque is also helping with the survey for non-English speaking families.

6.09 – Pilot program allowing 8<sup>th</sup> grade students to participate in NJROTC for 2020-21

Commander Hood reported that this is an opportunity for us to look at expanding the program to include 8<sup>th</sup> graders. Now only 9-12 grade students are allowed in the program. Each school district was given the opportunity to do a pilot program. He has to prepare a letter from the board and principals from Oakland Bay Junior High and Shelton High School if we want to do this but we don't know if we will be successful. No additional funding or instructors would be required and we are not required to increase the enrollment numbers in the program. Mario Juves thanked Commander Hood for bringing this opportunity to us. He has seen the great work that happens with Shelton High School students and he is all on board.

Vice-Chairman Karr asked if 8<sup>th</sup> graders would have their own program at Oakland Bay. Maryann Marshall said the students would be on the Shelton High School campus. Sally also asked if 8<sup>th</sup> graders would be able to receive credit for participating in the future after the pilot program. Commander Hood thinks it would benefit our students and community in the long run.

**SHELTON SCHOOL DISTRICT NO. 309  
REGULAR SCHOOL BOARD MEETING  
JUNE 9, 2020**

Keri Davidson made a motion to approve the proposed pilot program allowing 8<sup>th</sup> graders to participate in NJROTC for the 2020-21 school year. Lynn Eaton seconded the motion and the motion passed 3-0. Vice-Chairman Karr thanked Commander Hood and said she was very hopeful we will be approved.

**Superintendents Report**

Dr. Apostle reported on the following:

- Throughout the week he is in many different Zoom meetings all focusing on how we are going to re-open our schools.
- He's found numerous meetings he wants to be involved in but has to pick and choose.
- He is constantly thinking about our budget but we don't really have any information on what our budget might be. He and the school board have been meeting in budget study sessions every Thursday. We have a staffing component concern with the overall budget.
- This has been his week's work which hasn't been any different than past weeks.

**Community Comments**

Five community comments have now been received.

Posted in the school board mailbox:

- Randy Lewis – “RE: Graduation: Just call it a protest and problem solved!”

Posted to the YouTube stream:

- Andrea McCaslin – “Congratulations to all the retirees!”
- Randy Lewis – “Lisa Olin was amazing – glad for her but sad she is leaving the district”
- Andrea McCaslin – “Excellent!”
- Andrea McCaslin – “Oorah Climber Company!”

**Board Member Comments**

Keri Davidson:

- She has been involved in a lot of board meetings lately.
- It was a pleasure interviewing 4 students for the board's Drake Scholarship.
- She is constantly helping her daughters with their school work and is always impressed with the lessons whether they are recorded or Zoom lessons.
- The million dollar questions is how school will look like when we re-open. She appreciates the district's transparency and having sub-committees to provide input. We will continue to put out information as we know it.
- Last week she participated in the Shelton Black Lives Matter protest downtown. It was a wonderful event with a lot of unity and speeches. She is very proud of the Shelton community that everyone was peaceful, respectful and practiced social distancing. It was nice to see a very diverse crowd. She said she promises to be better at making sure she is open to discussion regardless of background or color and to serve everyone in our district.

Lynn Eaton:

- This being senior year for her son has been busy.



SHELTON SCHOOL DISTRICT NO. 309  
REGULAR SCHOOL BOARD MEETING  
JUNE 9, 2020

- The last 2 weeks being on the board has opened her eyes on the complexity that the board, staff and administrators deal with on a daily basis and then throwing COVID in the mix. Everyone is working so hard and it is touching to be part of this school board that cares so much about our families.

Sally Karr:

- Sally's oldest son graduated yesterday on-line which was very exciting. She is excited for our 2020 graduates and said they have so much in front of them. It has been such an interesting and challenging year.
- She congratulated our families as they finish up the year of schooling at home and said she appreciates all the work, flexibility and patience they have expressed.
- She also thanked the staff for being heroes this year going above and beyond.

Dr. Apostle announced that Kelly Neely just received word that the district received a \$20,000 grant award to help our families in need. This was the work of Betty Uriostegui, Ricardo del Bosque, and Jefferson Doyle.

Adjourn

At 7:42 Lynn Eaton made a motion to adjourn the meeting. Keri Davidson seconded the motion and the motion passed 3-0.

  
Chairman, Board of Directors

\_\_\_\_\_  
Secretary to the Board

**Shelton School District #309**  
**Personnel Action Requested for**  
***Board Meeting of June 9, 2020***

Employment with the District will be on a conditional basis pending completion of a State and National background clearance, with the fee to be paid by the applicant, as well as a clearance based upon the "Washington State Sexual Misconduct Disclosure Release" forms and proper certification.

**ADMINISTRATIVE**

**New Hires / Rehires**

***Amber Targus*** – Principal; Evergreen Elementary. Beginning July 1, 2020. This fills the position vacated by Carey Lee.

**Change in Assignments**

***Ron Goodale*** – Elementary Dean of Students; Evergreen Elementary. Moving from Interim Elementary Dean of Students to permanent. Beginning July 1, 2020.

***Rachel Torazzi*** – Asst. Principal; Oakland Bay Jr. High. Moving from Asst. Principal; Evergreen Elementary to Asst. Principal; Oakland Bay Jr. High. Beginning July 1, 2020.

**CERTIFICATED**

**New Hires / Rehires**

***Sherrie Hickam*** – Teacher, Extended School Year; Special Services. Beginning July 6, 2020, for the 2019-20 ESY only.

***Shannon Johnson*** – Teacher, Extended School Year; Special Services. Beginning July 6, 2020, for the 2019-20 ESY only.

***Crystal Thornton*** – Kindergarten Teacher; Bordeaux Elementary. Beginning September 2, 2020, this fills the position vacated by Susan Harris.

### **Resignations / Retirements**

*Lisa Olin* – Teacher; Olympic Middle School. Retirement is effective at the end of the 2019-20 school year, per letter dated May 15, 2020.

*Ben Floyd* – Teacher; Olympic Middle School. Resignation is effective with the end of the 2019-20 school year, per letter dated May 28, 2020.

### **CLASSIFIED**

### **New Hires / Rehires**

*Kelly Bingham* – Para Tech, ESY Coordinator; Special Services. Beginning June 2, 2020, for the 2019-20 ESY only.

### **Resignations / Retirements**

*Jefferson Doyle* – Family and Student Support Specialist; Shelton High School. Resignation is effective at the end of the 2019-20 school year, per letter dated May 15, 2020.

*Thomas Toney* – Head Football Coach; Oakland Bay Jr. High. Resignation is effective June 2, 2020, Her per letter dated June 3, 2020.